



**Agenda**

**THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING**

**August 26<sup>th</sup> 2024**

**6:30 pm**

**Public Safety Building**

**8215 Shields Drive**

**Saginaw, MI 48609**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of July 22<sup>nd</sup>, 2024 minutes
6. Approval of August 2024 Expenditures
7. Public Comment
  - a. Disk golf course presentation Andrew Bicigo and Henry Trier
8. Public Hearing
  - a. none
9. New Business
  - a. none
10. Old Business
  - a. Community Park Update
11. Reports
  - A. Parks Report: Attached
  - B. Nature Center and Preserve Report: Attached
  - C. Sports Committee Report: None
  - D. Concert Committee Report: None
  - E. Finance Committee Report: None
  - F. Commissioners:
12. Other Business
13. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



THOMAS TOWNSHIP  
REGULAR PARK COMMISSION MEETING MINUTES  
8215 Shields Drive, Saginaw, MI 48609  
July 22, 2024  
6:30 pm

1. The regular commission meeting called to order at 6:30 p.m. by Secretary, Craig Aimar.
2. PRESENT: Blower, Sova, Alworden, Hoffman, Aimar, Rusch  
ABSENT: Branch

ALSO PRESENT: Parks & Recreation Director, John Corriveau; Nature Center & Preserve Director, Lynda Thayer; Secretary, Sue Prevost

3. Pledge of Allegiance recited.
4. Motion made by Rusch, seconded by Sova, to approve the agenda as presented. Motion carried unanimously.

Agenda  
THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING  
July 22nd, 2024  
6:30 pm  
Public Safety Building  
8215 Shields Drive  
Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of June 24, 2024 minutes
6. Approval of July 2024 Expenditures
7. Public Comment  
It is requested that you state your name and address for the record.
8. Public Hearing
  - a. none
9. New Business
  - a. Review time line for Five Year Recreation Plan 2025 to 2030
  - b. Review Five Year Recreation Plan Survey Questions
10. Old Business
  - a. Community Park Update
11. Reports
  - A. Parks Report: Attached
  - B. Nature Center and Preserve Report: Attached
  - C. Sports Committee Report: None
  - D. Concert Committee Report: None
  - E. Finance Committee Report: None
  - F. Commissioners:
12. Other Business
13. Adjournment

5. Motion made by Sova, seconded by Blower, to approve June 24, 2024 meeting minutes as presented. Motion carried unanimously.
6. Motion made by Alworden, seconded by Hoffman, to approve July 2024 Expenditures as presented. Motion carried unanimously.
7. Public Comment:  
Henry Trier (1376 Glendale, Saginaw Township), Andrew & Katie Bicigo (7810 Dutch Road) requested to be added to the August agenda to present their proposal for the completion of Thompson Memorial Disc Golf Course. Parks Director Corriveau asked for them to submit their proposal to the commission to review the week prior to the next Park Commission meeting.

Matt Hultman (110 Miller Court) reported the noise and traffic at pickleball courts has been a problem since the courts opened July 5<sup>th</sup>. Players are not observing the rules (dawn to dusk) and playing loud music/ yelling as late as 11pm.

8. Public Hearing: None

9. New Business:

- a. Review time line for Five Year Recreation Plan 2025 to 2030.  
Corriveau will have completed Five Year plan available for Park Commission at next meeting.
- b. Review Five Year Recreation Plan Survey Questions.  
Blower recommended adding questions regarding events such as Haunted Train, concerts, etc.

10. Old Business:

- a. Community Park Update: Pickleball tournament went very well. Final delivery of all playground equipment will be delivered on Friday, July 26<sup>th</sup>. Ribbon cutting ceremony for the new administration building will be on July 31<sup>st</sup>.

11. Reports:

- a. Receive and file the Parks and Recreation Report. Park Commissioners discussed how to improve the volunteer checkout process for our upcoming Haunted Train. Alworden also suggested reaching out to the Robotics teams at local high schools

to help with creating sites for the event. Aimar recommended using the HSC Youth Grant for Haunted Train Robotics teams.

