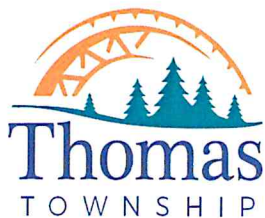


Agenda
THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING
November 25th, 2024
6:30 pm
Public Safety Building
8215 Shields Drive Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of October 28th, 2024 minutes
6. Approval of November 2024 Expenditures
7. Public Comment
8. Public Hearing
 - a. None
9. New Business
 - a. Review 5 year Parks and Recreation Plan.
 - b. Approve Resolution 24-17P to approve the Thomas Township Parks and Recreation 5 year Recreation Plan for 2025 to 2030.
 - c. Approve 2025/26 Park Commission meeting dates.
10. Old Business
 - a. None
11. Reports
 - A. Parks Report: Attached
 - B. Nature Center and Preserve Report: Attached
 - C. Sports Committee Report: None
 - D. Concert Committee Report: None
 - E. Finance Committee Report: None
 - F. Commissioners:
12. Other Business
13. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



Thomas Township
Regular Park Commission Meeting Minutes
8215 Shields Drive, Saginaw, MI 48609
October 28, 2024
6:30 pm

1. The regular commission meeting called to order at 6:30 p.m. by Scott Branch.

2. PRESENT: Sova, Aimar, Branch, Blower, (Rusch and Alworden 6:33pm)
ABSENT: Hoffman

ALSO PRESENT: Parks & Recreation Director, John Corriveau; Nature Center & Preserve Director, Lynda Thayer; Secretary, Sue Prevost

3. Pledge of Allegiance recited.

4. Motion made by Aimar, seconded by Blower, to approve the agenda as presented. Motion carried unanimously.

Agenda
THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING
October 28, 2024
6:30 pm
Public Safety Building
8215 Shields Drive Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of September 23rd, 2024 minutes
6. Approval of October 2024 Expenditures
7. Public Comment
8. Public Hearing
 - a. None



9. New Business
 - a. Parks and Recreation Capital Improvement presentation
 - b. Haunted Train update
 10. Old Business
 - a. None
 11. Reports
 - A. Parks Report: Attached
 - B. Nature Center and Preserve Report: Attached
 - C. Sports Committee Report: None
 - D. Concert Committee Report: None
 - E. Finance Committee Report: None
 - F. Commissioners:
 12. Other Business
 13. Adjournment
-
5. Motion made by Aimar, seconded by Sova, to approve September 23rd, 2024 meeting minutes as presented. Motion carried unanimously.
 6. Motion made by Blower, seconded by Aimar, to approve October 2024 Expenditures as presented. Motion carried unanimously.
 7. Public Comment: None
 8. Public Hearing: None
 9. New Business:
 - a. Approval of the Parks and Recreation Capital Improvement Plan. Roberts Park Playscape installation & and purchase of 8 acres of land for Thompson Disc Golf Course expansion is scheduled for 2025.
Motion made by Rusch supported by Alworden to approve the 2024/2025 through 2029/2030 Financial Forecast and Capital Improvement Plan.



Motion carried unanimously.
Roll call vote required.
Ayes: Rusch, Sova, Aimar, Blower, Alworden
Absent: Hoffman
Nays: None
Abstain: None

- b. 2024 Haunted Train & House update: Director Corriveau thanked those who volunteered for this year's event.

10. Old Business: none

11. Reports:

- a. Receive and file the Parks and Recreation Report. Director Corriveau
- b. Receive and file the Nature Center & Preserve Report.

12. Other Business: None

13. Adjournment: Motion made by Rusch, seconded by Sova to adjourn the meeting at 7:08 p.m. Motion carried unanimously.

Craig Aimar, Secretary

Dated

The next regular Park Commission Meeting will be Monday, November 25, 2024 at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** November 25, 2024
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of November 2024 Expenditures
- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve expenditures totaling \$ 18,052.59 with individual fund totals as follows:

Administration.....	11,086.40
Swim.....	81.00
Seniors.....	144.07
Soccer.....	(444.84)
Operations and Maintenance.....	7,175.68
Nature Preserve/Center.....	478.71
Special Events.....	(485.92)
Train.....	17.49

