



AGENDA

THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING TO BE CONDUCTED ELECTRONICALLY DUE TO THE COVID-19 PANDEMIC COMPLIANCE WITH EXECUTIVE ORDER 2020-154

December 21<sup>st</sup> 2020

6:30pm

Dial-in number (US) 1-841-2390-4238

Meeting ID: 891 1085 6328

Passcode: 518951

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of November 23<sup>rd</sup> minutes
5. Approval of Expenditures
6. Public Comment

It is requested that you state your name and address for the record.

7. Public Hearing
  - a. None
8. New Business
  - a. Winter sports and the Governors delay until December 21<sup>st</sup> and potentially later.
  - b. Winter Wonderland Report
  - c. Nature Center grant through Saginaw Community Foundation

9. Old Business
  - a. None

10. Reports

A. Parks:

- **Roberts Park:** See agenda item
- **Roethke Park:** See agenda item
- **Community Park:** see agenda item
- **Nature Preserve:** see agenda item
- **Day Park:** see agenda item

B. Recreation Programs: None

C. Sports Committee report: None

D. Concert Committee Report: None

E. Finance Committee Report: None

11. Adjournment

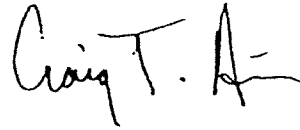
Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

Thomas Township Parks & Recreation Commission  
Regular Meeting Minutes  
November, 23<sup>rd</sup> 2020  
6:15pm  
Via Teleconference 824-4774-2877  
Access Code: 896476  
8215 Shields Drive  
Saginaw, MI 48609

1. Swore in Craig Aimar, Scott Branch, Craig Blower, and Angela Alworden
2. The regular commission meeting was called to order at 6:15pm by Chairmen, Scott Branch
3. PRESENT VIA ZOOM: Angela Alworden, Craig Blower, Dean Rusch, D.J. Sova, Craig Aimar, Scott Branch
4. Approval of September 28<sup>th</sup> meeting minutes: No questions or comments. Motion was made by Alworden and seconded by Craig Blower. Roll Call:  
Ayes: Craig Aimar, Dean Rusch, D.J. Solva
5. Approval of Expenditures: No questions or concerns. Motion was made by Craig B. and 2<sup>nd</sup> by Alworden to approve the September 28<sup>th</sup> expenditures are presented  
Ayes: Craig Aimar, Dean Rusch, D.J. Solva
6. No Public comment
7. No Public hearing
8. New Business
  - a. Nature Center Building Advisory Committee: Moving forward for facility planning and fund raising. This committee would be used to organize fundraising, help with creative planning, future development, and brainstorming as we move forward.  
Possible Course Of Action: Approved  
Motion: Craig Aimar and 2<sup>nd</sup> by Craig Blower  
Ayes: Alworden, Solva, Branch  
Nays: None
  - b.) Approval of 2021 Meeting Dates as follows:  
Jan 25<sup>th</sup>      Feb 22<sup>nd</sup>  
Mar 22<sup>nd</sup>     April 26<sup>th</sup>  
May 24<sup>th</sup>     June 28<sup>th</sup>  
July 26<sup>th</sup>    Aug 23<sup>rd</sup>  
Sep 27<sup>th</sup>     Oct 25<sup>th</sup>  
Nov 22<sup>nd</sup>    Dec 27<sup>th</sup>  
Motioned By: Craig Blower  
2<sup>nd</sup> by Craig Aimar  
Ayes: Alworden, Solva, Branch  
Nays: None

Craig Aimar was elected Secretary and voted on by Branch, Alworden, and Blower.  
Scott Branch was re-elected chairmen and voted on by Alworden, Blower, and Aimar.

Adjournment: 7:17pm



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Craig Aimar, Secretary

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11-28-2020

Dated

The next regular Park Commission Meeting will be on December 21<sup>st</sup> 2020 at 6:30pm via electronic communication, Zoom.