- b. Receive and file the Nature Center & Preserve Report. Thayer also announced that the 1<sup>st</sup> Anniversary of the Nature Center & Preserve will be next month. She would like to offer guided hikes with assistance from Park Commissioners.

12. Other Business: None

13. Adjournment: Motion made by Rusch, seconded by Alworden to adjourn the meeting at 7:30 p.m. Motion carried unanimously.

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Craig Aimar, Secretary

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Dated

**The next regular Park Commission Meeting will be Monday, August 26th, 2024 at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.**



**PARK COMMISSION AGENDA ITEM**

- **MEETING DATE:** August 26, 2024
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of August 2024 Expenditures
- **SUGGESTED/REQUESTED MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve expenditures totaling \$88,051.04 with individual fund totals as follows:

Administration.....	20,961.62
Swim.....	5,428.75
Senior Citizens.....	406.25
Soccer.....	23.97
Adult Softball.....	1,528.98
Operations and Maintenance.....	44,968.80
Nature Preserve/Center.....	850.66
Special Events.....	2,480.10
Day Camp.....	10,360.66
Train.....	1,041.25

PERIOD ENDING 08/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	MONTH 08/31/2024	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	BUDGET					

Fund 101 - GENERAL OPERATING FUND								
Revenues								
Dept 000								
101-000-566.000	GRANT	0.00	130,197.46	0.00			(130,197.46)	100.00
101-000-640.763	PROGRAM FEES SOCCER	27,500.00	18,985.00	8,510.00			8,515.00	69.04
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	0.00	325.00	0.00			(325.00)	100.00
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	2,000.00	2,680.00	0.00			(680.00)	134.00
101-000-640.766	PROGRAM FEES CLINICS	11,500.00	454.66	0.00			11,045.34	3.95
101-000-640.767	PROGRAM FEES BASKETBALL	11,500.00	0.00	0.00			11,500.00	0.00
101-000-640.768	PROGRAM FEES ARCHERY	7,000.00	170.00	0.00			6,830.00	2.43
101-000-640.769	PROGRAM FEES VOLLEYBALL	3,700.00	3,690.00	0.00			10.00	99.73
101-000-640.770	5K RUN/WALK	1,500.00	0.00	0.00			1,500.00	0.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	5,500.00	2,435.00	0.00			3,065.00	44.27
101-000-645.000	DAY CAMP	30,000.00	33,651.00	944.00			(3,651.00)	112.17
101-000-647.000	TRAIN	30,000.00	1,026.10	615.00			28,973.90	3.42
101-000-648.000	SWIM PROGRAMS	18,000.00	4,896.00	680.00			13,104.00	27.20
101-000-649.000	SALES	700.00	20.00	0.00			680.00	2.86
101-000-650.000	CONCESSIONS	3,000.00	2,544.00	250.00			456.00	84.80
101-000-667.000	PAVILION RENTAL	7,000.00	5,075.00	625.00			1,925.00	72.50
101-000-675.000	DONATIONS/CONTRIBUTION	0.00	6,050.00	0.00			(6,050.00)	100.00
Total Dept 000		158,900.00	212,199.22	11,624.00			(53,299.22)	133.54
TOTAL REVENUES		158,900.00	212,199.22	11,624.00			(53,299.22)	133.54