User: ALEICHA DB: Thomas Township PERIOD ENDING 11/30/2024

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET		YTD BALANCE 11/30/2024		ACTIVITY FOR MONTH 11/30/2024		AVAILABLE BALANCE		
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	% BDCGT USED
Fund 101 - GENERAL OPERATING FUND										
Revenues										
Dept 000										
101-000-566.000	GRANT	0.00		148,197.46		0.00		(148,197.46)		100.00
101-000-640.763	PROGRAM FEES SOCCER	27,500.00		20,179.00		0.00		7,321.00		73.38
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	0.00		325.00		0.00		(325.00)		100.00
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	2,000.00		2,680.00		0.00		(680.00)		134.00
101-000-640.766	PROGRAM FEES CLINICS	11,500.00		2,024.66		1,450.00		9,475.34		17.61
101-000-640.767	PROGRAM FEES BASKETBALL	11,500.00		1,315.00		735.00		10,185.00		11.43
101-000-640.768	PROGRAM FEES ARCHERY	7,000.00		2,860.00		1,185.00		4,140.00		40.86
101-000-640.769	PROGRAMS FEES VOLLEYBALL	3,700.00		3,690.00		0.00		10.00		99.73
101-000-640.770	5K RUN/WALK	1,500.00		0.00		0.00		1,500.00		0.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	5,500.00		2,435.00		0.00		3,065.00		44.27
101-000-645.000	DAY CAMP	30,000.00		33,651.00		0.00		(3,651.00)		112.17
101-000-647.000	TRAIN	30,000.00		31,667.53		(40.00)		(1,667.53)		105.56
101-000-648.000	SWIM PROGRAMS	18,000.00		4,896.00		0.00		13,104.00		27.20
101-000-649.000	SALES	700.00		20.00		0.00		680.00		2.86
101-000-650.000	CONCESSIONS	3,000.00		4,068.00		0.00		(1,068.00)		135.60
101-000-667.000	PAVILION RENTAL	7,000.00		5,075.00		0.00		1,925.00		72.50
101-000-675.000	DONATIONS/CONTRIBUTION	0.00		6,100.00		0.00		(6,100.00)		100.00
Total Dept 000		158,900.00		269,183.65		3,330.00		(110,283.65)		169.40
TOTAL REVENUES										
Total Dept 000		158,900.00		269,183.65		3,330.00		(110,283.65)		169.40
Expenditures										
Dept 752 - ADMINISTRATION										
101-752-704.000	SALARIES FULL-TIME	143,125.00		86,624.85		5,581.27		56,500.15		60.52
101-752-704.250	SALARY-STIPEND DEGREE	4,000.00		2,384.52		153.84		1,615.48		59.61
101-752-704.400	SICK DAY PAY OFF	2,300.00		0.00		0.00		2,300.00		0.00
101-752-705.000	WAGES PART-TIME HOURLY	28,500.00		22,964.54		1,199.14		5,535.46		80.58
101-752-715.000	FICA EMPLOYER CONTRIBUTION	13,772.00		8,890.50		531.65		4,881.50		64.55
101-752-716.000	HEALTH INSURANCE	29,575.00		19,902.69		2,501.51		9,672.31		67.30
101-752-716.050	HEALTH SAVINGS ACCOUNT	7,500.00		8,392.37		57.35		(892.37)		111.90
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,513.00		1,092.64		136.58		420.36		72.22
101-752-716.200	DENTAL INSURANCE	2,378.00		1,530.72		0.00		847.28		64.37
101-752-716.300	INSURANCE LONG TERM DISABILIT	410.00		267.20		33.40		142.80		65.17
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	17,931.00		10,681.08		688.21		7,249.92		59.57
101-752-719.000	WORKMEN'S COMP	2,180.00		1,200.35		74.51		979.65		55.06
101-752-740.000	OPERATING SUPPLIES	3,400.00		1,805.00		15.74		1,595.00		53.09
101-752-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	0.00		296.95		0.00		(296.95)		100.00
101-752-800.000	ADMINISTRATION FEE	10,556.00		0.00		0.00		10,556.00		0.00
101-752-803.000	AUDIT	882.00		882.00		0.00		0.00		100.00
101-752-804.000	MEMBERSHIP & DUES	980.00		605.00		100.00		375.00		61.73
101-752-810.000	CONTRACTED SERVICES	500.00		115.00		0.00		385.00		23.00
101-752-817.000	PROFESSIONAL SERVICES	2,100.00		773.14		13.20		1,326.86		36.82
101-752-900.000	LEGAL NOTICES	250.00		200.34		0.00		49.66		80.14
101-752-901.000	PRINTING & PUBLISHING	2,750.00		199.82		0.00		2,550.18		7.27
101-752-936.000	MAINTENANCE AGREEMENTS	600.00		579.07		0.00		20.93		96.51
101-752-960.000	EDUCATION & TRAINING	2,750.00		0.00		0.00		2,750.00		0.00
Total Dept 752 - ADMINISTRATION		277,952.00		169,387.78		11,086.40		108,564.22		60.94
Dept 761 - SWIM PROGRAMS										
101-761-705.000	WAGES PART-TIME HOURLY	21,000.00		10,857.00		0.00		10,143.00		51.70
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,600.00		830.55		0.00		769.45		51.91

