



INTEGRITY • ACCOUNTABILITY
COMMUNITY • SERVICE

We are committed to working with the community to provide quality-driven, citizen-focused services.

Thomas Township

249 N. Miller Road, Saginaw, Michigan 48609-4896

989.781.0151 | fax 989.781.0290

www.thomas twp.org

Thomas Township Fees 2025/2026

97-G-04	Sec. 3.03	Business License	\$10.00
97-G-05	Sec. 2	Non-Resident Emergency Response Fees Based upon actual costs as listed below.	
97-G-10	Sec. 4	Purchase Price	
		Lot (single grave)	\$550.00
		Niche (columbarium) A & B	\$500.00
		Niche (columbarium) C & D	\$475.00
		Past Resident Grave Purchase	150% of cost
		Past Resident Niche Purchase	150% of cost
		Gravesite or Niche Transfer Fee	\$75.00
		Past Resident Niche Transfer Fee	\$75.00
	Sec. 5	Grave Opening/Closing	
		Monday thru Friday	\$625.00
		Holiday & Weekend	\$725.00
		Cremains	\$250.00
		Cremains Holiday/Weekend	\$350.00
	Sec. 6	Markers or Memorials	
		Foundations	\$.50 sq. in.
		Past Resident Foundations	150% of fees
92-F-01	Sec. 3 C	Hazardous Material Incidents And	
97-G-18	Sec. 3 C	Recovery of Expenses for Certain Emergency Responses	
		Fire Engine/Tanker/Tender	\$282.00/hr.
		Rescue Truck	\$176.00/hr.
		Brush Truck	\$186.00/hr.
		Squad/Command Trucks	\$13.00/hr.

Supplies Cost to Township; Township Personnel (Fire, Police, DPW)
Prevailing Rate including Benefit Proration; Contract Services
(Consultants, Attorney, Equipment, etc.) Fees as charged to the Township.

Main Fee Schedule-Page 2

97-G-26	Article 1; Sec. 4	Registration and License Fees	
		Hawkers & Peddlers	\$50.00
		Transient Merchants	\$50.00
		Mobile Food Vehicle Permit	\$25.00
	Police		
		Copies of Lexis Nexis Accident Reports (not a Township report)	\$15.00
		Copies of Incident Reports	\$.10 per page
		Digital Photos	\$1.00 each or
		Digital Photos on CD	\$.50 plus transfer time*
		Flash Drive	\$6.00
		Body Cam Video Footage	\$39.20/production hour
		Dash Cam Video Footage	\$39.20/production hour
	Fire		
		Copies of Fire Reports	\$.10 per page
		Digital Photos	\$1.00 each or
		Digital Photos on CD	\$.50 plus transfer time*
Admin 414		NSF Checks	\$35.00
Admin 429		Stopping payment of checks	\$33.00
Admin 605		FOIA	\$.10 per page
Admin 213		Digital recording	\$.50 plus transfer time*

****If transfer time is less than 15 minutes there will be no charge for transfer time.***

99-G-04	Section 1	Building Permit Fees-Schedule A	(see attached)
99-G-06	Section 2	Electrical Permit Fees-Schedule B	(see attached)
99-G-08	Section 1	Mechanical Permit Fees-Schedule C	(see attached)
99-G-10	Section 1	Plumbing Permit Fees-Schedule D	(see attached)

Parks & Recreation Program Fees-Schedule E (see attached)

Water & Sewer Department Fees-Schedule F (see attached)

Community Development Department Fees-Schedule G (see attached)

Nature Center & Preserve Program Fees-Schedule H (see attached)

Community Development Department

249 N. Miller Road, Saginaw, Michigan 48609-4896

989.781.0150 | fax 989.781.0290

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Schedule A

Thomas Township Building Department Construction Costs Determination & Fees 2025/2026

Thomas Township shall determine cost of construction as follows:

Residential Construction:

Residential Frame Construction:

Addition	\$120.00 per square foot
1 story	\$150.00 per square foot
2nd-3rd story	\$150.00 per square foot for the first floor \$120.00 per square foot for the second floor \$60.00 per square foot for an attached garage

Residential Masonry Construction:

Addition	\$120.00 per square foot
1 story	\$150.00 per square foot
2nd-3rd story	\$150.00 per square foot for the first floor \$120.00 per square foot for the second floor and above

Residential Accessory Structures: \$40.00 per square foot
Includes garages, pole buildings, porches, wood decks and similar construction.

Mobile and Modular Homes:

The total calculated building permit fee shall be required for all manufactured homes including mobile and modular homes when not located in a designated mobile/modular home park. Manufactured homes including mobile and modular home building permit fees shall be reduced by 50% when located within a designated mobile/modular home park.