POST DATES 11/12/2020 - 12/17/2020

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

ser: DEIDRE  
3: Thomas Township

Vendor Invoice Description

Amount Check #

Invoice Line Desc

L Number

Invoice Line Desc	Vendor	Amount	Check #
und 101 GENERAL OPERATING FUND			
ept 752 ADMINISTRATION			
01-752-716.000 HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O HEALTH/VISION	1,574.92	63150
01-752-716.100 VISION/SHORT TERM DISAB/LIFE	MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D	101.88	63107
01-752-716.100 DENTAL INSURANCE	MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D	15.09	63150
01-752-716.200 OPERATING SUPPLIES	DELTA DENTAL DECEMBER 2020 PREMIUM	101.88	63223
01-752-716.300 OPERATING SUPPLIES	MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D	188.31	63159
01-752-740.000 PRINTING & PUBLISHING	MADISON NATIONAL LIFE LIFE/DISABILITY/AD&D	29.69	63107
01-752-901.000 CAPITAL IMP. NATURE PRESERVE	BRADYS BUSINESS SYSTEM KYOCERA - 30111 - 11/27/20-12/26/20	37.93	63223
	STATE BANK PITNEY BOWES/AMAZON/SPECTRUM/USPS/GFS	32.95	63152
	TT PARKS & REC PETTY CAS PROGRAM MAILER STAMPS - PARKS	40.05	63254
	Total For Dept 752 ADMINISTRATION	2,152.38	63138
ept 756 FACILITY ACQUISITION/CONSTRUC			
01-756-974.575 CAPITAL IMP. NATURE PRESERVE	THOMAS TWP GENERAL FUND MECHANICAL PERMIT APP - THOMAS TWP NA	220.00	63261
	Total For Dept 756 FACILITY ACQUISITION/CONSTRUC	220.00	
ept 770 OPERATIONS & MAINTENANCE			
01-770-740.000 OPERATING SUPPLIES	STATE BANK PITNEY BOWES/AMAZON/SPECTRUM/USPS/GFS	4.00	63254
01-770-850.000 TELEPHONE	STATE BANK PITNEY BOWES/AMAZON/SPECTRUM/USPS/GFS	128.10	63254
01-770-850.100 WIRELESS COMMUNICATIONS	STATE BANK PITNEY BOWES/AMAZON/SPECTRUM/USPS/GFS	87.40	63254
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 6660 GRATIOT RD	79.23	63155
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 455 S MILLER RD	337.29	63155
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 755 BACON ST	42.07	63155
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 700 S RIVER RD	65.98	63155
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 300 LEDDY RD	82.61	63155
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 9535 GRATIOT RD	8.43	63155
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 400 LEDDY RD - POOL	112.95	63155
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 605 S MILLER RD	39.30	63155
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 300 LEDDY RD L4 LIGHT	220.17	63155
01-770-920.000 UTILITIES	CONSUMERS ENERGY CO UTILITY BILL - 755 BACON ST L4 LIGHT	209.24	63208
01-770-920.000 UTILITIES	THOMAS TWP WATER UTILITY BILL - 9535 GRATIOT	76.82	63208
01-770-920.000 UTILITIES	THOMAS TWP WATER UTILITY BILL - 300 LEDDY RD	17.98	63262
01-770-920.000 UTILITIES	THOMAS TWP WATER UTILITY BILL - 8215 SHIELDS DR - #BAT	48.33	63262
01-770-930.000 REPAIRS/MAINTENANCE	REPAIRS/MAINTENANCE - CLRGG	34.87	63262
01-770-930.000 REPAIRS/MAINTENANCE	VEHICLE MAINTENANCE	225.84	63105
01-770-930.000 REPAIRS/MAINTENANCE	PAINT - PARKS	9.30	63117
01-770-930.000 REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	59.35	63126
01-770-930.000 REPAIRS/MAINTENANCE	CARLETON EQUIPMENT COMPA	237.61	63153
01-770-930.000 REPAIRS/MAINTENANCE	LINGLE EQUIPMENT INC	621.09	63164
01-770-930.000 REPAIRS/MAINTENANCE	TSC STORES	210.77	63190
01-770-930.000 REPAIRS/MAINTENANCE	HOME DEPOT	256.90	63217
01-770-930.000 REPAIRS/MAINTENANCE	STATE BANK PITNEY BOWES/AMAZON/SPECTRUM/USPS/GFS	146.49	63254
01-770-938.000 VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST IN VEHICLE MAINTENANCE - 2006 CHEVY PU -	199.45	63135
01-770-938.000 VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST IN VEHICLE MAINTENANCE - 2002 CHEVY PU -	37.95	63135
01-770-938.100 GAS & DIESEL FUEL	GAS/DIESEL FUEL	228.74	63266
	Total For Dept 770 OPERATIONS & MAINTENANCE	3,828.26	
ept 774 SPECIAL EVENTS			
01-774-740.000 OPERATING SUPPLIES	HOME DEPOT REPAIRS/MAINTENANCE - CLRGG	497.22	63105
01-774-740.000 OPERATING SUPPLIES	HOME DEPOT REPAIRS/MAINTENANCE	347.48	63217
01-774-740.000 OPERATING SUPPLIES	RUSS SIGN RENTAL SIGN USAGE - THOMAS TWP WINTER WONDER	112.00	63241
01-774-740.000 OPERATING SUPPLIES	STATE BANK PITNEY BOWES/AMAZON/SPECTRUM/USPS/GFS	424.47	63254
01-774-901.000 PRINTING & PUBLISHING	PRINT EXPRESS OFFICE PRO WINTER WONDERLAND SIGNS - PARKS	96.00	63174