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		ORIGINAL BUDGET	NORMAL (ABNORMAL)	11/30/2024	11/30/2024	MONTH 11/30/2024	INCREASE (DECREASE)	NORMAL	ABNORMAL	% BGT USED
Fund 101 - GENERAL OPERATING FUND										
Expenditures										
101-761-719.000	WORKMEN'S COMP	300.00	(10.83)			0.00		310.83		(3.61)
101-761-740.000	OPERATING SUPPLIES	5,400.00	4,793.78			81.00		606.22		88.77
101-761-930.000	REPAIRS/MAINTENANCE	2,500.00	4,994.85			0.00		(2,494.85)		199.79
Total Dept 761 - SWIM PROGRAMS		30,800.00	21,465.35			81.00		9,334.65		69.69
Dept 762 - SENIOR CITIZENS PROGRAMS										
101-762-740.000	OPERATING SUPPLIES	7,000.00	2,536.40			144.07		4,463.60		36.23
Total Dept 762 - SENIOR CITIZENS PROGRAMS		7,000.00	2,536.40			144.07		4,463.60		36.23
Dept 763 - SOCCER										
101-763-705.000	WAGES PART-TIME HOURLY	4,500.00	4,350.42			0.00		149.58		96.68
101-763-715.000	FICA EMPLOYER CONTRIBUTION	344.00	332.81			0.00		11.19		96.75
101-763-719.000	WORKMEN'S COMP	275.00	54.06			0.00		220.94		19.66
101-763-740.000	OPERATING SUPPLIES	4,000.00	2,266.18			0.00		1,733.82		56.65
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	3,650.00	3,199.04			0.00		450.96		87.64
101-763-740.675	SUPPLIES-CONCESSIONS	1,841.00	1,397.97			(444.84)		443.03		75.94
101-763-740.700	OPERATING SUPPLIES-NON PERISH	150.00	0.00			0.00		150.00		0.00
Total Dept 763 - SOCCER		14,760.00	11,600.48			(444.84)		3,159.52		78.59
Dept 765 - ADULT SOFTBALL										
101-765-740.000	OPERATING SUPPLIES	700.00	2,189.09			0.00		(1,489.09)		312.73
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	195.00	219.00			0.00		(24.00)		112.31
101-765-810.000	CONTRACTED SERVICES	2,950.00	3,751.00			0.00		(801.00)		127.15
Total Dept 765 - ADULT SOFTBALL		3,845.00	6,159.09			0.00		(2,314.09)		160.18
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY										
101-766-705.000	WAGES PART-TIME HOURLY	3,000.00	1,290.80			0.00		1,709.20		43.03
101-766-715.000	FICA EMPLOYER CONTRIBUTION	230.00	98.74			0.00		131.26		42.93
101-766-719.000	WORKMEN'S COMP	80.00	15.30			0.00		64.70		19.13
101-766-740.000	OPERATING SUPPLIES	800.00	207.96			0.00		592.04		26.00
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	800.00	0.00			0.00		800.00		0.00
101-766-901.000	PRINTING & PUBLISHING	400.00	0.00			0.00		400.00		0.00
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		5,310.00	1,612.80			0.00		3,697.20		30.37
Dept 767 - BASKETBALL										
101-767-705.000	WAGES PART-TIME HOURLY	2,252.00	838.25			0.00		1,413.75		37.22
101-767-715.000	FICA EMPLOYER CONTRIBUTION	115.00	64.14			0.00		50.86		55.77
101-767-719.000	WORKMEN'S COMP	0.00	9.92			0.00		(9.92)		100.00
101-767-740.000	OPERATING SUPPLIES	500.00	1,971.31			0.00		(1,471.31)		394.26
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	2,400.00	1,509.50			0.00		890.50		62.90
101-767-901.000	PRINTING & PUBLISHING	230.00	0.00			0.00		230.00		0.00
Total Dept 767 - BASKETBALL		5,497.00	4,393.12			0.00		1,103.88		79.92
Dept 768 - ARCHERY										

