



Downtown Development Authority

MINUTES

DRAFT

**THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THOMAS TOWNSHIP PUBLIC SAFETY BUILDING
8215 SHIELDS DRIVE, SAGINAW, MICHIGAN
SEPTEMBER 17, 2024**

Members Present:

C. Himmelein
M. Wenglikowski
R. Weise
S. Goward
R. Kretz
D. Stroebel
L. McCoy

Others Present:

D. Sika, Community Development Director
A. Bicigo, Planning/Zoning Asst.

Absent:

K. Kolbe
F. Gray

Wenglikowski called the meeting to order at 9:00 a.m.

Approval of Agenda:

Motion by Weise, supported by McCoy to approve the agenda as presented.

VOTE: YEAS: 5 NAYS: 0 ABSENT: 4 MOTION CARRIED

Consent Agenda:

Motion by McCoy, supported by Weise, to approve the minutes of the May 28, 2024 meeting.

VOTE: YEAS: 5 NAYS: 0 ABSENT: 4 MOTION CARRIED

Approval of Expenditures:

Goward joined the meeting at this time.

Bicigo explained that the deficit shown in the expenditures was due to an error in the Capital Improvements budget. As the actual spending will not create a deficit, no adjustment to the current budget is needed.

Motion by McCoy, supported by Weise, to approve the expenditures as presented.

VOTE: YEAS: 6 NAYS: 0 ABSENT: 3 MOTION CARRIED

New Business

A. Approve Assessing Form L-4029

Stroebel joined the meeting at this time

Motion by Stroebel, supported by McCoy, to approve Assessing Form L-4029.

VOTE: YEAS: 7 NAYS: 0 ABSENT: 2 MOTION CARRIED

B. Streetlight Holiday Decorations

Sika explained that the DPW has tested using a spotlight mounted to the banner arm on the light pole to illuminate the upper holiday decoration on the streetlights. The garland below would still remain lit by the normal string lights. To upgrade all 98 streetlight decorations in this manner would cost \$6,815.54.

Motion by Weise, supported by McCoy, to approve the cost of \$6,815.54 to have the Thomas Township DPW install spotlights on all of the DDA Streetlight Holiday Decorations.

VOTE: YEAS: 7 NAYS: 0 ABSENT: 2 MOTION CARRIED

C. Sidewalk Connection to Culver's

Sika stated that, due to a lack of seating and shade at the new community park, the Township would like to construct a sidewalk between the park and the Culver's parking lot. This would allow access to Culver's existing outdoor seating area and to the park from both the Township's property and Culver's property. The low bid for the project came from Tri-Valley Construction at a cost of \$6,730. Sika also explained that the Township will be asking the owner of Culver's to fund half of the project. The DDA was asked to approve the full cost, in the event that the Culver's owner is not willing to pay for half of the project.

Motion by McCoy, supported by Weise, to approve the full cost of \$6,730 to install a sidewalk between the new Community Park and the Culver's parking lot, with the contingency that this cost be reduced to \$3,365 if the owner of Culver's is willing to cover half of the cost.

VOTE: YEAS: 7 NAYS: 0 ABSENT: 2 MOTION CARRIED

Reports:

Chairperson- None

Vice Chairperson- None

Secretary- None

Board Members- None

Staff- None

Adjournment:

Motion by Weise, supported by McCoy to adjourn the meeting at 9:18 a.m.

VOTE: YEAS: 7 NAYS: 0 ABSENT: 2 MOTION CARRIED