



249 N MILLER SAGINAW, MI 48609  
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EMAIL: [WATERSEWER@THOMASTWP.ORG](mailto:WATERSEWER@THOMASTWP.ORG)

### NEW MAILING ADDRESS CHANGE AUTHORIZATION

PARCEL NUMBER: 28 - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

ACCOUNT # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_  
(FIRST NAME) (LAST NAME)

PROPERTY ADDRESS: \_\_\_\_\_  
(ADDRESS) (CITY, STATE & ZIP)

NEW MAILING ADDRESS FOR THE ABOVE PROPERTY:  
\_\_\_\_\_  
(ADDRESS) (CITY, STATE & ZIP)

PLEASE CHECK ALL DEPARTMENTS THAT YOU WOULD LIKE APPLIED TO THE NEW MAILING ADDRESS:

- TREASURY (Property Tax Bills)
  - ASSESSING (Property Value Assessments)
  - WATER/SEWER (Billing)
  - CLERK (Elections)
- Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I UNDERSTAND THAT AS THE PROPERTY OWNER I AM ULTIMATELY RESPONSIBLE FOR ALL WATER/SEWER UTILITY PAYMENTS INCLUDING ANY CURRENT BALANCES. ALL ACCOUNTS NEED TO BE CURRENT FOR CONTINUED SERVICE.**

\_\_\_\_\_  
**OWNER SIGNATURE** **PHONE NUMBER** **DATE**

PAPERLESS BILLING? (Available for Water/Sewer Billing ONLY)  YES  NO

EMAIL ADDRESS: \_\_\_\_\_

We offer "Direct Debit" as a payment option. Please see our *Utility Billing* department for more information

**\*PLEASE RETURN THIS FORM WITH A COPY OF YOUR PHOTO I.D.\***