PERIOD ENDING 11/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE			
		ORIGINAL BUDGET	NORMAL (ABNORMAL)	11/30/2024	NORMAL (ABNORMAL)	MONTH 11/30/2024	INCREASE (DECREASE)	BALANCE	ABNORMAL	% BGD	USED
Fund 101 - GENERAL OPERATING FUND											
Expenditures											
101-768-705.000	WAGES PART-TIME HOURLY	3,750.00		989.22		0.00		2,760.78		26.38	
101-768-715.000	FICA EMPLOYER CONTRIBUTION	287.00		75.65		0.00		211.35		26.36	
101-768-719.000	WORKMEN'S COMP	65.00		11.79		0.00		53.21		18.14	
101-768-740.000	OPERATING SUPPLIES	1,550.00		128.81		0.00		1,421.19		8.31	
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	750.00		228.80		0.00		521.20		30.51	
101-768-901.000	PRINTING & PUBLISHING	122.00		0.00		0.00		122.00		0.00	
Total Dept 768 - ARCHERY		6,524.00		1,434.27		0.00		5,089.73		21.98	
Dept 769 - VOLLEYBALL		750.00		339.60		0.00		410.40		45.28	
101-769-740.000		OPERATING SUPPLIES									
Total Dept 769 - VOLLEYBALL		750.00		339.60		0.00		410.40		45.28	
Dept 770 - OPERATIONS & MAINTENANCE											
101-770-704.100	WAGES FULL-TIME HOURLY	5,500.00		14,312.39		150.64		(8,812.39)		260.23	
101-770-705.000	WAGES PART-TIME HOURLY	61,000.00		48,864.85		92.75		12,135.15		80.11	
101-770-712.000	WAGES JANITORIAL	4,000.00		1,606.91		0.00		2,393.09		40.17	
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,393.00		4,892.07		17.95		500.93		90.71	
101-770-716.050	HEALTH SAVINGS ACCOUNT	218.00		671.81		1.50		(453.81)		308.17	
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	660.00		1,649.77		18.08		(989.77)		249.97	
101-770-719.000	WORKMEN'S COMP	1,500.00		2,501.50		3.06		(1,001.50)		166.77	
101-770-721.000	UNEMPLOYMENT COMPENSATION	0.00		173.42		0.00		(173.42)		100.00	
101-770-740.000	OPERATING SUPPLIES	3,700.00		1,678.77		0.00		2,021.23		45.37	
101-770-810.000	CONTRACTED SERVICES	36,000.00		37,441.57		0.00		(1,441.57)		104.00	
101-770-850.000	TELEPHONE	2,400.00		653.40		0.00		1,746.60		27.23	
101-770-850.100	WIRELESS COMMUNICATIONS	1,800.00		837.58		217.12		962.42		46.53	
101-770-910.000	INSURANCE GENERAL LIABILITY	14,500.00		9,799.20		536.00		4,700.80		67.58	
101-770-920.000	UTILITIES	27,000.00		13,100.67		404.95		13,899.33		48.52	
101-770-930.000	REPAIRS/MAINTENANCE	66,450.00		82,731.17		5,112.11		(16,281.17)		124.50	
101-770-938.000	VEHICLE EXPENSE	5,700.00		7,726.08		169.99		(2,026.08)		135.55	
101-770-938.100	GAS & DIESEL FUEL	8,500.00		6,280.76		451.53		2,219.24		73.89	
101-770-940.000	PORTABLE TOILET RENTAL	1,700.00		1,173.32		0.00		526.68		69.02	
101-770-940.100	EQUIPMENT RENTAL	2,400.00		12,496.68		0.00		(10,096.68)		520.70	
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,774.00		3,573.67		0.00		(799.67)		128.83	
101-770-970.000	CAPITAL OUTLAY	44,000.00		36,126.00		0.00		7,874.00		82.10	
Total Dept 770 - OPERATIONS & MAINTENANCE		295,195.00		288,291.59		7,175.68		6,903.41		97.66	
Dept 771 - FLAG FOOTBALL											
101-771-705.000	WAGES PART-TIME HOURLY	582.00		390.79		0.00		191.21		67.15	
101-771-715.000	FICA EMPLOYER CONTRIBUTION	45.00		29.90		0.00		15.10		66.44	
101-771-719.000	WORKMEN'S COMP	110.00		4.84		0.00		105.16		4.40	
101-771-740.000	OPERATING SUPPLIES	745.00		337.71		0.00		407.29		45.33	
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	812.00		625.93		0.00		186.07		77.08	
101-771-901.000	PRINTING & PUBLISHING	115.00		0.00		0.00		115.00		0.00	
Total Dept 771 - FLAG FOOTBALL		2,409.00		1,389.17		0.00		1,019.83		57.67	
Dept 772 - NATURE PRESERVE/CENTER											
101-772-705.000	WAGES PART-TIME HOURLY	4,000.00		2,687.98		0.00		1,312.02		67.20	
101-772-715.000	FICA EMPLOYER CONTRIBUTION	2,693.00		1,649.94		91.80		1,043.06		61.27	