Expenditures								
Dept 752 - ADMINISTRATION								
101-752-704.000	SALARIES FULL-TIME	143,125.00	53,137.23	11,162.54			89,987.77	37.13
101-752-704.250	SALARY-STIPEND DEGREE	4,000.00	1,461.48	307.68			2,538.52	36.54
101-752-704.400	SICK DAY PAY OFF	2,500.00	0.00	0.00			2,500.00	0.00
101-752-705.000	WAGES PART-TIME HOURLY	28,500.00	16,097.90	2,967.10			12,402.10	56.48
101-752-715.000	FICA EMPLOYER CONTRIBUTION	13,772.00	5,770.35	1,081.46			8,001.65	41.90
101-752-716.000	HEALTH INSURANCE	29,575.00	12,398.16	2,501.51			17,176.84	41.92
101-752-716.050	HEALTH SAVINGS ACCOUNT	7,500.00	8,048.27	114.70			(548.27)	107.31
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,513.00	682.90	17.29			830.10	45.14
101-752-716.200	DENTAL INSURANCE	2,378.00	954.33	0.00			1,423.67	40.13
101-752-716.300	INSURANCE LONG TERM DISABILIT	410.00	167.00	0.00			243.00	40.73
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	17,931.00	6,551.82	1,376.42			11,379.18	36.54
101-752-719.000	WORKMEN'S COMP	2,180.00	754.82	155.35			1,425.18	34.62
101-752-740.000	OPERATING SUPPLIES	3,400.00	1,073.43	593.12			2,326.57	31.57
101-752-745.000	OPERATING SUPPLIES OFFICE EQUIP/FURNITU	0.00	296.95	296.95			(296.95)	100.00
101-752-800.000	ADMINISTRATION FEE	10,556.00	0.00	0.00			10,556.00	0.00
101-752-803.000	AUDIT	882.00	0.00	0.00			882.00	0.00
101-752-804.000	MEMBERSHIP & DUES	980.00	470.00	300.00			510.00	47.96
101-752-810.000	CONTRACTED SERVICES	500.00	0.00	0.00			500.00	0.00
101-752-817.000	PROFESSIONAL SERVICES	2,100.00	329.94	87.50			1,770.06	15.71
101-752-900.000	LEGAL NOTICES	250.00	0.00	0.00			250.00	0.00
101-752-901.000	PRINTING & PUBLISHING	2,750.00	199.82	0.00			2,550.18	7.27
101-752-936.000	MAINTENANCE AGREEMENTS	600.00	230.72	0.00			369.28	38.45
101-752-960.000	EDUCATION & TRAINING	2,750.00	0.00	0.00			2,750.00	0.00
Total Dept 752 - ADMINISTRATION		277,952.00	108,625.12	20,961.62			169,326.88	39.08
Dept 761 - SWIM PROGRAMS								
101-761-705.000	WAGES PART-TIME HOURLY	21,000.00	10,557.00	4,569.00			10,443.00	50.27
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,600.00	807.61	349.55			792.39	50.48

User: ALEIGHA  
DB: Thomas Township

PERIOD ENDING 08/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		ORIGINAL BUDGET	NORMAL	08/31/2024	08/31/2024	MONTH 08/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	

Fund 101 - GENERAL OPERATING FUND										
Expenditures										
101-761-719.000	WORKMEN'S COMP	300.00	(13.55)	43.25	313.55	(4.52)				
101-761-740.000	OPERATING SUPPLIES	5,400.00	1,196.83	466.95	4,203.17	22.16				
101-761-930.000	REPAIRS/MAINTENANCE	2,500.00	3,127.07	0.00	(627.07)	125.08				
Total Dept 761 - SWIM PROGRAMS		30,800.00	15,674.96	5,428.75	15,125.04	50.89				

Dept 762 - SENIOR CITIZENS PROGRAMS										
101-762-740.000	OPERATING SUPPLIES	7,000.00	1,623.74	406.25	5,376.26	23.20				
Total Dept 762 - SENIOR CITIZENS PROGRAMS		7,000.00	1,623.74	406.25	5,376.26	23.20				

Dept 763 - SOCCER										
101-763-705.000	WAGES PART-TIME HOURLY	4,500.00	2,224.35	0.00	2,275.65	49.43				
101-763-715.000	FICA EMPLOYER CONTRIBUTION	344.00	170.16	0.00	173.84	49.47				
101-763-719.000	WORKMEN'S COMP	275.00	27.28	0.00	247.72	9.92				
101-763-740.000	OPERATING SUPPLIES	4,000.00	1,458.81	0.00	2,541.19	36.47				
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	3,650.00	1,949.74	4.99	1,700.26	53.42				
101-763-740.675	SUPPLIES-CONCESSIONS	1,841.00	1,004.49	18.98	836.51	54.56				
101-763-740.700	OPERATING SUPPLIES-NON PERISH	150.00	0.00	0.00	150.00	0.00				
Total Dept 763 - SOCCER		14,760.00	6,834.83	23.97	7,925.17	46.31				

