



**Agenda**

**THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING**

**May 20, 2024**

**6:30 pm**

**Public Safety Building**

**8215 Shields Drive**

**Saginaw, MI 48609**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of April 22, 2024 minutes
6. Approval of May 2024 Expenditures
7. Public Comment

It is requested that you state your name and address for the record.

8. Public Hearing
  - a. none
9. New Business
  - a. Lifeguard shortage is state wide.
10. Old Business
  - a. Community Park Update

**11. Reports**

- A. Parks Report: Attached
- B. Nature Center and Preserve Report: Attached
- C. Sports Committee Report: None
- D. Concert Committee Report: None
- E. Finance Committee Report: None
- F. Commissioners:
- G.

**12. Other Business**

**13. Adjournment**

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



THOMAS TOWNSHIP  
REGULAR PARK COMMISSION MEETING MINUTES  
8215 Shields Drive, Saginaw, MI 48609  
April 22, 2024  
6:30pm

1. The regular commission meeting called to order at 6:30 p.m. by Chairman, Scott Branch.
2. PRESENT: Rusch, Blower, Sova, Hoffman, Branch  
ABSENT: Alworden, Aimar

ALSO PRESENT: Parks & Recreation Director, John Corriveau; Nature Center & Preserve Director, Lynda Thayer; Secretary, Sue Prevost

3. Pledge of Allegiance recited.
4. Motion made by Hoffman, seconded by Sova, to approve the agenda as presented. Motion carried unanimously.

Agenda  
THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING  
April 22, 2024  
6:30 pm  
Public Safety Building  
8215 Shields Drive  
Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of March 18, 2024 minutes
6. Approval of April 2024 Expenditures
7. Public Comment

It is requested that you state your name and address for the record.

8. Public Hearing
  - a. none
9. New Business
  - a. None
10. Old Business
  - a. Community Park Update

11. Reports
    - A. Parks Report: Attached
    - B. Nature Center and Preserve Report: Attached
    - C. Sports Committee Report: None
    - D. Concert Committee Report: None
    - E. Finance Committee Report: None
    - F. Commissioners:
    - G.
  12. Other Business
  13. Adjournment
- 
5. Motion made by Blower, seconded by Hoffman, to approve March 18, 2024 meeting minutes as presented. Motion carried unanimously.
  6. Motion made by Rusch, seconded by Blower, to approve April 2024 Expenditures as presented. Motion carried unanimously.
  7. Public Comment: None
  8. Public Hearing: None
  9. New Business: None
  10. Old Business:
    - a. Community Park Update: Park Director John Corriveau reported that construction at the new administration building is on schedule. Building interior is 90% complete, and plans are to slowly move into new offices mid-May. Chairman Scott Branch asked about plans for old Park office. Corriveau plans to upgrade the existing office to accommodate seniors and other events such as yoga classes. The basement of the new administration building will be the location for archery classes in the future. Mulch will be delivered this week for the new playground, and next week asphalt will be installed. The ribbon cutting ceremony for the administration building will be held on June 28<sup>th</sup>. Corriveau asked for Park Commissioners to attend.
  11. Reports:
    - a. Receive and file the Parks and Recreation Report. Corriveau added additional projects for this spring are to clean/paint bottom of Roethke pool and also paint both trains.

- b. Receive and file the Nature Center & Preserve Report. Director Lynda Thayer reported on the progress of the habitat area installation, approval of the DNR 2021 Trust Fund Grant, and location of the storage facility. Corriveau added that the pole barn cannot be built in desired location due to the floodway and Spicer is considering an alternative location. A new garden shed for landscape equipment will be built and the kayak launch will be installed the end of May. Thayer also reported that several field trips have been planned for students at the Nature Center and are great revenue generators for the Nature Center.

