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## LANDLORD/TENANT UTILITY BILLING AUTHORIZATION

PROPERTY OWNER NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

PROPERTY OWNER MAILING ADDRESS: \_\_\_\_\_  
(ADDRESS) (CITY, STATE & ZIP)

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PAPERLESS BILLING:  YES  NO

NAME OF TENANT MOVING OUT (IF APPLICABLE): \_\_\_\_\_

MOVE-OUT DATE: \_\_\_\_\_

TENANT RECEIVING FINAL BILL?:  YES  NO

TENANT FORWARDING ADDRESS FOR FINAL BILL: \_\_\_\_\_  
(ADDRESS) (CITY, STATE, ZIP)

(IF **NO**, FINAL BILL WILL BE MAILED TO THE PROPERTY OWNER'S MAILING ADDRESS OR EMAIL ADDRESS)

**ALL FUTURE BILLS WILL BE MAILED TO THE PROPERTY OWNER'S MAILING ADDRESS  
UNLESS NOTIFICATION OF NEW TENANT IS PROVIDED.**

NEW TENANT'S NAME (IF APPLICABLE): \_\_\_\_\_

PHONE: \_\_\_\_\_

MOVE- IN DATE: \_\_\_\_\_

**I UNDERSTAND THAT AS THE PROPERTY OWNER I AM ULTIMATELY RESPONSIBLE FOR ALL UTILITY PAYMENTS  
INCLUDING ANY CURRENT BALANCES. ALL ACCOUNTS NEED TO BE CURRENT FOR CONTINUED SERVICE.**

\_\_\_\_\_  
OWNER SIGNATURE

\_\_\_\_\_  
DATE

**\*PLEASE RETURN THIS FORM WITH A COPY OF YOUR PHOTO I.D.\***