Dept 765 - ADULT SOFTBALL										
101-765-740.000	OPERATING SUPPLIES	700.00	2,154.09	274.98	(1,454.09)	307.73				
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	195.00	0.00	0.00	195.00	0.00				
101-765-810.000	CONTRACTED SERVICES	2,950.00	3,367.00	1,254.00	(417.00)	114.14				
Total Dept 765 - ADULT SOFTBALL		3,845.00	5,521.09	1,528.98	(1,676.09)	143.59				

Dept 766 - YOUTH CLINICS/FLOOR HOCKEY										
101-766-705.000	WAGES PART-TIME HOURLY	3,000.00	1,220.83	0.00	1,779.17	40.69				
101-766-715.000	FICA EMPLOYER CONTRIBUTION	230.00	93.40	0.00	136.60	40.61				
101-766-719.000	WORKMEN'S COMP	80.00	14.42	0.00	65.58	18.03				
101-766-740.000	OPERATING SUPPLIES	800.00	0.00	0.00	800.00	0.00				
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	800.00	0.00	0.00	800.00	0.00				
101-766-901.000	PRINTING & PUBLISHING	400.00	0.00	0.00	400.00	0.00				
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		5,310.00	1,328.65	0.00	3,981.35	25.02				

Dept 767 - BASKETBALL										
101-767-705.000	WAGES PART-TIME HOURLY	2,252.00	838.25	0.00	1,413.75	37.22				
101-767-715.000	FICA EMPLOYER CONTRIBUTION	115.00	64.14	0.00	50.86	55.77				
101-767-719.000	WORKMEN'S COMP	0.00	9.92	0.00	(9.92)	100.00				
101-767-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00				
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	2,400.00	1,509.50	0.00	890.50	62.90				
101-767-901.000	PRINTING & PUBLISHING	230.00	0.00	0.00	230.00	0.00				
Total Dept 767 - BASKETBALL		5,497.00	2,421.81	0.00	3,075.19	44.06				

Dept 768 - ARCHERY

User: ALEIGHA  
 DB: Thomas Township  
 PERIOD ENDING 08/31/2024

2024-25 YTD BALANCE 08/31/2024  
 ORIGINAL BUDGET NORMAL (ABNORMAL) INCREASE (DECREASE) AVAILABLE BALANCE % BDCF USED

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	YTD BALANCE 08/31/2024	MONTH 08/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE	% BDCF USED
<b>Fund 101 - GENERAL OPERATING FUND</b>						
<b>Expenditures</b>						
101-768-705.000	WAGES PART-TIME HOURLY	3,750.00	989.22	0.00	2,760.78	26.38
101-768-715.000	FICA EMPLOYER CONTRIBUTION	287.00	75.65	0.00	211.35	26.36
101-768-719.000	WORKMEN'S COMP	65.00	11.79	0.00	53.21	18.14
101-768-740.000	OPERATING SUPPLIES	1,550.00	128.81	0.00	1,421.19	8.31
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	750.00	228.80	0.00	521.20	30.51
101-768-901.000	PRINTING & PUBLISHING	122.00	0.00	0.00	122.00	0.00
<b>Total Dept 768 - ARCHERY</b>		<b>6,524.00</b>	<b>1,434.27</b>	<b>0.00</b>	<b>5,089.73</b>	<b>21.98</b>

Dept 769 - VOLLEYBALL						
101-769-740.000	OPERATING SUPPLIES	750.00	0.00	0.00	750.00	0.00
<b>Total Dept 769 - VOLLEYBALL</b>		<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>