12. Other Business: None

13. Adjournment: Motion made by Sova, seconded by Blower to adjourn the meeting at 6:47 p.m. Motion carried unanimously.

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Craig Aimar, Secretary

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Dated

**The next regular Park Commission Meeting will be Monday, May 20, 2024 at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.**



**PARK COMMISSION AGENDA ITEM**

- **MEETING DATE:** May 20, 2024
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of May 2024 Expenditures
- **SUGGESTED/REQUESTED MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve expenditures totaling \$28,785.88 with individual fund totals as follows:

Administration.....	17,283.35
Soccer .....	930.79
Youth Clinics.....	555.79
Basketball.....	499.01
Archery.....	707.74
Operations and Maintenance.....	5,946.07
Flag Football.....	124.13
Nature Preserve/Center.....	2,739.00

User: ALEIGHA  
 DB: Thomas Township  
 PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	YTD BALANCE 05/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>						
Expenditures						
101-761-930.000	REPAIRS/MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 761 - SWIM PROGRAMS		30,800.00	(118.50)	0.00	30,918.50	(0.38)
<b>Dept 762 - SENIOR CITIZENS PROGRAMS</b>						
101-762-740.000	OPERATING SUPPLIES	7,000.00	688.35	0.00	6,311.65	9.83
Total Dept 762 - SENIOR CITIZENS PROGRAMS		7,000.00	688.35	0.00	6,311.65	9.83
<b>Dept 763 - SOCCER</b>						
101-763-705.000	WAGES PART-TIME HOURLY	4,500.00	894.28	855.28	3,605.72	19.87
101-763-715.000	FICA EMPLOYER CONTRIBUTION	344.00	68.41	65.42	275.59	19.89
101-763-719.000	WORKMEN'S COMP	275.00	10.55	10.09	264.45	3.84
101-763-740.000	OPERATING SUPPLIES	4,000.00	647.86	0.00	3,352.14	16.20
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	3,650.00	0.00	0.00	3,650.00	0.00
101-763-740.675	SUPPLIES-CONCESSIONS	1,841.00	49.66	0.00	1,791.34	2.70
101-763-740.700	OPERATING SUPPLIES-NON PERISH	150.00	0.00	0.00	150.00	0.00
Total Dept 763 - SOCCER		14,760.00	1,670.76	930.79	13,089.24	11.32
<b>Dept 765 - ADULT SOFTBALL</b>						
101-765-740.000	OPERATING SUPPLIES	700.00	0.00	0.00	700.00	0.00
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	195.00	0.00	0.00	195.00	0.00
101-765-810.000	CONTRACTED SERVICES	2,950.00	0.00	0.00	2,950.00	0.00
Total Dept 765 - ADULT SOFTBALL		3,845.00	0.00	0.00	3,845.00	0.00
<b>Dept 766 - YOUTH CLINICS/FLOOR HOCKEY</b>						
101-766-705.000	WAGES PART-TIME HOURLY	3,000.00	1,220.83	510.68	1,779.17	40.69
101-766-715.000	FICA EMPLOYER CONTRIBUTION	230.00	93.40	39.08	136.60	40.61
101-766-719.000	WORKMEN'S COMP	80.00	14.42	6.03	65.58	18.03
101-766-740.000	OPERATING SUPPLIES	800.00	0.00	0.00	800.00	0.00
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	800.00	0.00	0.00	800.00	0.00
101-766-901.000	PRINTING & PUBLISHING	400.00	0.00	0.00	400.00	0.00
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		5,310.00	1,328.65	555.79	3,981.35	25.02
<b>Dept 767 - BASKETBALL</b>						
101-767-705.000	WAGES PART-TIME HOURLY	2,252.00	838.25	458.51	1,413.75	37.22
101-767-715.000	FICA EMPLOYER CONTRIBUTION	115.00	64.14	35.07	50.86	55.77
101-767-719.000	WORKMEN'S COMP	0.00	9.92	5.43	(9.92)	100.00
101-767-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	2,400.00	1,509.50	0.00	890.50	62.90
101-767-901.000	PRINTING & PUBLISHING	230.00	0.00	0.00	230.00	0.00
Total Dept 767 - BASKETBALL		5,497.00	2,421.81	499.01	3,075.19	44.06
<b>Dept 768 - ARCHERY</b>						
101-768-705.000	WAGES PART-TIME HOURLY	3,750.00	868.56	650.32	2,881.44	23.16
101-768-715.000	FICA EMPLOYER CONTRIBUTION	287.00	66.43	49.74	220.57	23.15