Commercial or Industrial Construction:

The Township Building Inspector may use the construction cost given by the developer or at his/her option, the Building Inspector may determine construction cost by using the cost per square foot found in the building valuation chart provided in Building Standards Publication, August 2010 edition. The developer must include all site development costs when providing construction cost for permit purposes.

Thomas Township shall determine permit fees for construction as follows:

Non-Commercial or Industrial:

The Township permit fee schedule shall be applied to the construction cost as determined By the building Inspector, in order to determine the permit fee amount. (see fee schedule)

Commercial or Industrial:

The Township permit fee schedule shall be applied to the construction cost as determined By the Building Inspector, in order to determine the permit fee amount. (see fee schedule)

Flat Permit Fees:

Pool Permit (single family)	\$35.00
Re-Roofing Permit-Residential Home	\$80.00
Re-Roofing Permit-Residential Accessory Building	\$35.00
Sign Permit	\$25.00
Sidewalk (single parcel)	\$35.00
Demolition Permit:	
Accessory Structure	\$35.00
Home or Other	\$50.00

Thomas Township shall determine plan review fees for construction as follows:

Plan Review Fees:

The Township will determine plan review fees for each Building, Electrical, Plumbing and Mechanical review by charging:

Minimum Fee	\$80.00
Additional for every ½ hour after the first hour of review	\$40.00

Plan review fees will be invoiced and payable when the respective permit for which the review was conducted is obtained. At the Building, Electrical, Plumbing, or Mechanical Inspectors request, an expert outside plan review may be requested, the total cost of which including an additional 5% Township administration charge, will be paid by the developer prior to obtaining the respective permit, or immediately after said plan review is completed.

The Building, Electrical, Plumbing, or Mechanical Inspector may request a specialized expert outside plan review during construction to address issues such as changes in plan design or other unforeseen reasons. The total cost of which including an additional 5% Township administration charge will be paid by the developer immediately after said expert plan review is completed and findings presented to the Building Inspector. The developer shall pay any and all costs associated with said expert outside plan review within 30 days of notification.

Thomas Township Special Manufacturing Building Cost recovery Fee:

For exceptional situations where the Director of Community Development determines that a special manufacturing inspector is necessary, arrangements shall be made to contract an inspector with the necessary qualifications to fill the position. All costs for said inspector shall be directly billed as an additional separate inspection fee.

ELECTRICAL PERMIT APPLICATION

Permit # _____

Thomas Township
Electrical Inspector
Greg Vanherweg
989-280-8934

Thomas Township
249 N. Miller Road
Saginaw, MI 48609
989-781-0150

E 2011 E

Authority: 1972 PA 230 Completion: Mandatory to obtain permit Penalty: Permit cannot be issued
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I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
		<input type="checkbox"/> Yes # _____ <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		Home Owner Phone Number - Required	
DETAILED WORK DESCRIPTION:			

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION	
CITY	STATE	ZIP	LOCAL LICNSE NUMBER EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)	FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
E-MAIL ADDRESS:			
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)	MESC EMPLOYER NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family <input type="checkbox"/> Other	<input type="checkbox"/> New <input type="checkbox"/> Addition/Alteration	<input type="checkbox"/> Service Only <input type="checkbox"/> Special Inspection	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved) <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> State Owned <input type="checkbox"/> School
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IV. Plan Review Required

The plan must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.
Plans are not required for the following:

- When the electrical system rating does not exceed 400 Amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work is performed as described above, check the box below "Plans Not Required".

What is the rating of the service or feeder in ampere? _____
What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed according to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ Plans Not Required Other

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature indicates compliance with section VI. Homeowner Affidavit)	Date

VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed under the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Thomas Township Electrical Inspector. I will cooperate with the Thomas Township Electrical Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification

Item #17, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a pre-manufactured home on private property, a permit must include the application fee, service, and feeder.