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 11/30/2024	AVAILABLE BALANCE	% BDTG USED
		ORIGINAL BUDGET	YTD BALANCE 11/30/2024			
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-772-719.000	WORKMEN'S COMP	750.00	45.77	1.92	704.23	6.10
101-772-740.000	OPERATING SUPPLIES	7,200.00	4,174.90	0.00	3,025.10	57.98
101-772-804.000	MEMBERSHIP & DUES	350.00	196.46	0.00	153.54	56.13
101-772-810.000	CONTRACTED SERVICES	0.00	74.99	74.99	(74.99)	100.00
101-772-810.100	CONTRACTED SERVICES	1,000.00	501.21	0.00	498.79	50.12
101-772-817.000	PROFESSIONAL SERVICES	800.00	4,808.73	0.00	(4,008.73)	601.09
101-772-901.000	PRINTING & PUBLISHING	5,500.00	683.04	0.00	4,816.96	12.42
101-772-910.000	INSURANCE GENERAL LIABILITY	5,000.00	643.23	0.00	4,356.77	12.86
101-772-920.000	UTILITIES	4,000.00	2,610.27	0.00	1,389.73	65.26
101-772-930.000	REPAIRS/MAINTENANCE	8,250.00	15,490.63	310.00	(7,240.63)	187.77
101-772-940.000	PORTABLE TOILET RENTAL	1,500.00	1,549.32	0.00	(49.32)	103.29
101-772-960.000	EDUCATION & TRAINING	750.00	0.00	0.00	750.00	0.00
101-772-970.000	CAPITAL OUTLAY	30,000.00	9,844.00	0.00	20,156.00	32.81
Total Dept 772 - NATURE PRESERVE/CENTER		71,793.00	44,960.47	478.71	26,832.53	62.63
Dept 774 - SPECIAL EVENTS						
101-774-705.000	WAGES PART-TIME HOURLY	1,500.00	2,223.15	0.00	(723.15)	148.21
101-774-715.000	FICA EMPLOYER CONTRIBUTION	115.00	170.07	0.00	(55.07)	147.89
101-774-719.000	WORKMEN'S COMP	100.00	34.34	0.00	65.66	34.34
101-774-740.000	OPERATING SUPPLIES	15,200.00	8,175.73	514.08	7,024.27	53.79
101-774-740.150	OPERATING 5K RUN/WALK	1,250.00	0.00	0.00	1,250.00	0.00
101-774-817.000	PROFESSIONAL SERVICES	9,500.00	5,899.00	(1,000.00)	3,601.00	62.09
101-774-901.000	PRINTING & PUBLISHING	1,000.00	259.34	0.00	740.66	25.93
101-774-940.000	PORTABLE TOILET RENTAL	1,500.00	1,090.00	0.00	410.00	72.67
Total Dept 774 - SPECIAL EVENTS		30,165.00	17,851.63	(485.92)	12,313.37	59.18
Dept 775 - DAY CAMP						
101-775-705.000	WAGES PART-TIME HOURLY	19,000.00	20,868.76	0.00	(1,868.76)	109.84
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,500.00	1,596.45	0.00	(96.45)	106.43
101-775-719.000	WORKMEN'S COMP	200.00	226.24	0.00	(26.24)	113.12
101-775-740.000	OPERATING SUPPLIES	1,650.00	2,074.76	0.00	(424.76)	125.74
101-775-901.000	PRINTING & PUBLISHING	1,050.00	0.00	0.00	1,050.00	0.00
Total Dept 775 - DAY CAMP		23,400.00	24,766.21	0.00	(1,366.21)	105.84
Dept 776 - TRAIN						
101-776-705.000	WAGES PART-TIME HOURLY	2,000.00	720.00	0.00	1,280.00	36.00
101-776-715.000	FICA EMPLOYER CONTRIBUTION	153.00	55.08	0.00	97.92	36.00
101-776-719.000	WORKMEN'S COMP	50.00	0.00	0.00	50.00	0.00
101-776-901.000	PRINTING & PUBLISHING	582.00	0.00	0.00	582.00	0.00
101-776-930.000	REPAIRS/MAINTENANCE	5,000.00	2,497.54	17.49	2,502.46	49.95
101-776-938.100	GAS & DIESEL FUEL	375.00	223.12	0.00	151.88	59.50
Total Dept 776 - TRAIN		8,160.00	3,495.74	17.49	4,664.26	42.84
TOTAL EXPENDITURES		783,560.00	599,683.70	18,052.59	183,876.30	76.53
Fund 101 - GENERAL OPERATING FUND:						

PERIOD ENDING 11/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 11/30/2024	ACTIVITY FOR		AVAILABLE BALANCE	% BDT USED
		ORIGINAL BUDGET	NORMAL (ABNORMAL)		MONTH 11/30/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND								
TOTAL REVENUES		158,900.00		269,183.65		3,330.00	(110,283.65)	169.40
TOTAL EXPENDITURES		783,560.00		599,683.70		18,052.59	183,876.30	76.53
NET OF REVENUES & EXPENDITURES		(624,660.00)		(330,500.05)		(14,722.59)	(294,159.95)	52.91