User: ALEIGHA  
DB: Thomas Township

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	YTD BALANCE 05/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>						
<b>Expenditures</b>						
101-768-719.000	WORKMEN'S COMP	65.00	10.26	7.68	54.74	15.78
101-768-740.000	OPERATING SUPPLIES	1,550.00	56.74	0.00	1,493.26	3.66
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	750.00	0.00	0.00	750.00	0.00
101-768-901.000	PRINTING & PUBLISHING	122.00	0.00	0.00	122.00	0.00
<b>Total Dept 768 - ARCHERY</b>						
		6,524.00	1,001.99	707.74	5,522.01	15.36
<b>Dept 769 - VOLLEYBALL</b>						
101-769-740.000	OPERATING SUPPLIES	750.00	0.00	0.00	750.00	0.00
<b>Total Dept 769 - VOLLEYBALL</b>						
		750.00	0.00	0.00	750.00	0.00
<b>Dept 770 - OPERATIONS &amp; MAINTENANCE</b>						
101-770-704.100	WAGES FULL-TIME HOURLY	5,500.00	384.68	169.16	5,115.32	6.99
101-770-705.000	WAGES PART-TIME HOURLY	61,000.00	7,107.17	4,891.88	53,892.83	11.65
101-770-712.000	WAGES JANITORIAL	4,000.00	731.86	381.84	3,268.14	18.30
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,393.00	626.96	415.62	4,766.04	11.63
101-770-716.050	HEALTH SAVINGS ACCOUNT	218.00	168.95	1.70	49.05	77.50
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	660.00	56.84	20.30	603.16	8.61
101-770-719.000	WORKMEN'S COMP	1,500.00	1,845.98	65.57	(345.98)	123.07
101-770-740.000	OPERATING SUPPLIES	3,700.00	0.00	0.00	3,700.00	0.00
101-770-810.000	CONTRACTED SERVICES	36,000.00	6,082.36	0.00	29,917.64	16.90
101-770-850.000	TELEPHONE	2,400.00	137.26	0.00	2,262.74	5.72
101-770-850.100	WIRELESS COMMUNICATIONS	1,800.00	135.58	0.00	1,664.42	7.53
101-770-910.000	INSURANCE GENERAL LIABILITY	14,500.00	9,263.20	0.00	5,236.80	63.88
101-770-920.000	UTILITIES	27,000.00	1,451.77	0.00	25,548.23	5.38
101-770-930.000	REPAIRS/MAINTENANCE	66,450.00	2,423.50	0.00	64,026.50	3.65
101-770-938.000	VEHICLE EXPENSE	5,700.00	0.00	0.00	5,700.00	0.00
101-770-938.100	GAS & DIESEL FUEL	8,500.00	0.00	0.00	8,500.00	0.00
101-770-940.000	PORTABLE TOILET RENTAL	1,700.00	0.00	0.00	1,700.00	0.00
101-770-940.100	EQUIPMENT RENTAL	2,400.00	0.00	0.00	2,400.00	0.00
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,774.00	25.00	0.00	2,749.00	0.90
101-770-970.000	CAPITAL OUTLAY	44,000.00	0.00	0.00	44,000.00	0.00
<b>Total Dept 770 - OPERATIONS &amp; MAINTENANCE</b>						
		295,195.00	30,441.11	5,946.07	264,753.89	10.31
<b>Dept 771 - FLAG FOOTBALL</b>						
101-771-705.000	WAGES PART-TIME HOURLY	582.00	114.06	114.06	467.94	19.60
101-771-715.000	FICA EMPLOYER CONTRIBUTION	45.00	8.72	8.72	36.28	19.38
101-771-719.000	WORKMEN'S COMP	110.00	1.35	1.35	108.65	1.23
101-771-740.000	OPERATING SUPPLIES	745.00	337.71	0.00	407.29	45.33
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	812.00	625.93	0.00	186.07	77.08
101-771-901.000	PRINTING & PUBLISHING	115.00	0.00	0.00	115.00	0.00
<b>Total Dept 771 - FLAG FOOTBALL</b>						
		2,409.00	1,087.77	124.13	1,321.23	45.15
<b>Dept 772 - NATURE PRESERVE/CENTER</b>						
101-772-705.000	WAGES PART-TIME HOURLY	4,000.00	4,939.50	2,539.50	(939.50)	123.49
101-772-715.000	FICA EMPLOYER CONTRIBUTION	2,693.00	377.86	194.26	2,315.14	14.03
101-772-719.000	WORKMEN'S COMP	750.00	8.84	5.24	741.16	1.18
101-772-740.000	OPERATING SUPPLIES	7,200.00	1,017.02	0.00	6,182.98	14.13
101-772-804.000	MEMBERSHIP & DUES	350.00	0.00	0.00	350.00	0.00