VIII. Fee chart – enter the number of items being installed, multiply by the unit price for the total fee.

	Fee	# Items	Total		Fee	# Items	Total
Addition to the existing permit-specify permit # being added to No. _____ Additions to an existing permit must be based on exact work being done. Partial payment not accepted.					\$37.50		
1. Application Fee (non-refundable)	\$60.00	1	\$60.00	K.V.A. & H.P.	\$10.00		
Service				19. Units up to 20	\$10.00		
2. Through 200 Amps.	\$15.00			20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
3. Over 200 Amp. Thru 600 Amp.	\$15.00			21. Units 51 K.V.A. or H.P. & over	\$15.00		
4. Over 600 Amp. Thru 800 Amp.	\$20.00			Fire Alarm Systems (not smoke detectors)	\$50.00		
5. Over 800 Amp. Thru 1200 Amp.	\$25.00			22. Up to 10 devices			
6. Over 1200 Amp. (GFI only)	\$50.00			23. 11 to 20 devices	\$100.00		
7. Circuits	\$4.00			24. Over 20 devices	\$5.00 each		
8. Lighting Fixtures – per 25	\$10.00			Date/Telecommunications outlets	\$5.00 each		
9. Dishwasher	\$5.00			31. 1 – 19 devices	\$5.00 each		
10. Furnace – Unit Heater	\$5.00			32. 20 – 300 devices	\$100.00		
11. Electrical – Heating Units (baseboards)	\$5.00			33. Over 300 devices	\$300.00		
12. Power Outlets (range, dryer, etc.)	\$10.00			25. Energy Retrofit – Temp. Control	\$5.00		
34. Solar Panels \$.50 per panel	\$.50 per panel			26. Conduit only or grounding only	\$5.00		
Signs				Inspections			
13. Unit	\$10.00			27. Special/Safety Inspection (including cert. fee)	\$75.00		
14. Letter	\$10.00			28. Additional Inspection	\$55.00		
15. Neon – each 25 feet	\$10.00			29. Final Inspection Fee	\$55.00		
16. Feeders – Bus Ducts, etc. – Per 50'	\$5.00			30. Certification Fee**	\$25.00		
17. Mobile Home Park Site*	\$30.00						
18. Recreational Vehicle Parking Site	\$10.00						
				Total Fee (Must include the \$60.00 non-refundable application fee)			Total

*See VII. Fee Clarification item #17 above

**Required for all school and state-owned construction projects

Make checks payable to "Thomas Township"

IX. Instructions for Completing Application

General: Electrical work shall not be started until the permit application has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector is provided on the front of this permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OF THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

MECHANICAL PERMIT APPLICATION

Permit # _____

To schedule inspections call
 Thomas Township
 Plumbing Inspector
 Scott Steinke
 989-781-6973

Thomas Township
 249 N. Miller Road
 Saginaw, MI 48609
 989-781-0150

M 2011 M

Authority: 1972 PA 230 Completion: Mandatory to obtain permit Penalty: Permit cannot be issued
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I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		Homeowner Telephone Number (Required)	
DETAILED WORK DESCRIPTION:			

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION	
CITY	STATE	ZIP	LOCAL LICNSE NUMBER EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)	FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
E-MAIL ADDRESS:			
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)	MESC EMPLOYER NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Addition/Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

<p>Plan must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.</p> <p>Plans are not required for the following:</p> <ol style="list-style-type: none"> One- and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less. Alterations and repair work determined by the mechanical official to be of a minor nature. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet. Work completed by a governmental subdivision or state agency costing less than \$15,000. <p>If work being performed is described above, check box below "Plan Not Required."</p> <p><u>Plans are required</u> for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.</p> <p>Plan Review Submission No. _____ <input type="checkbox"/> Plans Not Required Other</p>

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	Date

VI. Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Thomas Township Mechanical Inspector. I will cooperate with the Thomas Township Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification – Enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
Addition to the existing permit-specify permit # being added to No. _____ Additions to an existing permit must be based on exact work being done. Partial payment not accepted.					\$37.50		
1. Application Fee (non-refundable)	\$60.00	1	\$60.00	18. Duct – minimum \$25.00	\$.05/ft.		
2. Residential Heating Systems (Includes duct & Pipe) New Building Only*	\$30.00			19. Heat Pump; commercial (pipe not included)	\$20.00		
3. Gas/Oil Burning Equipment (furnace, Generator, In-ground swimming pool heater) New and/or Conversion Units	\$30.00			Air Handlers/Heat Wheels 20. Under 10,000 CFM	\$10.00		
4. Residential Boiler**	\$30.00			21. Over 10,000 CFM	\$10.00		
5. Water Heater	\$10.00			22. Commercial Hoods	\$10.00		
6. Flue/Vent Damper	\$5.00 each			23. Heat Recovery Units	\$10.00		
7. Solid Fuel Equipment (includes Chimney)	\$10.00			24. V.A.V Boxes	\$5.00		
37. Gas Burning Fireplace	\$10.00			25. Unit Ventilators	\$5.00		
8. Chimney, Factory Build (installed separately)	\$10.00			26. Unit Heaters (terminal units)	\$10.00		
9. Solar; set of 3 panels (includes piping)	\$10.00			27. Fire Suppression/Protection - minimum \$30.00	\$.80 Per Head		
10. Gas Piping; each opening – new installation (residential)	\$5.00			28. Evaporator Coils	\$5.00		
11. Air Conditioning (includes split systems)	\$15.00			29. Refrigeration (split system)	\$5.00		
12. Heat Pumps (complete residential)	\$30.00			30. Chiller	\$5.00		
13. Bath & Kitchen exhaust	\$5.00 each			31. Cooling Towers	\$10.00		
Tanks				32. Compressor	\$5.00		
14. Aboveground***	\$30.00			Inspections			
38. Aboveground Connection	\$30.00			33. Special/Safety Inspection (includes Cert. fee)	\$25.00		
15. Underground***	\$30.00			34. Additional Inspection	\$55.00		
39. Underground Connection	\$25.00			35. Final Inspection	\$55.00		
16. Humidifiers	\$5.00			36. Certification Fee	\$25.00		
Piping Systems – minimum \$25.00							
17. Piping	\$.05/ft.						
40. Process piping – minimum \$25.00	\$.05/ft.						