ser: DEIDRE  
 3: Thomas Township  
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POST DATES 11/12/2020 - 12/11/2020  
 JOURNALIZED  
 PAID - CHECK TYPE: PAPER CHECK  
 Vendor Invoice Description

Invoice Line Desc Amount Check #

Invoice Line Desc	Amount	Check #
und 101 GENERAL OPERATING FUND		
ept 774 SPECIAL EVENTS		
01-774-901.000		
PRINTING & PUBLISHING	184.00	63174
PRINT EXPRESS OFFICE PRO WINTER WONDERLAND BROCHURES		
Total For Dept 774 SPECIAL EVENTS	1,661.17	
Total For Fund 101 GENERAL OPERATING FUND	7,861.81	

ser: DEIDRE  
3: Thomas Township

POST DATES 11/12/2020 - 12/11/2020  
JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK  
Vendor

Invoice Line Desc      Invoice Description      Amount      Check #

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Fund Totals:	Fund 101 GENERAL OPERA	7,861.81	
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Total For All Funds:	<u>7,861.81</u>
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PERIOD ENDING 12/31/2020

J NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDC USED
		AMENDED BUDGET	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	% BDC USED	
and 101 - GENERAL OPERATING FUND								
Expenditures								
01-756-974.000	CAPITAL IMPROVEMENTS	0.00		0.00	0.00	0.00	0.00	0.00
Total Dept 756 - FACILITY ACQUISITION/CONSTRUC								
		0.00		0.00	0.00	0.00	0.00	0.00
Dept 761 - SWIM PROGRAMS								
01-761-705.000	WAGES PART-TIME HOURLY	21,321.00		0.00	0.00	21,321.00	0.00	0.00
01-761-715.000	FICA EMPLOYER CONTRIBUTION	1,650.00		0.00	0.00	1,650.00	0.00	0.00
01-761-719.000	WORKMEN'S COMP	300.00		0.00	0.00	300.00	0.00	0.00
01-761-740.000	OPERATING SUPPLIES	2,000.00		0.00	0.00	2,000.00	0.00	0.00
01-761-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00	0.00	0.00	0.00
01-761-930.000	REPAIRS/MAINTENANCE	3,075.00		629.94	0.00	2,445.06	20.49	20.49
Total Dept 761 - SWIM PROGRAMS								
		28,346.00		629.94	0.00	27,716.06	2.22	2.22
Dept 762 - SENIOR CITIZENS PROGRAMS								
01-762-740.000	OPERATING SUPPLIES	9,075.00		0.00	0.00	9,075.00	0.00	0.00
01-762-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00	0.00	0.00	0.00
Total Dept 762 - SENIOR CITIZENS PROGRAMS								
		9,075.00		0.00	0.00	9,075.00	0.00	0.00
Dept 763 - SOCCER								
01-763-705.000	WAGES PART-TIME HOURLY	6,000.00		0.00	0.00	6,000.00	0.00	0.00
01-763-715.000	FICA EMPLOYER CONTRIBUTION	500.00		0.00	0.00	500.00	0.00	0.00
01-763-719.000	WORKMEN'S COMP	200.00		0.00	0.00	200.00	0.00	0.00
01-763-740.000	OPERATING SUPPLIES	3,500.00		717.75	0.00	2,782.25	20.51	20.51
01-763-740.300	OPERATING SUPPLIES T-SHIRTS	2,350.00		0.00	0.00	2,350.00	0.00	0.00
01-763-740.675	SUPPLIES-CONCESSIONS	1,500.00		0.00	0.00	1,500.00	0.00	0.00
01-763-740.700	OPERATING SUPPLIES-NON PERISH	150.00		0.00	0.00	150.00	0.00	0.00
01-763-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00	0.00	0.00	0.00
Total Dept 763 - SOCCER								
		14,200.00		717.75	0.00	13,482.25	5.05	5.05
Dept 764 - YOUTH SOFTBALL								
01-764-705.000	WAGES PART-TIME HOURLY	1,000.00		0.00	0.00	1,000.00	0.00	0.00
01-764-715.000	FICA EMPLOYER CONTRIBUTION	75.00		0.00	0.00	75.00	0.00	0.00
01-764-719.000	WORKMEN'S COMP	25.00		0.00	0.00	25.00	0.00	0.00
01-764-740.000	OPERATING SUPPLIES	500.00		0.00	0.00	500.00	0.00	0.00
01-764-740.300	OPERATING SUPPLIES T-SHIRTS	1,500.00		0.00	0.00	1,500.00	0.00	0.00
01-764-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00	0.00	0.00	0.00
Total Dept 764 - YOUTH SOFTBALL								
		3,100.00		0.00	0.00	3,100.00	0.00	0.00
Dept 765 - ADULT SOFTBALL								
01-765-705.000	WAGES PART-TIME HOURLY	400.00		0.00	0.00	400.00	0.00	0.00
01-765-715.000	FICA EMPLOYER CONTRIBUTION	30.00		0.00	0.00	30.00	0.00	0.00
01-765-719.000	WORKMEN'S COMP	10.00		0.00	0.00	10.00	0.00	0.00
01-765-740.000	OPERATING SUPPLIES	2,100.00		644.40	0.00	1,455.60	30.69	30.69
01-765-740.300	OPERATING SUPPLIES T-SHIRTS	150.00		0.00	0.00	150.00	0.00	0.00
01-765-810.000	CONTRACTED SERVICES	7,000.00		1,761.00	0.00	5,239.00	25.16	25.16
01-765-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00	0.00	0.00	0.00