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDCG
		ORIGINAL BUDGET	05/31/2024	NORMAL (ABNORMAL)	05/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND									
Expenditures									
101-772-810.100	CONTRACTED SERVICES	1,000.00	74.99		0.00		0.00	925.01	7.50
101-772-817.000	PROFESSIONAL SERVICES	800.00	0.00		0.00		0.00	800.00	0.00
101-772-901.000	PRINTING & PUBLISHING	5,500.00	196.04		0.00		0.00	5,303.96	3.56
101-772-910.000	INSURANCE GENERAL LIABILITY	5,000.00	643.23		0.00		0.00	4,356.77	12.86
101-772-920.000	UTILITIES	4,000.00	504.95		0.00		0.00	3,495.05	12.62
101-772-930.000	REPAIRS/MAINTENANCE	8,250.00	1,686.00		0.00		0.00	6,564.00	20.44
101-772-940.000	PORTABLE TOILET RENTAL	1,500.00	0.00		0.00		0.00	1,500.00	0.00
101-772-960.000	EDUCATION & TRAINING	750.00	0.00		0.00		0.00	750.00	0.00
101-772-970.000	CAPITAL OUTLAY	30,000.00	0.00		0.00		0.00	30,000.00	0.00
Total Dept 772 - NATURE PRESERVE/CENTER		71,793.00	9,448.43		2,739.00			62,344.57	13.16
Dept 774 - SPECIAL EVENTS									
101-774-705.000	WAGES PART-TIME HOURLY	1,500.00	0.00		0.00		0.00	1,500.00	0.00
101-774-715.000	FICA EMPLOYER CONTRIBUTION	115.00	0.00		0.00		0.00	115.00	0.00
101-774-719.000	WORKMEN'S COMP	100.00	18.45		0.00		0.00	81.55	18.45
101-774-740.000	OPERATING SUPPLIES	15,200.00	0.00		0.00		0.00	15,200.00	0.00
101-774-740.150	OPERATING 5K RUN/WALK	1,250.00	0.00		0.00		0.00	1,250.00	0.00
101-774-817.000	PROFESSIONAL SERVICES	9,500.00	0.00		0.00		0.00	9,500.00	0.00
101-774-901.000	PRINTING & PUBLISHING	1,000.00	238.97		0.00		0.00	761.03	23.90
101-774-940.000	PORTABLE TOILET RENTAL	1,500.00	0.00		0.00		0.00	1,500.00	0.00
Total Dept 774 - SPECIAL EVENTS		30,165.00	257.42		0.00			29,907.58	0.85
Dept 775 - DAY CAMP									
101-775-705.000	WAGES PART-TIME HOURLY	19,000.00	0.00		0.00		0.00	19,000.00	0.00
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,500.00	0.00		0.00		0.00	1,500.00	0.00
101-775-719.000	WORKMEN'S COMP	200.00	0.00		0.00		0.00	200.00	0.00
101-775-740.000	OPERATING SUPPLIES	1,650.00	0.00		0.00		0.00	1,650.00	0.00
101-775-901.000	PRINTING & PUBLISHING	1,050.00	0.00		0.00		0.00	1,050.00	0.00
Total Dept 775 - DAY CAMP		23,400.00	0.00		0.00			23,400.00	0.00
Dept 776 - TRAIN									
101-776-705.000	WAGES PART-TIME HOURLY	2,000.00	0.00		0.00		0.00	2,000.00	0.00
101-776-715.000	FICA EMPLOYER CONTRIBUTION	153.00	0.00		0.00		0.00	153.00	0.00
101-776-719.000	WORKMEN'S COMP	50.00	0.00		0.00		0.00	50.00	0.00
101-776-901.000	PRINTING & PUBLISHING	582.00	0.00		0.00		0.00	582.00	0.00
101-776-930.000	REPAIRS/MAINTENANCE	5,000.00	339.71		0.00		0.00	4,660.29	6.79
101-776-938.100	GAS & DIESEL FUEL	375.00	0.00		0.00		0.00	375.00	0.00
Total Dept 776 - TRAIN		8,160.00	339.71		0.00			7,820.29	4.16
TOTAL EXPENDITURES		783,560.00	92,899.42		28,785.88			690,660.58	11.86
Fund 101 - GENERAL OPERATING FUND:									
TOTAL REVENUES		158,900.00	126,420.73		9,644.00			32,479.27	79.56
TOTAL EXPENDITURES		783,560.00	92,899.42		28,785.88			690,660.58	11.86
NET OF REVENUES & EXPENDITURES		(624,660.00)	33,521.31		(19,141.88)			(658,181.31)	5.37



GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	YTD BALANCE 05/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 752 ADMINISTRATION							
101-752-716.000	04/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-05/20-06/1	04/30/24	2,501.51	69062
101-752-716.100	05/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MAY 2024	04/30/24	119.29	
101-752-716.100	04/21/24	BLUE CROSS BLUE SHIELD OF MI	HEALTH/VISION	0003-05/20-06/1	04/30/24	17.29	
101-752-716.200	05/01/24	DELTA DENTAL	MAY 2024 PREMIUM	RIS0005661023	04/30/24	192.13	69056
101-752-716.300	05/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	MAY 2024	04/30/24	33.40	69062
101-752-804.000	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	45.00	69080
101-752-817.000	04/23/24	CHILLD & FAMILY SERVICES	EMPLOYEE ASSISTANCE PROGRAM	2024	04/30/24	49.75	69052
			Total For Dept 752 ADMINISTRATION			2,958.37	
Dept 756 FACILITY ACQUISITION/CONSTRUC							
101-756-974.575	04/22/24	SPICER GROUP INC.	THOMAS TOWNSHIP NATURE CENTER SITE	228693	04/30/24	1,847.50	69079
101-756-974.575	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	8,144.00	69080
			Total For Dept 756 FACILITY ACQUISITION/CONSTRUC			9,991.50	
Dept 762 SENIOR CITIZENS PROGRAMS							
101-762-740.000	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	527.97	69080
101-762-740.000	05/01/24	SWAN VALLEY SCHOOL DISTRICT	THOMAS TOWNSHIP SENIOR LUNCH - MAY	182	04/30/24	294.75	
			Total For Dept 762 SENIOR CITIZENS PROGRAMS			822.72	
Dept 763 SOCCER							
101-763-740.000	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	401.86	69080
101-763-740.000	04/26/24	SAGINAW KNITTING MILLS INC.	SOCCER Y5'S SHIRTS	3856	04/30/24	363.40	
101-763-740.000	04/30/24	SHERWIN-WILLIAMS	SOCCER FIELDS - PARKS	APRIL 2024	04/30/24	284.10	
101-763-740.300	04/26/24	SAGINAW KNITTING MILLS INC.	SOCCER K-1ST GRADE SHIRTS	3867	04/30/24	571.04	
101-763-740.300	04/26/24	SAGINAW KNITTING MILLS INC.	SOCCER 2-3 GRADE SHIRTS	3869	04/30/24	528.11	
101-763-740.300	04/26/24	SAGINAW KNITTING MILLS INC.	SOCCER - COACH SHIRTS	4023	04/30/24	12.99	69080
101-763-740.675	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	49.66	
101-763-740.675	04/30/24	SAM'S CLUB/SYNCHRONY BANK	CONCESSION SNACKS - PARKS	APRIL 2024	04/30/24	558.58	
			Total For Dept 763 SOCCER			2,769.74	
Dept 768 ARCHERY							
101-768-740.000	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	56.74	69080
			Total For Dept 768 ARCHERY			56.74	
Dept 770 OPERATIONS & MAINTENANCE							
101-770-810.000	04/25/24	TRI-VALLEY CONSTRUCTION, LLC	APRIL LAWN MAINTENANCE SERVICE	10955	04/30/24	5,200.00	69086
101-770-810.000	04/12/24	TRI-VALLEY CONSTRUCTION, LLC	2024 SPRING CLEAN-UP	10962	04/30/24	882.36	69087
101-770-850.000	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	137.26	69080
101-770-850.100	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	135.58	69080
101-770-910.000	04/01/24	MY MEMBER INSURANCE AGENCY	RNWL COMMERCIAL PKG/MCCA/TERRORISM	1371	04/30/24	9,263.20	69067
101-770-920.000	04/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	202699261522	04/24/24	8.88	69040
101-770-920.000	04/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	204835029574	04/24/24	155.34	69040
101-770-920.000	04/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	204835029575	04/24/24	29.07	69040
101-770-920.000	04/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	205635869814	04/24/24	50.71	69040
101-770-920.000	04/15/24	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	20625503826	04/24/24	206.75	69040
101-770-920.000	04/24/24	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	203055232330	04/30/24	93.93	69053
101-770-920.000	04/30/24	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIG	207059003441	04/30/24	299.65	
101-770-920.000	04/30/24	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACONS T L4 LIG	207059003485	04/30/24	110.57	
101-770-930.000	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	1,013.40	69080
101-770-930.000	04/15/24	THE ANDERSONS, INC	FERTILIZER - ROBERTS PARKS	730023040	04/30/24	870.75	69084
101-770-930.000	04/19/24	TSC STORES	REPAIRS/MAINTENANCE	APRIL 2024	04/30/24	489.46	69088
101-770-930.000	05/08/24	HOME DEPOT	REPAIRS/MAINTENANCE	MAY 2024	04/30/24	1,289.81	
101-770-930.000	04/27/24	J&B BOOTS	SAFETY BOOTS - JAMES/JOHN CORRIVEA	TTPR-042724	04/30/24	377.98	