*See VII. Fee Clarification, Item #2 on front

**See VII. Fee Clarification, Item #14 and #15 on front

Total Fee (Must include the \$60.00 non-refundable application fee)

Total

Make all check payable to “Thomas Township”

IX. Instructions for Completing Application

General: Mechanical work shall not be started until the permit application has been filed. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector is provided on the front of this permit form. When ready for an inspection, call the inspector providing 24 HOUR advance notice. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid if work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CAN NOT BE REFUNDED OR REINSTATED.**

Valid Area

PLUMBING PERMIT APPLICATION

Permit # _____

To schedule inspection call
 Thomas Township
 Plumbing Inspector
 Scott Steinke
989-781-6973

Thomas Township
 249 N. Miller Road
 Saginaw, MI 48609
 989-781-0150

M 2011 M

Authority: 1972 PA 230 Completion: Mandatory to obtain permit Penalty: Permit cannot be issued
--

I. Job Location

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes # _____ <input type="checkbox"/> No <input type="checkbox"/> Not Required
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	Homeowner Phone Number (Required)
DETAILED WORK DESCRIPTION:	

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION	
CITY	STATE	ZIP	LOCAL LICNSE NUMBER EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)	FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
E-MAIL ADDRESS:			
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)	MESC EMPLOYER NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Addition/Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plan must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.
 Plans are not required for the following:

- One and two-family dwelling containing not more than 3,500 square feet of building area.
- Alterations and repair work determined by the plumbing official to be of a minor nature.
- Buildings with a required plumbing fixture count less than 12.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.

If work being performed is described above, check box below "Plan Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ Plans Not Required Other

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF PLUMBING CONTRACTOR, MASTER PLUMBER, WATER TREATMENT INSTALLER, OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	Date
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VI. Homeowner Affidavit

I hereby certify the plumbing work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Thomas Township Plumbing Inspector. I will cooperate with the Thomas Township Plumbing Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification

Item #2, Mobile Home Unit Site: WHEN item is used for sewer excavations in a new park, the permit application should include the application fee plus the number of unit sites. WHEN setting a mobile home in a park, or a mobile or modular home on private property, a permit should include the application fee, a sewer or building drain, and water service or water distribution pipe.

VIIb. Fee Clarification (Continued)

Item #3, Fixtures, Floor Drains, Special Drains, and Water Connected Appliances Include:					
Water Closets	Sink (any description)	Stop Sink	Drinking Fountain	Floor Drain	Water Outlet or Connection to any Make-up Water Tank
Bathtub	Emergency Eye Wash	Bidet	Condensate Drain	Roof Drain	Water Outlet or Connection to Heating
Lavatories	Emergency Shower	Cuspidor	Washing Machine	Grease Trap	Water Outlet or Connection to Fillers
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Starch Trap	Connection to Sprinkler System (Irrigation)
Laundry Tray	Water Outlet Cooler	Refrigerator	Bed Plan Washer	Plaster Trap	Water Connected Sterilizer
Urinal	Ice Making Machine	Water Heater		Water Softener	Water Connected Dental Chair
Autopsy	Water Connected Still				Water Connection to Carbonated Beverage Dispensers
Plus Any Other Fixture, Drain, or Water Connected Appliance Not Specifically Listed					
Item #25, Domestic Water Treatment and Filtering Equipment: A license installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping buildings if a permit is secured, required inspections performed, and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application fee, the number of water treatment devices recorded in item #25 for \$5.00 each and the appropriate water distribution pipe (system) size fee.					