ser: DEIDRE  
3: Thomas Township

PERIOD ENDING 12/31/2020

J. NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)		AVAILABLE BALANCE NORMAL (ABNORMAL)		% BODGT USED
		AMENDED BUDGET							
and 101 - GENERAL OPERATING FUND									
penditures									
Total Dept 765 - ADULT SOFTBALL		9,690.00		2,405.40	0.00		7,284.60	24.82	
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY									
11-766-705.000	WAGES PART-TIME HOURLY	5,700.00		0.00	0.00		5,700.00	0.00	
11-766-715.000	FICA EMPLOYER CONTRIBUTION	300.00		0.00	0.00		300.00	0.00	
11-766-719.000	WORKMEN'S COMP	80.00		0.00	0.00		80.00	0.00	
11-766-740.000	OPERATING SUPPLIES	800.00		0.00	0.00		800.00	0.00	
11-766-740.300	OPERATING SUPPLIES T-SHIRTS	1,000.00		0.00	0.00		1,000.00	0.00	
11-766-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00		0.00	0.00	
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		7,880.00		0.00	0.00		7,880.00	0.00	
Dept 767 - BASKETBALL									
11-767-705.000	WAGES PART-TIME HOURLY	3,250.00		26.68	0.00		3,223.32	0.82	
11-767-715.000	FICA EMPLOYER CONTRIBUTION	225.00		2.04	0.00		222.96	0.91	
11-767-719.000	WORKMEN'S COMP	90.00		0.37	0.00		89.63	0.41	
11-767-740.000	OPERATING SUPPLIES	1,000.00		0.00	0.00		1,000.00	0.00	
11-767-740.300	OPERATING SUPPLIES T-SHIRTS	1,350.00		0.00	0.00		1,350.00	0.00	
11-767-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00		0.00	0.00	
Total Dept 767 - BASKETBALL		5,915.00		29.09	0.00		5,885.91	0.49	
Dept 768 - ARCHERY									
11-768-705.000	WAGES PART-TIME HOURLY	3,300.00		0.00	0.00		3,300.00	0.00	
11-768-715.000	FICA EMPLOYER CONTRIBUTION	200.00		0.00	0.00		200.00	0.00	
11-768-719.000	WORKMEN'S COMP	65.00		0.00	0.00		65.00	0.00	
11-768-740.000	OPERATING SUPPLIES	1,000.00		128.00	0.00		872.00	12.80	
11-768-740.300	OPERATING SUPPLIES T-SHIRTS	1,900.00		0.00	0.00		1,900.00	0.00	
11-768-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00		0.00	0.00	
11-768-956.000	MISCELLANEOUS	0.00		0.00	0.00		0.00	0.00	
Total Dept 768 - ARCHERY		6,465.00		128.00	0.00		6,337.00	1.98	
Dept 769 - VOLLEYBALL									
11-769-705.000	WAGES PART-TIME HOURLY	2,100.00		0.00	0.00		2,100.00	0.00	
11-769-715.000	FICA EMPLOYER CONTRIBUTION	160.00		0.00	0.00		160.00	0.00	
11-769-719.000	WORKMEN'S COMP	37.00		0.00	0.00		37.00	0.00	
11-769-740.000	OPERATING SUPPLIES	250.00		134.97	0.00		115.03	53.99	
11-769-901.000	PRINTING & PUBLISHING	0.00		0.00	0.00		0.00	0.00	
Total Dept 769 - VOLLEYBALL		2,547.00		134.97	0.00		2,412.03	5.30	
Dept 770 - OPERATIONS & MAINTENANCE									
11-770-704.100	WAGES FULL-TIME HOURLY	3,000.00		1,240.28	708.24		1,759.72	41.34	
11-770-705.000	WAGES PART-TIME HOURLY	60,000.00		47,105.96	2,117.88		12,894.04	78.51	
11-770-712.000	WAGES JANITORIAL	1,500.00		2,594.84	330.00		(1,094.84)	172.99	
11-770-715.000	FICA EMPLOYER CONTRIBUTION	5,000.00		3,893.06	239.59		1,106.94	77.86	
11-770-716.000	HEALTH INSURANCE	0.00		0.00	0.00		0.00	0.00	
11-770-716.050	HEALTH SAVINGS ACCOUNT	30.00		0.00	0.00		30.00	0.00	
11-770-718.000	PENSION EMPLOYER CONTRIBUTION	360.00		148.83	85.00		211.17	41.34	
11-770-719.000	WORKMEN'S COMP	1,500.00		271.06	29.13		1,228.94	18.07	