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 752 ADMINISTRATION					
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	2,501.51	70144
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	BLUE CROSS BLUE SHIELD O	HEALTH INSURANCE	17.29	70144
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	119.29	70162
101-752-716.300	INSURANCE LONG TERM DISABILIT	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	33.40	70162
101-752-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	OFFICE SUPPLIES - PARKS	15.74	70176
101-752-804.000	MEMBERSHIP & DUES	STATE BANK	CONF/AMAZON/CALENDLY/SPLASHTOP/WASH W	100.00	70133
101-752-817.000	PROFESSIONAL SERVICES	ISOLVED BENEFIT SERVICES	BLANKET NOTICE - CORE SERVICE	13.20	70156
		Total For Dept 752 ADMINISTRATION		2,800.43	
Dept 756 FACILITY ACQUISITION/CONSTRUC					
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	SPICER GROUP INC.	THOMAS TOWNSHIP NATURE CENTER SITE PL	10,332.50	70189
101-756-974.575	CAPITAL IMP. NATURE PRESERVE	WOBIG CONSTRUCTION CO.	NATURE CENTER POLE BARN - FIELD EXTRA	1,920.00	
		Total For Dept 756 FACILITY ACQUISITION/CONSTRUC		12,252.50	
Dept 761 SWIM PROGRAMS					
101-761-740.000	OPERATING SUPPLIES	STATE OF MICHIGAN	2025 POOL LICENSE RENEWAL	81.00	70191
		Total For Dept 761 SWIM PROGRAMS		81.00	
Dept 762 SENIOR CITIZENS PROGRAMS					
101-762-740.000	OPERATING SUPPLIES	STATE BANK	CONF/AMAZON/CALENDLY/SPLASHTOP/WASH W	144.07	70133
101-762-740.000	OPERATING SUPPLIES	SWAN VALLEY SCHOOL DISTR	THOMAS TOWNSHIP SENIOR LUNCH NOVEMBER	625.50	
		Total For Dept 762 SENIOR CITIZENS PROGRAMS		769.57	
Dept 763 SOCCER					
101-763-740.675	SUPPLIES-CONCESSIONS	STATE BANK	CONF/AMAZON/CALENDLY/SPLASHTOP/WASH W	113.74	70133
		Total For Dept 763 SOCCER		113.74	
Dept 770 OPERATIONS & MAINTENANCE					
101-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	CONF/AMAZON/CALENDLY/SPLASHTOP/WASH W	217.12	70133
101-770-910.000	INSURANCE GENERAL LIABILITY	MY MEMBER INSURANCE AGEN	RENWL CYBER LIABILITY	536.00	70170
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIGHT	295.74	70127
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIGHT	109.21	70127
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	13.93	
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD	41.79	
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	128.31	
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD POOL	79.19	
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	30.09	
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	50.98	
101-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	CONF/AMAZON/CALENDLY/SPLASHTOP/WASH W	355.63	70133
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT CREDIT SERVIC	REPAIRS/MAINTENANCE	21.92	70154
101-770-930.000	REPAIRS/MAINTENANCE	R&R READY MIX INC.	CEMENT - 251 MILLER COURT	1,314.00	70179
101-770-930.000	REPAIRS/MAINTENANCE	R&R READY MIX INC.	CEMENT - 251 MILLER COURT	1,088.00	70179
101-770-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	PLAYGROUND MULCH/TOPSOIL/FILL SAND/FI	2,367.75	70193
101-770-938.000	VEHICLE EXPENSE	STATE BANK	CONF/AMAZON/CALENDLY/SPLASHTOP/WASH W	169.99	70133
101-770-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	451.53	70188
		Total For Dept 770 OPERATIONS & MAINTENANCE		7,271.18	
Dept 772 NATURE PRESERVE/CENTER					
101-772-740.772	OPERATING SUPPLIES GRANT REVENU	STATE BANK	CONF/AMAZON/CALENDLY/SPLASHTOP/WASH W	692.93	70133
101-772-810.000	CONTRACTED SERVICES	STATE BANK	CONF/AMAZON/CALENDLY/SPLASHTOP/WASH W	74.99	70133
101-772-930.000	REPAIRS/MAINTENANCE	ANSWER HEATING AND COOLI	MAINTENANCE/REPAIR - NATURE CENTER	310.00	70140
		Total For Dept 772 NATURE PRESERVE/CENTER		1,077.92	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101	GENERAL OPERATING FUND				
Dept 774	SPECIAL EVENTS				
101-774-740.000	OPERATING SUPPLIES	STATE BANK	CONF/AMAZON/CALENDLY/SPLASHTOP/WASH W	80.85	70133
101-774-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	REPAIRS/MAINTENANCE	433.23	70154
101-774-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	WINTER WONDERLAND TICKETS - PARKS	115.00	70176
101-774-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE PRO	WINTER WONDERLAND TICKETS - CREDIT	(115.00)	70176
101-774-740.000	OPERATING SUPPLIES	PAT WATSON	2024 WINTER WONDERLAND - ROBERTS PARK	96.00	
101-774-740.000	OPERATING SUPPLIES	ROOFTOP REINDEER LLC	WINTER WONDERLAND - ROBERTS PARKS - R	1,800.00	
101-774-740.000	OPERATING SUPPLIES	ROOFTOP REINDEER LLC	WINTER WONDERLAND - ROBERTS PARK - RE	1,800.00	
		Total For Dept 774	SPECIAL EVENTS	4,210.08	
Dept 776	TRAIN				
101-776-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS	VEHICLE MAINTENANCE	17.49	70171
		Total For Dept 776	TRAIN	17.49	
		Total For Fund 101	GENERAL OPERATING FUND	28,593.91	