VIII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
Addition to the existing permit-specify permit # being added to No. _____ Additions to an existing permit must be based on exact work being done. Partial payment not accepted.					\$37.50		
1. Application Fee (non-refundable)	\$60.00	1	\$60.00	Water Distributing Pipe (system)	\$8.00		
2. Mobile Home Park Site	\$30.00			14. ¾" Water Distribution Pipe	\$8.00		
3. Fixtures, Floor Drains, Special Drains, Water Connected Appliances	\$5.00 Each			15. 1" Water Distribution Pipe	\$8.00		
4. Stacks (soils, waste, vent and conductor)	\$5.00 each			16. 1 ¼" Water Distribution Pipe	\$8.00		
5. Sewage ejectors, sumps	\$5.00 each			17. 1 ½" Water Distribution Pipe	\$8.00		
6. Sub-soil drains	\$5.00 each			18. 2" Water Distribution Pipe	\$8.00		
Water Services	\$5.00			19. Over 2" Water Distribution Pipe	\$10.00		
7. Less than 2"	\$5.00			20. Reduced pressure zone back-flow presenter	\$5.00 each		
8. 2" to 6"	\$8.00			25. Domestic water treatment and filtering equipment only**	\$5.00		
9. Over 6"	\$10.00			26. Medical Gas System	\$45.00		
10. Connection(bldg, drain – bldg. sewer)	\$5.00			Watering Distributing Pipe (system)	\$25.00		
Sewer (sanitary, storm, or combined)	\$5.00			21. Special/Safety Inspection (includes cert. fee)	\$55.00		
11. Less than 6"	\$5.00			22. Additional Inspection	\$55.00		
12. 6" & Over	\$10.00			23. Final Inspection	\$55.00		
13. Manholes, Catch Basins	\$8.00 each			24. Certification Fee	\$25.00		

*See VIIa. Fee Clarification, Item #2 on front

**See VIIb. Fee Clarification, Item #25 above

Total Fee (Must include the \$60.00 non-refundable application fee)

Total

Make checks payable to "Thomas Township"

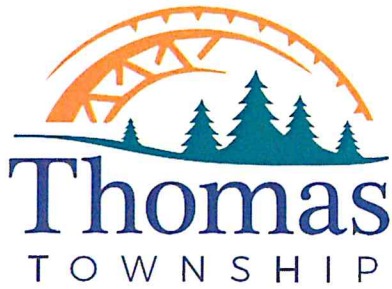
IX. Instructions for Completing Application

General: Mechanical work shall not be started until the permit application has been filed. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector is provided on the front of this permit form. When ready for an inspection, call the inspector providing 24 HOUR advance notice. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid if work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CAN NOT BE REFUNDED OR REINSTATED.**

Valid Area

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available up on request to individuals with disabilities.



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Parks & Recreation

249 N. Miller Road, Saginaw, Michigan 48609-4896

989.781.0151 | fax 989.781.0290

www.thomas twp.org

Schedule E Parks and Recreation Fees 2025/2026

Roethke Pavilion #1 (Near Train Barn)	Up to 120 People	\$75.00	Resident
		\$100.00	Non-Resident
		\$100.00	Township Business
		\$150.00	Non-Township Business
Roethke Pavilion #2 (Near Pond)	Up to 120 People	\$75.00	Resident
		\$100.00	Non-Resident
		\$100.00	Township Business
		\$150.00	Non-Township Business
Roethke Pavilion #3 (Behind Depot)	Up to 80 People	\$75.00	Resident
		\$100.00	Non-Resident
		\$100.00	Township Business
		\$150.00	Non-Township Business
Roberts Park Pavilion #1 (Large Pavillion)	Up to 250 People	\$200.00	Resident
		\$250.00	Non-Resident
		\$250.00	Township Business
		\$450.00	Non-Township Business
Roberts Park Pavilion #2 (At Ball Fields)	Up to 80 People	\$100.00	Resident
		\$125.00	Non-Resident
		\$125.00	Township Business
		\$175.00	Non-Township Business
Soccer Complex Pavilion	Up to 150 People	\$200.00	Resident
		\$250.00	Non-Resident
		\$250.00	Township Business
		\$450.00	Non-Township Business
Depot Rental		\$100.00	Resident
		\$125.00	Non-Resident
		\$125.00	Township Business
		\$175.00	Non-Township Business

Schedule E-Page 2

Pool (7pm-9 pm Friday/Saturday Only)	\$100.00 \$125.00	Resident Non-Resident
Softball Field Rental	\$75.00 \$100.00 \$325.00 \$425.00	Resident/Per Field Non-Resident/Per Field Resident/All 4 Fields/Day Non-Resident/All 4 Fields/Day
Softball Tournaments-Field Fee Plus Base Fee Base Fee	\$200.00 \$300.00	Resident Per Day Non-Resident Per Day
Additional Chalk/Drag Field	\$30.00	
Roberts Volleyball Court Rental	\$50.00 \$75.00 \$150.00 \$200.00	Resident Per Court Non-Resident Per Court Resident/All Courts/Per Day Non-Resident/All Courts/Per Day
Roethke Volleyball Court Rental	\$50.00 \$75.00 \$200.00 \$275.00	Resident Per Court Non-Resident Per Court Resident All Courts Non-Resident All Courts
Disc Golf Course	\$350.00 \$450.00	Resident Full Day Non-Resident Full Day
Soccer Fields	\$75.00 \$100.00 \$250.00 \$300.00	Resident-One Day Practice Non-Resident-One Day Practice Resident Games Non-Resident Games
Weddings, Events & Large Gatherings Roberts Park	\$1,500.00- \$5,000.00	
Non-Refundable Reservation/Service Fee	\$500.00	
Roethke Park	\$1,500.00- \$5,000.00	
Non-Refundable Reservation/Service Fee	\$500.00	

