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## **AUTHORIZATION FOR UTILITY BILLING TO BE TRANSFERRED FROM SELLER TO NEW OWNER**

PLEASE PRINT

I, \_\_\_\_\_, CURRENT OWNER OF PROPERTY  
(YOUR NAME)

LOCATED AT \_\_\_\_\_  
(ADDRESS) (CITY/STATE/ZIP)

AM SELLING THIS PROPERTY TO \_\_\_\_\_  
(NEW OWNER'S NAME)

I REQUEST A FINAL WATER/SEWER READING ON \_\_\_\_\_  
(DATE)

FORWARDING ADDRESS FOR FINAL BILL:

\_\_\_\_\_  
(ADDRESS) (CITY/STATE/ZIP)

**I UNDERSTAND THAT AS PROPERTY OWNER I AM ULTIMATELY RESPONSIBLE FOR  
ALL UTILITY PAYMENTS INCLUDING ANY CURRENT BALANCES. ALL ACCOUNTS  
NEED TO BE CURRENT FOR CONTINUED SERVICE.**

\_\_\_\_\_  
**SELLER**

*Please return with a copy of your photo I.D.*

\_\_\_\_\_  
**PHONE**

**EMAIL** \_\_\_\_\_  
(ENTER EMAIL IF YOU WOULD LIKE BILLS EMAILED TO YOU)

IS YOUR UTILITY BILLING ACCOUNT SET UP TO AUTO DEBIT? YES NO

IF YES, PLEASE COMPLETE.

PLEASE PRINT

I, \_\_\_\_\_,  
(NAME)

REQUEST THOMAS TOWNSHIP TO STOP AUTO DRAFT LOCATED AT

\_\_\_\_\_  
(ADDRESS) (CITY/STATE/ZIP)

FROM \_\_\_\_\_  
(BANK / CREDIT UNION NAME)

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**TODAY'S DATE**