Dept 770 - OPERATIONS & MAINTENANCE						
101-770-704.100	WAGES FULL-TIME HOURLY	5,500.00	5,058.24	563.40	441.76	91.97
101-770-705.000	WAGES PART-TIME HOURLY	61,000.00	41,617.99	10,606.02	19,382.01	68.23
101-770-712.000	WAGES JANITORIAL	4,000.00	1,606.91	0.00	2,393.09	40.17
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,393.00	3,673.01	852.19	1,719.99	68.11
101-770-716.050	HEALTH SAVINGS ACCOUNT	218.00	207.25	4.16	10.75	95.07
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	660.00	537.65	46.38	122.35	81.46
101-770-719.000	WORKMEN'S COMP	1,500.00	2,303.45	120.36	(803.45)	153.56
101-770-721.000	UNEMPLOYMENT COMPENSATION	0.00	173.42	0.00	(173.42)	100.00
101-770-740.000	OPERATING SUPPLIES	3,700.00	875.61	782.50	2,824.39	23.67
101-770-810.000	CONTRACTED SERVICES	36,000.00	27,041.57	5,200.00	8,958.43	75.12
101-770-850.000	TELEPHONE	2,400.00	653.40	243.68	1,746.60	27.23
101-770-850.100	WIRELESS COMMUNICATIONS	1,800.00	386.58	0.00	1,413.42	21.48
101-770-850.100	INSURANCE GENERAL LIABILITY	14,500.00	9,263.95	0.00	5,236.80	63.88
101-770-910.000	UTILITIES	27,000.00	8,678.95	1,531.12	18,321.05	32.14
101-770-930.000	REPAIRS/MAINTENANCE	66,450.00	57,546.20	23,507.16	8,903.80	86.60
101-770-938.100	VEHICLE EXPENSE	5,700.00	4,863.04	237.47	836.96	85.32
101-770-938.100	GAS & DIESEL FUEL	8,500.00	4,439.21	1,043.98	4,060.79	52.23
101-770-940.000	PORTABLE TOILET RENTAL	1,700.00	973.32	100.00	726.68	57.25
101-770-940.100	EQUIPMENT RENTAL	2,400.00	2,085.09	130.38	314.91	86.88
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,774.00	2,625.00	0.00	149.00	94.63
101-770-970.000	CAPITAL OUTLAY	44,000.00	36,126.00	0.00	7,874.00	82.10
<b>Total Dept 770 - OPERATIONS &amp; MAINTENANCE</b>		<b>295,195.00</b>	<b>210,735.09</b>	<b>44,968.80</b>	<b>84,459.91</b>	<b>71.39</b>

Dept 771 - FLAG FOOTBALL						
101-771-705.000	WAGES PART-TIME HOURLY	582.00	390.79	0.00	191.21	67.15
101-771-715.000	FICA EMPLOYER CONTRIBUTION	45.00	29.90	0.00	15.10	66.44
101-771-719.000	WORKMEN'S COMP	110.00	4.84	0.00	105.16	4.40
101-771-740.000	OPERATING SUPPLIES	745.00	337.71	0.00	407.29	45.33
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	812.00	625.93	0.00	186.07	77.08
101-771-901.000	PRINTING & PUBLISHING	115.00	0.00	0.00	115.00	0.00
<b>Total Dept 771 - FLAG FOOTBALL</b>		<b>2,409.00</b>	<b>1,389.17</b>	<b>0.00</b>	<b>1,019.83</b>	<b>57.67</b>

Dept 772 - NATURE PRESERVE/CENTER						
101-772-705.000	WAGES PART-TIME HOURLY	4,000.00	2,496.00	(9,214.00)	1,504.00	62.40
101-772-715.000	FICA EMPLOYER CONTRIBUTION	2,693.00	1,093.64	197.82	1,599.36	40.61





PERIOD ENDING 08/31/2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDCGT USED
		ORIGINAL BUDGET	08/31/2024 NORMAL (ABNORMAL)	MONTH 08/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
TOTAL EXPENDITURES		783,560.00	424,316.76	88,051.04	359,243.24	54.15
NET OF REVENUES & EXPENDITURES		(624,660.00)	(212,117.54)	(76,427.04)	(412,542.46)	33.96