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 POST DATES 11/01/2024 - 11/30/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: CSI00

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals: Fund 101 GENERAL OPERA 28,593.91

Total For All Funds: 28,593.91

PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** November 25th 2024
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
Tyler Sutherland, Assistant Parks & Recreation Director
- **AGENDA TOPIC:** Review the 2025 – 2030 Thomas Township Parks and Recreation 5 Year Plan through the State of Michigan.
- **EXPLANATION OF TOPIC:** The Michigan Department of Natural Recourse (MIDNR) provides financial assistance through its recreation grants program to communities within the State of Michigan to acquire land for parks and open space or to develop recreation facilities. Assistance is currently available from the Michigan Natural Resources Trust Fund (MNRTF), the Federal Land and Water Conservation Fund (LWCF) and Recreation Passport (RP). All 3 grant programs can be used for the development of public outdoor recreation faculties including support facilities and nature centers. RP grants can be used for indoor public recreation facilities. MNRTF is the only program that can be used for the acquisition of land for public recreation and for protection of land for environmental importance or scenic beauty.

To be eligible to apply for any grant assistance through the State of Michigan, a community must have an approved five-year Parks and Recreation plan on file with Grants Management of the DNR.

As part of the Parks and Recreation 5 Year Plan renewal process, agencies must allow for community input. From September 5th 2024 through October 28th 2024 the draft plan was made available to the public for review. A draft review meeting was held on October 28th 2024 from 2:00pm – 6:00pm in the Public Safety Board Room which allowed the public to make comments and ask questions about the draft plan. A public hearing was held on the November 6th 2024 regularly held Thomas Township Board meeting for an additional opportunity for the community to comment on the draft plan. The public was made aware of all three in the September 5th 2024 edition of the MLive Saginaw News and notices were posted on the website and information boards located at the Municipal Building and the Public Safety Building.

The Planning Commission reviewed the draft 5 Year Recreation Plan at the November 20th 2024 meeting and signed a resolution approving the plan.



- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**

N/A

- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table

- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve the 2025 – 2030 Thomas Township Parks and Recreation 5 Year Plan through the State of Michigan.

- **ROLL CALL VOTE REQUIRED?** No

PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** December 2nd 2024
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
Tyler Sutherland, Assistant Parks & Recreation Director
- **AGENDA TOPIC:** Approval of Resolution 24-17P approving the 2025 – 2030 Thomas Township Parks and Recreation 5 Year Plan through the State of Michigan.
- **EXPLANATION OF TOPIC:** The Michigan Department of Natural Recourse (MIDNR) provides financial assistance through its recreation grants program to communities within the State of Michigan to acquire land for parks and open space or to develop recreation facilities. Assistance is currently available from the Michigan Natural Resources Trust Fund (MNRTF), the Federal Land and Water Conservation Fund (LWCF) and Recreation Passport (RP). All 3 grant programs can be used for the development of public outdoor recreation faculties including support facilities and nature centers. RP grants can be used for indoor public recreation facilities. MNRTF is the only program that can be used for the acquisition of land for public recreation and for protection of land for environmental importance or scenic beauty.

To be eligible to apply for any grant assistance through the State of Michigan, a community must have an approved five-year Parks and Recreation plan on file with Grants Management of the DNR.

As part of the Parks and Recreation 5 Year Plan renewal process, agencies must allow for community input. From September 5th 2024 through October 28th 2024 the draft plan was made available to the public for review. A draft review meeting was held on October 28th 2024 from 2:00pm – 6:00pm in the Public Safety Board Room which allowed the public to make comments and ask questions about the draft plan. A public hearing was held on the November 6th 2024 regularly held Thomas Township Board meeting for an additional opportunity for the community to comment on the draft plan. The public was made aware of all three in the September 5th 2024 edition of the MLive Saginaw News and notices were posted on the website and information boards located at the Municipal Building and the Public Safety Building.

The Planning Commission reviewed the draft 5 Year Recreation Plan at the November 20th 2024 meeting and signed a resolution approving the plan.

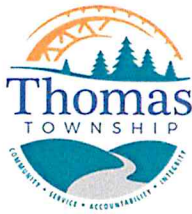


- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
 - i. Approved Resolution from the Thomas Township Parks Commission

- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table

- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to
approve Resolution 24-17P approving the 2025 – 2030 Thomas Township Parks and
Recreation 5 Year Plan through the State of Michigan.

- **ROLL CALL VOTE REQUIRED?** No



THOMAS TOWNSHIP
PARK COMMISSION RESOLUTION

TOWNSHIP OF THOMAS
SAGINAW COUNTY, MICHIGAN

RESOLUTION 24-17P

RESOLUTION APPROVING THE THOMAS TOWNSHIP PARKS AND RECREATION
COMMUNITY 5 YEAR RECREATION PLAN

At a regular meeting of the Thomas Township Parks and Recreation
Commission, held on the 25th day of November, 2024 at 6:30 o'clock p.m.
Michigan Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and
supported by _____.