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP  
 POST DATES 04/18/2024 - 05/14/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

User: ALEIGHA  
 DB: Thomas Township

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 770 OPERATIONS & MAINTENANCE							
101-770-930.000	04/29/24	LEDDY ELECTRIC INC.	REPAIR BULBS - DAY PARK	2235		120.00	
101-770-930.000	04/18/24	MINNESOTA CONWAY FIRE & SAFE	ANNUAL FIRE EXTINGUISHER INSPECTIO	156007139-P&R B		396.00	
101-770-930.000	04/18/24	MINNESOTA CONWAY FIRE & SAFE	ANNUAL FIRE EXTINGUISHER INSPECTIO	156007140-ROBRT		56.00	
101-770-930.000	04/26/24	SAGINAW KNITTING MILLS INC.	MAINTENANCE SHIRTS/SWEATSHIRTS	4043		856.00	
101-770-930.000	04/30/24	STONE QUEST INC	CEDAR MULCH/PEA ROCK/RIVER ROCK/LI	APRIL 2024		675.05	
101-770-938.000	05/01/24	H&B EQUIPMENT & RENTAL INC	REPAIRS/MAINTENANCE	APRIL 2024		402.00	
101-770-938.000	04/30/24	TOTTEN TIRE NORTHWEST INC.	REPAIR - KABOTA - PARKS	201365		221.00	
101-770-938.100	04/30/24	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	96903686		843.27	
101-770-940.400	04/17/24	CONSUMERS ENERGY CO	LAND RENTS/LEASE - ELECTRIC MI1753	9326653688	04/24/24	25.00	69043
Total For Dept 770 OPERATIONS & MAINTENANCE						24,209.02	
Dept 771 FLAG FOOTBALL							
101-771-740.000	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	337.71	69080
101-771-740.300	04/26/24	SAGINAW KNITTING MILLS INC.	FLAG FOOTBALL - K-1 GRADE SHIRTS	3852	04/30/24	382.33	69076
101-771-740.300	04/26/24	SAGINAW KNITTING MILLS INC.	FLAG FOOTBALL - 2-3 GRADE SHIRTS	3855	04/30/24	243.60	69076
Total For Dept 771 FLAG FOOTBALL						963.64	
Dept 772 NATURE PRESERVE/CENTER							
101-772-740.000	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	599.82	69080
101-772-810.100	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	74.99	69080
101-772-817.000	04/22/24	ERIC R SCHANTZ	WATER SHED/TT SIGN RESTRICTION - 25%	148-1		3,500.00	
101-772-901.000	04/18/24	PRINT EXPRESS OFFICE PRODUCT	NAMEBADGE - NATURE CENTER	0103469-001	04/30/24	22.04	69072
101-772-901.000	04/24/24	PRINT EXPRESS OFFICE PRODUCT	MAY CALENDAR - NATURE CENTER	0103505-001	04/30/24	36.00	69072
101-772-910.000	04/01/24	MY MEMBER INSURANCE AGENCY	RNWL COMMERCIAL PKG/MCCA/TERRORISM	1371	04/30/24	643.23	69067
101-772-920.000	04/23/24	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	201987366629	04/30/24	311.27	69053