LINE NUMBER	DESCRIPTION	2020-21		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDTG
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2020	12/31/2020	MONTH 12/31/2020	INCREASE (DECREASE)		
Fund 101 - GENERAL OPERATING FUND									
Expenditures									
01-770-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-770-740.000	OPERATING SUPPLIES	3,700.00	300.46	300.46	4.00	3,399.54	8.12	3,399.54	8.12
01-770-810.000	CONTRACTED SERVICES	27,700.00	28,850.01	28,850.01	0.00	(1,150.01)	104.15	(1,150.01)	104.15
01-770-850.000	TELEPHONE	1,500.00	983.13	983.13	128.10	516.87	65.54	516.87	65.54
01-770-850.100	WIRELESS COMMUNICATIONS	1,000.00	1,029.67	1,029.67	87.40	(29.67)	102.97	(29.67)	102.97
01-770-910.000	INSURANCE GENERAL LIABILITY	14,063.00	11,047.68	11,047.68	0.00	3,015.32	78.56	3,015.32	78.56
01-770-920.000	UTILITIES	27,000.00	17,825.95	17,825.95	1,375.27	9,174.05	66.02	9,174.05	66.02
01-770-930.000	REPAIRS/MAINTENANCE	64,500.00	45,956.48	45,956.48	1,472.86	18,543.52	71.25	18,543.52	71.25
01-770-936.000	MAINTENANCE AGREEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-770-938.000	VEHICLE EXPENSE	6,375.00	3,942.67	3,942.67	0.00	2,432.33	61.85	2,432.33	61.85
01-770-938.100	GAS & DIESEL FUEL	6,000.00	3,437.28	3,437.28	228.74	2,562.72	57.29	2,562.72	57.29
01-770-940.000	PORTABLE TOILET RENTAL	1,450.00	668.56	668.56	0.00	781.44	46.11	781.44	46.11
01-770-940.100	EQUIPMENT RENTAL	2,825.00	1,496.19	1,496.19	0.00	1,328.81	52.96	1,328.81	52.96
01-770-970.000	CAPITAL OUTLAY	6,150.00	4,727.96	4,727.96	0.00	1,422.04	76.88	1,422.04	76.88
Total Dept 770 - OPERATIONS & MAINTENANCE		233,653.00	175,520.07	175,520.07	6,806.21	58,132.93	75.12	58,132.93	75.12
Dept 771 - FLAG FOOTBALL									
01-771-705.000	WAGES PART-TIME HOURLY	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00
01-771-715.000	FICA EMPLOYER CONTRIBUTION	50.00	0.00	0.00	0.00	50.00	0.00	50.00	0.00
01-771-719.000	WORKMEN'S COMP	8.00	0.00	0.00	0.00	8.00	0.00	8.00	0.00
01-771-740.000	OPERATING SUPPLIES	250.00	0.00	0.00	0.00	250.00	0.00	250.00	0.00
01-771-901.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 771 - FLAG FOOTBALL		808.00	0.00	0.00	0.00	808.00	0.00	808.00	0.00
Dept 774 - SPECIAL EVENTS									
01-774-705.000	WAGES PART-TIME HOURLY	3,000.00	1,623.42	1,623.42	769.15	1,376.58	54.11	1,376.58	54.11
01-774-715.000	FICA EMPLOYER CONTRIBUTION	200.00	124.20	124.20	58.85	75.80	62.10	75.80	62.10
01-774-719.000	WORKMEN'S COMP	200.00	9.13	9.13	6.77	190.87	4.57	190.87	4.57
01-774-740.000	OPERATING SUPPLIES	11,100.00	4,640.27	4,640.27	883.95	6,459.73	41.80	6,459.73	41.80
01-774-740.150	OPERATING 5K RUN/WALK	1,250.00	0.00	0.00	0.00	1,250.00	0.00	1,250.00	0.00
01-774-810.000	CONTRACTED SERVICES	1,800.00	153.00	153.00	0.00	1,647.00	8.50	1,647.00	8.50
01-774-817.000	PROFESSIONAL SERVICES	12,100.00	0.00	0.00	0.00	12,100.00	0.00	12,100.00	0.00
01-774-901.000	PRINTING & PUBLISHING	2,500.00	504.88	504.88	280.00	1,995.12	20.20	1,995.12	20.20
01-774-940.000	PORTABLE TOILET RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 774 - SPECIAL EVENTS		32,150.00	7,054.90	7,054.90	1,998.72	25,095.10	21.94	25,095.10	21.94
Dept 775 - DAY CAMP									
01-775-705.000	WAGES PART-TIME HOURLY	14,900.00	0.00	0.00	0.00	14,900.00	0.00	14,900.00	0.00
01-775-715.000	FICA EMPLOYER CONTRIBUTION	1,124.00	0.00	0.00	0.00	1,124.00	0.00	1,124.00	0.00
01-775-719.000	WORKMEN'S COMP	216.00	0.00	0.00	0.00	216.00	0.00	216.00	0.00
01-775-740.000	OPERATING SUPPLIES	1,760.00	0.00	0.00	0.00	1,760.00	0.00	1,760.00	0.00
01-775-901.000	PRINTING & PUBLISHING	900.00	1,292.00	1,292.00	0.00	(392.00)	143.56	(392.00)	143.56
Total Dept 775 - DAY CAMP		18,900.00	1,292.00	1,292.00	0.00	17,608.00	6.84	17,608.00	6.84
Dept 776 - TRAIN									
01-776-705.000	WAGES PART-TIME HOURLY	1,750.00	680.33	680.33	0.00	1,069.67	38.88	1,069.67	38.88
01-776-715.000	FICA EMPLOYER CONTRIBUTION	100.00	52.04	52.04	0.00	47.96	52.04	47.96	52.04
01-776-719.000	WORKMEN'S COMP	40.00	9.39	9.39	0.00	30.61	23.48	30.61	23.48