Events & Wedding pricing varies based on the differences in each venue. Price range is set for a base price. Actual cost will be determined after meeting with the Parks & Recreation Director.

Schedule E-Page 3

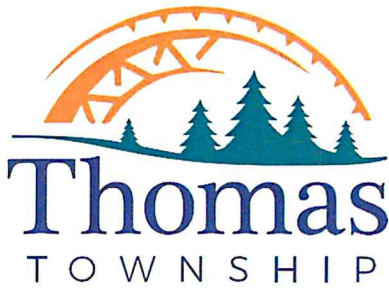
Pool Daily Passes	\$5.00	Resident
	\$10.00	Non-Resident
	\$15.00	Resident-Family of 5
	\$25.00	Non-Resident-Family of 5
Pool Season Passes	\$80.00	Resident-Individual
	\$100.00	Non-Resident Individual
	\$105.00	Resident-Family of 5
	\$125.00	Non-Resident-Family of 5
	\$25.00	Each Additional Family Member in excess of 5
Permit-Trail Work	\$10.00	For work in the designated easement
Train	\$1.00	Per Person
Volleyball Rental	\$2.00	Hourly
Horseshoe Rental	\$2.00	Hourly
Flag Football	\$60.00	Resident
	\$70.00	Non-Resident
Spring/Fall Soccer	\$60.00	Resident
	\$70.00	Non-Resident
Basketball Clinic	\$60.00	Resident
	\$70.00	Non-Resident
Multi-Sport Clinic	\$70.00	Resident
	\$80.00	Non-Resident
Boys/Girls Basketball	\$60.00	Resident
	\$70.00	Non-Resident
Floor Hockey	\$60.00	Resident
	\$70.00	Non-Resident
Archery	\$70.00	Resident
	\$75.00	Non-Resident
Women's/Men's Volleyball	\$140.00	Team Fee
	\$15.00	Resident Player Fee
	\$20.00	Non-Resident Player Fee

Schedule E-Page 4

Men's Softball	\$325.00	Team Fee
	\$10.00	Resident Player Fee
	\$15.00	Non-Resident Player Fee
Co-Ed Softball	\$200.00	Team Fee
	\$10.00	Resident Player Fee
	\$15.00	Non-Resident Player Fee
Adult Sand Volleyball	\$90.00	Fours
Day Camp	\$135.00	Resident
	\$145.00	Non-Resident
	\$105.00	Resident-second child fee
	\$120.00	Non-Resident-second child fee
Before & After Daycare (7:30 am-9 am) (4 pm-5:30 pm)	\$30.00	
Camp Shirt	\$10.00	
Swim Lessons	\$60.00	Resident
	\$70.00	Non-Resident

LATE FEES:

Girl's Softball	\$25.00
All Youth Basketball	\$25.00
All Youth Soccer	\$25.00
Floor Hockey	\$25.00
Adult Volleyball	\$30.00
Men's Softball	\$30.00
Co-Ed Softball	\$30.00
Adult Sand Volleyball	\$25.00
Youth Sand Volleyball	\$25.00



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Department of Public Works

251 Miller Court, Saginaw, Michigan 48609-4896

989.781.6438

www.thomas twp.org

Schedule F

Thomas Township Water & Sewer Department Fees 2025/2026

97-G-22	Article II, Sec. 4	Fire Line Connection	Equal to quarterly ready to serve charge
97-G-22	Article III, Sec. 5E	Licensing Fee	\$25.00
		Annual Renewal	\$20.00
	Article IV, Sec. 3	Monitoring, inspections, surveillance, review of accidental discharges	Actual costs of labor, materials & contractors
	Article V, Sec. 1A	Water Capacity Charge	
		5/8", 3/4", & 1" meter	\$1,250.00
		Duplex	\$2,500.00
		1 1/4" meter	\$1,700.00
		1 1/2" meter	\$1,875.00
		2" meter	\$3,750.00
		3" meter	\$5,625.00
		4" meter	\$7,500.00
		6" meter	\$18,750.00
		8" meter	\$22,500.00
	Article V, Sec. 1B	Sewer Capacity Charge	
		3/4" or 1" connection (basic res. unit)	\$2,000.00
		Duplex	\$4,000.00
		Non-Resident charges shall be 125% of these charges All others use Schedule A unit factors to determine fees.	
	Article V, Sec. 2A	Water Connection Fee	
		1" connection	\$2,546.00
		1 1/2" connection	\$3,684.00
		2" connection	\$5,074.00
		Duplex 1" connection	\$5,092.00

Installed Meter Pit	
With 1" connection	\$1,475.00
All Others	\$900.00 plus cost for meter fittings, connection supplies, and Township labor. Cost to be determined by the DPW Superintendent.