WHEREAS, Thomas Township Parks and Recreation Commission was created
pursuant to Act 156 of the Public Act of 1917 as amended, and

WHEREAS, said Act empowers the Thomas Township Parks and Recreation
Commission to diligently pursue the development of recreational opportunities in
Thomas Township, and

WHEREAS, the Thomas Township Parks and Recreation Commission
recognized that if it is to carry out its mandate in an orderly, logical and
financially responsible manner it must first prepare a long- and short-range
planning and development program, and

WHEREAS, the Thomas Township Parks and Recreation Commission does
hereby approve of the Thomas Township Community Recreation Plan that also
serves as its official guide to the acquisition of land and development of facilities
for recreational purposes in Thomas Township, Michigan.

I, _____, Chairman of the Thomas Township Parks and Recreation
Commission, do hereby certify that the above resolution was duly adopted by the
Thomas Township Parks and Recreation Commission at its regular meeting of
November 25th 2024.

AYES: _____

NAYS: _____

ABSTAINED: _____

ABSENT: _____

Date _____

Scott Branch, Chairman

Date _____

Craig Aimar, Secretary



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** November 25th 2024
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** 2025 Park Commission Meeting Dates
- **EXPLANATION OF TOPIC:** Every year we have to approve the Park Commission Meeting Dates. The Park Commission meetings are on the fourth Monday of each month.
- **MATERIALS ATTACHED AS SUPPORTING INFORMAT**

Proposed Thomas Township Parks Commission Meeting dates 2025

Monday, January 27	Monday, July 28
Monday, February 24	Monday, August 25
Monday, March 24	Monday, September 22
Monday, April 28	Monday, October 27
Monday, May 19	Monday, November 17
Monday, June 23	Monday, December 15

- **POSSIBLE COURSES OF ACTION:** Approve/Deny/Table .
- **SUGGESTED/REQUESTED MOTION:** Motion was made by _____ and seconded by _____ to approve the proposed 2025 Park Commission Meeting Dates.
- **ROLL CALL VOTE REQUIRED?** Yes

NATURE CENTER AND PRESERVE REPORT

November 2024

NATURE PRESERVE UPDATE

Our DNR 2021 Trust Fund Grant is substantially completed. The picnic pavilion is done, the fishing platform needs a metal transition plate to be installed, and that should do it.

Now that the trail work is done, the interpretive signs will be next on our list. We are looking at finalizing the designs, including an up-to-date trail map, so that they can be manufactured and installed.

The interior of the nature preserve was mowed for the last time of the year the past couple of weeks. The recommendation from Chippewa Nature Center and Servinski Sod Service was to mow one more time after the first frost, which is what was done.

The storage facility construction is completed. I have been moving over some outside tools and pretty soon the Kubota will be housed here.

The bids for the bridge over the breach in the berm are due on November 25 and will be opened at the conference room in the main office at 3:00 pm. If we receive a reasonable bid, we just need the thumbs up from EGLE for the permit (which is in the works) and we can get going. If we do not get a reasonable bid, it's back to the drawing board!

We hosted a group hike on Saturday and the turnout was pretty good. Thanks to the eight people that showed up for the private hike (boards and members) that were able to give me feedback in order to be ready for the public hike. About 25 people came, which was an ideal number. I was able to share information and show off our lovely additions.

A sickly Siberian Elm was removed from the front along the east side of the parking lot. We should be getting the first round of trees from Kluck's Nursery to start adding some nice native trees to the front of the building.

NATURE CENTER UPDATE

The nature center's hours continue to be Tuesdays from 3-7 pm, Wednesday-Friday 12-4 pm. I will attempt to be open the first or second Saturday of every month for more opportunities for visitors to come in. We are also offering programs: Tuesdays from 5-7 pm is FUN (Families United in Nature), Wednesdays from 12-2 pm for Grown up activities, and Thursdays from 1-2, we host a pre-school activity group called Little Acorns.

Saturday, December 7 will be our Family Fun Day for December from 10-2 and will be all about Christmas crafts!

We are hosting a few community events in December, including the Thomas Township Business Association Afterhours on Wednesday, December 11 from 5:30-7:30.



PARKS AND RECREATION REPORT NOVEMBER 2024

ROETHKE PARK

We are emptying trash and still working on some Haunted Train stuff.

ROBERTS PARK

We are emptying trash and picking up lots of limbs from all the winds we have been having.

COMMUNITY PARK

Pickleball nets are down for the winter. DPW is working on putting together the small play area and making sure we have proper drainage to the catch basins.

DAY PARK

None

PROGRAMS

We have sent out flyers for Basketball, Basketball Clinic and Archery which all begin in January.

NATURE CENTER PRESERVE

Report from Lynda Thayer