LINE NUMBER	DESCRIPTION	2020-21		YTD BALANCE		ACTIVITY FOR		AVAILABLE			
		AMENDED BUDGET	NORMAL	12/31/2020	(ABNORMAL)	MONTH 12/31/2020	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	% BDTG USED
ind 101 - GENERAL OPERATING FUND											
Expenditures											
01-776-901.000	PRINTING & PUBLISHING	0.00		0.00		0.00			0.00	0.00	0.00
01-776-930.000	REPAIRS/MAINTENANCE	2,500.00		12.93		0.00			2,487.07	0.52	0.52
01-776-938.100	GAS & DIESEL FUEL	250.00		0.00		0.00			250.00	0.00	0.00
01-776-970.000	CAPITAL OUTLAY	11,000.00		1,606.13		0.00			9,393.87	14.60	14.60
Total Dept 776 - TRAIN		15,640.00		2,360.82		0.00			13,279.18	15.09	15.09
TOTAL EXPENDITURES		617,323.00		342,919.35		24,739.08			274,403.65	55.55	55.55
ind 101 - GENERAL OPERATING FUND:											
TOTAL REVENUES		467,770.00		37,358.63		5,946.44			430,411.37	7.99	7.99
TOTAL EXPENDITURES		617,323.00		342,919.35		24,739.08			274,403.65	55.55	55.55
NET OF REVENUES & EXPENDITURES		(149,553.00)		(305,560.72)		(18,792.64)			156,007.72	204.32	204.32