Meter Costs

5/8" meter	\$181.73
1" meter	\$246.00
1 1/2" meter	\$724.12
2" meter	\$972.43
3" meter	\$2,613.03
4" meter	\$3,186.87
6" meter	\$4,818.68
8" meter	Actual cost
10 meter	Actual cost

Article V, Sec. 2B	Sanitary Sewer Connection Fee	Actual Cost
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Article V, Sec. 3A **Ready to Serve Charge Water (Resolution 25-02)**

5/8" meter	\$42.61 per quarter
3/4" meter	\$42.61 per quarter
1" meter	\$127.82 per quarter
1 1/4" meter	\$127.82 per quarter
1 1/2" meter	\$140.60 per quarter
2" meter	\$264.15 per quarter
3" meter	\$468.66 per quarter
4" meter	\$1,065.14 per quarter
6" meter	\$2,130.28 per quarter
8" meter	\$3,834.50 per quarter
10" meter	\$5,964.78 per quarter
12" meter	\$7,498.58 per quarter
2" FL	\$93.55 per quarter
3" FL	\$140.26 per quarter
4" FL	\$186.54 per quarter
6" FL	\$467.05 per quarter
8" FL	\$561.02 per quarter
Multiple Units	\$42.61 per quarter
HSC (Resolution 25-02)	\$947,276.00 annual
Non-Resident charges shall be 125% of these charges	

Article V, Sec. 3A **Ready to Serve Charge Sanitary Sewer (Resolution 25-02)**

5/8" meter	\$19.58
3/4" meter	\$19.58
1" meter	\$58.74
1 1/4" meter	\$58.74
1 1/2" meter	\$64.61
2" meter	\$121.39
3" meter	\$215.36
4" meter	\$489.46
6" meter	\$978.93
8" meter	\$1,762.07
10" meter	\$2,741.00
12" meter	\$3,445.83
Multiple Units	\$19.58

Non-Resident charges shall be 125% of these charges

Article V, Sec. 3B **Water Consumption Rate-All water usage (Resolution 25-02)**

	\$3.89 per 1,000 gallons
HSC Rate	\$3.11 per 1,000 gallons
GLTP Rate	\$4.86 per 1,000 gallons
Irrigation rate	\$4.61 per 1,000 gallons

The wholesale water rate for 2025 is \$2.38 per 1,000 gallons for Township owned properties.

Non-Resident charges shall be 125% of these charges

Article V, Sec. 3C **Sanitary Sewer Service (Resolution 25-02)**

\$5.39 per 1,000 gallons of water

(based upon water usage excluding sprinkler meters)

Non-Resident charges shall be 125% of these charges

Article V, Sec.8B2 **Late Charge (Penalty)**

Late charge for water/sewer bills not paid by the 25th day of the month after the period of service is 5%.

Article V, Sec 3C,3 **Industrial Sewer Discharge surcharge**

1. BOD5 \$.30 per lb. or actual, whichever is greater
(discharges over permitted limitation on average per month)
2. Suspended solids \$.30 per lb. or actual, whichever is greater
(discharges over permitted limitation on average per month)

Schedule F-Page 4

Article V, Sec. 5A	Meter Relocation Fee	\$40.00 plus cost of materials
Article V, Sec. 5B	Meter Replacement Fee	\$40.00 plus cost of meter
Article V, Sec. 5C	Meter Testing Fee	\$40.00 plus cost of shipping & testing
Article V, Sec. 5D	Cross Connection Testing	Township costs
Article V, Sec. 5E	Turn On/Turn Off Fees	
	Turn On/Turn Off (normal business hours)	\$40.00 to Turn Off/\$40.00 to Turn On
	Turn On/Turn Off Fees (overtime)	\$60.00 per hour
Article V, Sec. 5F	Special Metering Services	\$40.00 per hour + commodity
	Non-Resident charges shall be	125% of these charges