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING	FUND				
Dept 752 ADMINISTRATION	HEALTH INSURANCE		BLDE CROSS BLUE SHIELD O	2,501.51	69577
101-752-716.000	VISION/SHORT TERM DISAB/LIFE		HEALTH/VISION	17.29	69577
101-752-740.000	OPERATING SUPPLIES		OFFICE SUPPLIES	34.47	69621
101-752-740.000	OPERATING SUPPLIES		ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	503.12	69622
101-752-740.000	OPERATING SUPPLIES		OFFICE SUPPLIES	(6.45)	69719
101-752-740.000	OPERATING SUPPLIES		OFFICE SUPPLIES	61.98	69719
101-752-745.000	OPERATING SUPPLIES OFFICE EQUIP		ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	296.95	69622
101-752-804.000	MEMBERSHIP & DUES		ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	300.00	69622
101-752-817.000	PROFESSIONAL SERVICES		LEGAL SERVICES	87.50	69606
Total For Dept 752 ADMINISTRATION				3,796.37	
Dept 761 SWIM PROGRAMS	OPERATING SUPPLIES		SAGINAW COUNTY HEALTH DE	165.00	69613
101-761-740.000	OPERATING SUPPLIES		POOL TESTING - 3RD QUARTER - APRIL-JU	301.95	69715
101-761-740.000	OPERATING SUPPLIES		POOL SUPPLIES - PARKS		
Total For Dept 761 SWIM PROGRAMS				466.95	
Dept 762 SENIOR CITIZENS PROGRAMS	OPERATING SUPPLIES		SWAN VALLEY SCHOOL DISTR	406.25	69721
101-762-740.000	OPERATING SUPPLIES		THOMAS TOWNSHIP SENIOR LUNCH - SEPTEM		
Total For Dept 762 SENIOR CITIZENS PROGRAMS				406.25	
Dept 763 SOCCER	OPERATING SUPPLIES T-SHIRTS		SAGINAW KNITTING MILLS	4.99	69616
101-763-740.300	SUPPLIES-CONCESSIONS		SPRING SOCCER SHIRT	18.98	69635
101-763-740.675			TT GENERAL FUND PETTY CA		
Total For Dept 763 SOCCER				23.97	
Dept 765 ADULT SOFTBALL	OPERATING SUPPLIES		STONE QUEST INC	157.50	69625
101-765-740.000	OPERATING SUPPLIES		BEACH PEBBLE/EDGING/FILL SAND/LIMESTO	117.48	69713
101-765-740.000	OPERATING SUPPLIES		SHERWIN-WILLIAMS	112.00	69590
101-765-810.000	CONTRACTED SERVICES		HENRY TRIER	112.00	69594
101-765-810.000	CONTRACTED SERVICES		JOSEPH F MUDAWSKI	112.00	69597
101-765-810.000	CONTRACTED SERVICES		MARK KOLTON	112.00	69611
101-765-810.000	CONTRACTED SERVICES		RICHARD VERINCK	56.00	69612
101-765-810.000	CONTRACTED SERVICES		ROBERT KUBCAK	56.00	69624
101-765-810.000	CONTRACTED SERVICES		STEVEN C JUHAS	112.00	69630
101-765-810.000	CONTRACTED SERVICES		TIMOTHY D WUTER	132.00	69641
101-765-810.000	CONTRACTED SERVICES		WILLIAM FALLER	56.00	69641
101-765-810.000	CONTRACTED SERVICES		WILLIAM FALLER	122.00	69641
101-765-810.000	CONTRACTED SERVICES		HENRY TRIER	66.00	69679
101-765-810.000	CONTRACTED SERVICES		JOSEPH F MUDAWSKI	66.00	69684
101-765-810.000	CONTRACTED SERVICES		MARK KOLTON	56.00	69689
101-765-810.000	CONTRACTED SERVICES		RICHARD VERINCK	56.00	69707
101-765-810.000	CONTRACTED SERVICES		ROBERT KUBCAK	28.00	69708
101-765-810.000	CONTRACTED SERVICES		STEVEN C JUHAS	56.00	69720
101-765-810.000	CONTRACTED SERVICES		WILLIAM FALLER	56.00	69731
Total For Dept 765 ADULT SOFTBALL				1,528.98	
Dept 770 OPERATIONS & MAINTENANCE	OPERATING SUPPLIES		TAYLOR TROPHY AND AWARDS	782.50	69627
101-770-740.000	OPERATING SUPPLIES		BRONZE CASTING 14"x24" PLAQUES	5,200.00	69725
101-770-810.000	CONTRACTED SERVICES		TRI-VALLEY CONSTRUCTION,	5,200.00	69725
101-770-810.000	CONTRACTED SERVICES		TRT-VALLEY CONSTRUCTION,		
101-770-850.000	TELEPHONE		STATE BANK	243.68	69622
101-770-920.000	UTILITIES		ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	300.67	69584
101-770-920.000	UTILITIES		UTILITY BILL - 300 LEDDY RD I4 LIGHT	110.93	69584
101-770-920.000	UTILITIES		UTILITY BILL - 755 BACON ST I4 LIGHT		
Total For Dept 770 OPERATIONS & MAINTENANCE				7,828.18	