## AGENDA ITEM

- MEETING DATE: December 21<sup>st</sup>, 2020
- SUBMITTED BY: John Corriveau, Parks & Recreation Director
- AGENDA TOPIC: Governor/DHHS order on sports
- EXPLANATION OF TOPIC: With the extension of the “pause” all sports have been delayed until December 21<sup>st</sup> where they will be evaluated again to see if we can start. We have delayed our programs until then, this will make the next session of sports a challenge and we are working on how that will layout once we have an official start state to go from.
  
- MATERIALS ATTACHED AS SUPPORTING INFORMATION: None
- POSSIBLE COURSES OF ACTION: None
  
- SUGGESTED/REQUESTED MOTION: None
- ROLL CALL VOTE REQUIRED? No

## AGENDA ITEM

- MEETING DATE: December 21<sup>st</sup>, 2020
- SUBMITTED BY: John Corriveau, Parks & Recreation Director
- AGENDA TOPIC: Winter Wonderland Event Report
- EXPLANATION OF TOPIC: As you are all aware due to the COVID Pandemic we were not allowed to operate the train this year which resulted in us canceling the Haunted and Christmas Train events. Not wanting to just give up and do nothing we sat down and figured out a way we could hold an event at Roberts Park where people could stay in their cars and enjoy Christmas Lights. The Thomas Township Winter Wonderland Event was born and it was also very successful. The event had a \$7,761 profit! Last year's Christmas Train event had just \$7,267 in revenue before expenses so this event was actually more profitable!

<u>Revenue</u>		<u>Expenses</u>	
Donations	\$6,345.48	Labor	\$1,323
Sponsors	\$5,450.00	New Generators	\$2,252
		Decorations	\$200
		Gas	\$65
		Flyers	<u>\$194</u>
	<b>\$11,795.48 TOTAL</b>		<b>\$4,034 TOTAL</b>

- MATERIALS ATTACHED AS SUPPORTING INFORMATION: None
- POSSIBLE COURSES OF ACTION: None
- SUGGESTED/REQUESTED MOTION: None
- ROLL CALL VOTE REQUIRED? No

## AGENDA ITEM

- MEETING DATE: December 21, 2020
- SUBMITTED BY: John Corriveau, Parks & Recreation Director  
Lynda Thayer, Nature Center Coordinator
- AGENDA TOPIC: Saginaw Community Foundation Grant Application Approval
- EXPLANATION OF TOPIC: In order to support the development of the Nature Center Building, we are pursuing a grant through the Saginaw Community Foundation. The grant request is for \$125,000 to support reconstruction of the building interior and development of display areas. This grant has no match requirement that we need to meet. The grant was written with the support and guidance of the SCF staff and I am asking for your permission to apply for this grant through the Saginaw Community Foundation.
- MATERIALS ATTACHED AS SUPPORTING INFORMATION: None
- POSSIBLE COURSES OF ACTION: approve/deny/table
- SUGGESTED/REQUESTED MOTION: Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the application for a grant through the Saginaw Community Foundation in the amount of \$125,000.
- ROLL CALL VOTE REQUIRED? Yes

## PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** December 21<sup>st</sup> 2020
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Park Reports
- **EXPLANATION OF TOPIC:**
  - Roethke Park:** None
  - Roberts Park:** Winter Wonderland Event
  - Day Park:** None
  - Community Park:** None
  - Nature Preserve:** Wolgast is working on flood repairs under the building. They have used floating dock sections to reach under building and have removed all the old wood already. They should be done in three to four weeks. Scharck Plumbing and Heating as ordered the furnaces and will be installing them upon arrival. No word on the grant yet, hopefully the January date is still a go to receive the money.