Community Development Department

249 N. Miller Road, Saginaw, Michigan 48609-4896

989.781.0150 | fax 989.781.0290

www.thomas twp.org

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Schedule G

Thomas Township Community Development Department Fees 2025/2026

97-G-07	Sec. 4IE	Sidewalk Building Permit Fee	\$25.00
97-G-23	Sec. 5I	Review Fees	
		First Split	\$50.00
		Each additional split done at same time	\$25.00
97-G-25	Sec. 1C	Reviewing Submittal & Performing Inspections	
		Small Developments and Redevelopments (0-3 acres)	\$375.00 minimum \$500.00 deposit
		Large Developments & Redevelopments (3+ acres)	\$600.00 minimum \$1,000.00 deposit
		Single family, two family, multi-family developments	\$600.00 minimum \$1,000.00 deposit

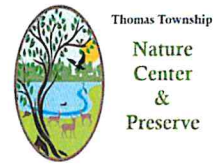
Fee is for storm water review and inspection. Additional hourly fee will be required for subsequent reviews and inspections. Difference between deposit and final review and inspection fees will be refunded to or collected from the owner/developer.

99-G-18	Article I Sec. 10D	Temporary Sign Permit	\$10.00
		Rezoning-Regular Meeting	\$350.00
		Rezoning-Special Meeting	\$500.00
		Special Use Permit-Regular Meeting	\$350.00
		Special Use Permit-Special Meeting	\$500.00
		Site Plan Review-Regular Meeting	\$350.00 plus \$25.00/acre
		Site Plan Review-Special Meeting	\$400.00 plus \$25.00/acre

Zoning Board of Appeals Hearing	\$350.00
Sign Board of Appeals Hearing	\$350.00

Schedule H

Thomas Township Nature Center and Preserve Program Fees



School Programs

School programs will have set fees as presented below. Program cost includes instructional time, activity time, and basic supplies. If additional equipment or supplies are needed, sharing of expenses will be agreed upon before program occurs.

Program Length	Location	Cost	Mileage Fee			
			Distance	Fee		
1-2 hours	Thomas Township Nature Center	\$5 per student (10-60 students)	0-20 miles	\$.70 per mile + \$10 travel time		
2.5-4 hours	Thomas Township Nature Center	\$7 per student (10-60 students)				
1-2 hours	Your site	\$5 per student + mileage, see chart (10-60 students)			21-50 miles	\$.70 per mile + \$20 travel time
2.5-4 hours	Your site	\$7 per student + mileage (10-60 students)			51+	\$.70 per mile + \$20 per hour travel time

*School will provide one chaperone per 10-12 students, no program fees for chaperones or teachers.

Public Programs

Public Programs will have similar pricing as school programs, but public program pricing may vary. Staffing, supplies, materials, length of program, and sponsorship possibilities could affect program costs. Programs could be free of charge to \$20 per person. Program participation may be limited based on the activity. Multiple day programs could have a per session cost as well. Programs at various sites could have a per program cost, versus a per participant cost.

Public Program Base Costs (pricing will vary)

Program Length	Location	Cost	Mileage Fee			
			Distance	Fee		
1-2 hours	Thomas Township Nature Center	\$5 per participant	0-20 miles	\$.70 per mile + \$10 travel time		
2.5-4 hours	Thomas Township Nature Center	\$7 per participant				
1-2 hours	Your site	\$5 per participant + mileage, see chart			21-50 miles	\$.70 per mile + \$20 travel time
2.5-4 hours	Your site	\$7 per participant + mileage			51+	\$.70 per mile + \$20 per hour travel time

Thomas Township Nature Center & Preserve Summer Nature Experience Week Fee Schedule

Participants 8-11 years of age: \$100 per session

Thomas Township Nature Center & Preserve Nature-Based Children's Birthday Parties Fee Schedule

Thomas Township Resident/Member: \$150

Non-Thomas Township Resident: \$200

Thomas Township Nature Center Rental Fee Schedule

Rental Fees are waived for civic, religious, and non-profit organizations. A \$50 donation is requested but not required.

Weekday before and after-hours rate sessions as Thomas Township discretion: (Monday: 7:00-11:30 am, 12:00-4:30 pm, 5-9:30 pm, Tuesday: 7:00-11:30 am, 12:00-3:00 pm, Wednesday-Friday 7:00-11:30 am, 5:00-9:30):

Thomas Township Resident/Business: \$200 per session

Non-Thomas Township Resident/Business: \$250 per session

Saturday hourly rates (9:30 am-9:30 pm) at Thomas Township Discretion

Thomas Township Resident: \$250 per hour (two hour minimum, four hour maximum)

Non-Resident: \$300 per hour (two hour minimum, four hour maximum)

Thomas Township Holiday Party Rental Fee Schedule

Available for a 10-day span in mid-December at Thomas Township discretion:

Thomas Township Business: \$500

Non-Thomas Township Business: \$600