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 101 GENERAL OPERATING & MAINTENANCE FUND

Dept 770 OPERATIONS & MAINTENANCE	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	95.54	69649
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD	39.58	69668
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	40.88	69668
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	771.14	69668
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	115.90	69668
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	47.60	69668
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	8.88	69668
101-770-930.000	REPAIRS/MAINTENANCE	H&B EQUIPMENT & RENTAL I	REPAIRS/MAINTENANCE	318.99	69589
101-770-930.000	REPAIRS/MAINTENANCE	MONKS TREE SERVICE	TREE CUT - ROBERTS PARKS	650.00	69604
101-770-930.000	REPAIRS/MAINTENANCE	MONKS TREE SERVICE	TREES CUT - NATURE CENTER	500.00	69604
101-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	2,639.84	69622
101-770-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	BEACH PEBBLE/EDGING/FILL SAND/LIMESTO	467.65	69625
101-770-930.000	REPAIRS/MAINTENANCE	TT GENERAL FUND PETTY CA	OFFICE SUPPLIES/POSTAGE	4.37	69635
101-770-930.000	REPAIRS/MAINTENANCE	QUALITY ASPHALT COMPANY	SEAL COAT & CRACKFILL - TRAIL - PARKS	14,500.00	69651
101-770-930.000	REPAIRS/MAINTENANCE	EURICH HOME IMPROVEMENT,	1/3 DEPOSIT - 400 LEDDY RD - BAND SHE	2,140.00	69675
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT CREDIT SERVIC	REPAIRS/MAINTENANCE	1,791.90	69680
101-770-930.000	REPAIRS/MAINTENANCE	WOHLFEIL HARDWARE	POWER EQUIPMENT PARTS - PARKS	35.19	69732
101-770-930.000	REPAIRS/MAINTENANCE	MIKE S WRECKER SERVICE	TOW - MINI TRAIN - PARKS	78.00	69694
101-770-930.000	REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	FIELD MARKING/ROETHKE PLAYGROUND	302.32	69713
101-770-930.000	REPAIRS/MAINTENANCE	SIGN IMAGE INC	VINYL GRAPHICS - THOMAS TOWNSHIP - PA	78.90	69714
101-770-938.000	VEHICLE EXPENSE	STATE BANK	ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	217.47	69622
101-770-938.000	VEHICLE EXPENSE	TORTEN TIRE NORTHWEST IN	TRUCK #3 - PARKS	20.00	69631
101-770-938.000	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	1,043.98	69619
101-770-940.000	PORTABLE TOILET RENTAL	JOONIE-ON-THE-SPOT INC	PORTABLE TOILET RNTL - 249 N MILLER -	100.00	69683
101-770-940.000	EQUIPMENT RENTAL	HOME DEPOT CREDIT SERVIC	REPAIRS/MAINTENANCE	130.38	69680
101-770-940.100		Total For Dept 770 OPERATIONS & MAINTENANCE		37,976.29	