101-772-930.000	04/20/24	A.T. FRANK CO., INC	INSTALL METAL TRIM - NATURE CENTER	26085	04/30/24	386.00	69049
Total For Dept 772 NATURE PRESERVE/CENTER						5,573.35	
Dept 774 SPECIAL EVENTS							
101-774-901.000	04/19/24	PRINT EXPRESS OFFICE PRODUCT	PICNIC IN THE PARK POSTCARDS/POSTE	0103471-001	04/30/24	238.97	69072
Total For Dept 774 SPECIAL EVENTS						238.97	
Dept 776 TRAIN							
101-776-930.000	04/16/24	SCIENTIFIC BRAKE & EQUIPMENT	TRAIN PARTS - PARKS	010288160	04/30/24	25.65	69077
101-776-930.000	04/23/24	STATE BANK	AMZN/TREE TOP/ODP/WOODLAND CRK/ZOO	APRIL 2024	04/30/24	11.99	69080
Total For Dept 776 TRAIN						37.64	
Total For Fund 101 GENERAL OPERATING FUND						47,621.69	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund Totals:							
			Fund 101 GENERAL OPERATING FUND			47,621.69	
Total For All Funds:							
101-752-716.000			HEALTH INSURANCE			2,501.51	
101-752-716.100			VISION/SHORT TERM DISAB/LIFE			136.58	
101-752-716.200			DENTAL INSURANCE			192.13	
101-752-716.300						33.40	
101-752-804.000			MEMBERSHIP & DUES			45.00	
101-752-817.000			PROFESSIONAL SERVICES			49.75	
101-756-974.575			CAPITAL IMP. NATURE PRESERVE			9,991.50	
101-762-740.000			OPERATING SUPPLIES			822.72	
101-763-740.000			OPERATING SUPPLIES			1,049.36	
101-763-740.300			OPERATING SUPPLIES T-SHIRTS			1,112.14	
101-763-740.675			SUPPLIES-CONCESSIONS			608.24	
101-768-740.000			OPERATING SUPPLIES			56.74	
101-770-810.000			CONTRACTED SERVICES			6,082.36	
101-770-850.000			TELEPHONE			137.26	
101-770-850.100			WIRELESS COMMUNICATIONS			135.58	
101-770-910.000			INSURANCE GENERAL LIABILITY			9,263.20	
101-770-920.000			UTILITIES			954.90	
101-770-930.000			REPAIRS/MAINTENANCE			6,144.45	
101-770-938.000			VEHICLE EXPENSE			623.00	
101-770-938.100			GAS & DIESEL FUEL			843.27	
101-770-940.400			LEASE AGREEMENTS LAND/RAILROAD			25.00	
101-771-740.000			OPERATING SUPPLIES			337.71	
101-771-740.300			OPERATING SUPPLIES T-SHIRTS			625.93	
101-772-740.000			OPERATING SUPPLIES			599.82	
101-772-810.100			CONTRACTED SERVICES			74.99	
101-772-817.000			PROFESSIONAL SERVICES			3,500.00	
101-772-901.000			PRINTING & PUBLISHING			58.04	
101-772-910.000			INSURANCE GENERAL LIABILITY			643.23	
101-772-920.000			UTILITIES			311.27	
101-772-930.000			REPAIRS/MAINTENANCE			386.00	
101-774-901.000			PRINTING & PUBLISHING			238.97	
101-776-930.000			REPAIRS/MAINTENANCE			37.64	

--- TOTALS BY GL DISTRIBUTION ---



## **PARKS AND RECREATION REPORT MAY 2024**

### **ROETHKE PARK:**

I have the pool painted and have started adding water. I have installed a new impeller and have the motor back on thanks to some help from my friends at the DPW! We are bringing the old train back to the park next week, Craig has re wired and installed a new parking brake system we are going to try out, it's a motorcycle hand brake attached to the drive shaft.

### **ROBERTS PARK**

Soccer and Flag football are on their fourth week and have not had any issues so far, we are short staffed by have made it through so far! Swan Valley Girls Varsity wrapped up their season and once ours ends on June 8<sup>th</sup> we will do some field work, aerate and fertilize. The first Farmers Market starts June 24<sup>th</sup> and they are excited about using the new slab for vendors.

### **COMMUNITY PARK**

Construction is still moving along. The asphalt is down, holes for fence post are in and the water line for the drinking fountain was installed. We still have a long way to go but its starting to look like something!

### **DAY PARK**

None

### **SPORTS AND PROGRAMS**

Soccer and Flag football are going well and will end June 8<sup>th</sup>. Camp registration is going well and we are holding off on swim lesson registration right now until we see if we will have lifeguards and the pool open.

### **NATURE CENTER PRESERVE**

Report from Lynda Thayer

### **EVENTS**

None



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**NATURE CENTER AND PRESERVE REPORT May 2024**

**NATURE PRESERVE UPDATE**

Our DNR 2021 Trust Fund Grant has been sent out to bid. Work should be completed by the end of this year.

The kayak launch should be going in at the end of May. We are not sure of the location of the storage facility at this time.

Servinski Sod Service has planted all the areas in the preserve except the shore bird area, as it is still a bit wet for equipment. This is a super big job to have done.

Beautification Day with the Swan Valley Seniors will be on Monday, May 20.

**NATURE CENTER UPDATE**

Eric Schantz, a local artist, is beginning to work on the east side of the building. He is looking to paint the watershed and a local map on the wall, as well as polishing up the historical displays and doing graphic art work.

The nature center's hours continue to be Tuesdays from 3-7 pm, Wednesday-Friday 12-4 pm. I will attempt to be open the first or second Saturday of every month for more opportunities for visitors to come in. We are also offering programs: Tuesdays from 5-7 pm will be FUN (Families United in Nature), Wednesdays from 12-2 pm for Grown up activities, and Thursdays from 1-2, we host a pre-school activity group called Little Acorns.

Jessica McRae Jennifer Clor are offering yoga and mindfulness opportunities to children. Jennifer is also offering meditation for adults.

We hosted a May potluck sponsored by Plant Based Saginaw. We also hosted the Trustee Council for the Natural Resources Damage Assessment.

We hosted field trips for Shields Elementary second graders, SV 4<sup>th</sup> graders, Little Rascals preschool, and 40 8<sup>th</sup> graders from Swan Valley Middle School. We will potentially host Havens 4<sup>th</sup> graders' end of the year field trip and a Swan Valley Learning Center field trip this summer.

**NATURAL RESOURCES DAMAGE ASSESSMENT (NRDA) UPDATE**

Lisa Williams from U. S Fish and Wildlife and Jessica Mistak from the DNR, who have been essential to the process, are leaving their respective positions. Lisa is retiring and will be replaced by Kaylyn Flannigan. Jessica is moving to a different position and we will be working with Doug Schultz.