Dept 772 NATURE PRESERVE/CENTER

101-772-740.000	OPERATING SUPPLIES	STATE BANK	ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	102.61	69622
101-772-740.000	OPERATING SUPPLIES	TAYLOR TROPHY AND AWARDS	Bronze Casting 14"x24" PLAQUESS	782.50	69627
101-772-817.000	PROFESSIONAL SERVICES	STATE BANK	ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	74.99	69622
101-772-901.000	PRINTING & PUBLISHING	PRINT EXPRESS OFFICE PRO	AUGUST CALENDAR - NATURE CTR	36.00	69703
101-772-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	370.56	69584
101-772-970.000	CAPITAL OUTLAY	STATE BANK	ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	8,144.00	69622
101-772-970.000	CAPITAL OUTLAY	WILLIAM A KIBBE & ASSOC	23-1534-0230 NATURE CENTER WALK & BRI	350.00	69730
101-772-974.575	CAPITAL IMPROVEMENTS	ERIC R SCHAWTZ	MORAL - NATURE CENTER	6,000.00	69674
101-772-974.575	CAPITAL IMPROVEMENTS	SERVINSKI SOD SERVICE	NATIVE SEEDING - NATURE CENTER	24,706.00	69712
101-772-974.575	CAPITAL IMPROVEMENTS	Total For Dept 772 NATURE PRESERVE/CENTER		40,566.66	

Dept 774 SPECIAL EVENTS

101-774-740.000	OPERATING SUPPLIES	STATE BANK	ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	461.27	69622
101-774-740.000	OPERATING SUPPLIES	U. S. POSTAL SERVICE	BULK POSTAGE PERMIT #273 - EVENING IN	333.14	69636
101-774-740.000	OPERATING SUPPLIES	SAGINAW KNITTING MILLS	PICKLEBALL TOURNAMENT PINT GLASS	489.64	69711
101-774-740.000	OPERATING SUPPLIES	SAGINAW KNITTING MILLS	PICKLEBALL TOURNAMENT PINT GLASS	379.75	69711
101-774-817.000	PROFESSIONAL SERVICES	ST JOHN VINNEY CATHOLIC	CONCERT IN THE PARK - JAM (JESUS FMUS	599.00	69620
101-774-940.000	PORTABLE TOILET RENTAL	JOONIE-ON-THE-SPOT INC	SHORT TERM RENTAL - 07/18/24-07/22/24	100.00	69683
101-774-940.000	PORTABLE TOILET RENTAL	Total For Dept 774 SPECIAL EVENTS		2,362.80	

Dept 775 DAY CAMP

101-775-740.000	OPERATING SUPPLIES	STATE BANK	ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	320.38	69622
101-775-831.000	FIELD TRIPS	CHIPPEWA NATURE CENTER	2024 DAY CAMP FIELD TRIP - 07/26/2024	20.00	69581
101-775-831.000	FIELD TRIPS	STATE BANK	ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	217.00	69622

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund 101 GENERAL OPERATING FUND  
 Dept 775 DAY CAMP

Total For Dept 775 DAY CAMP

557.38

Dept 776 TRAIN	REPAIRS/MAINTENANCE	STATE BANK	ICMA/MENARD/CONF/AMZN/BEST BUY/OVERTO	288.00	69622
101-776-930.000	REPAIRS/MAINTENANCE	MIKE S WRECKER SERVICE	TOW - UNIT #3 - PARKS	78.00	69694
101-776-930.000	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	223.12	69619
101-776-938.100					

Total For Dept 776 TRAIN

589.12

Total For Fund 101 GENERAL OPERATING FUND

88,274.77

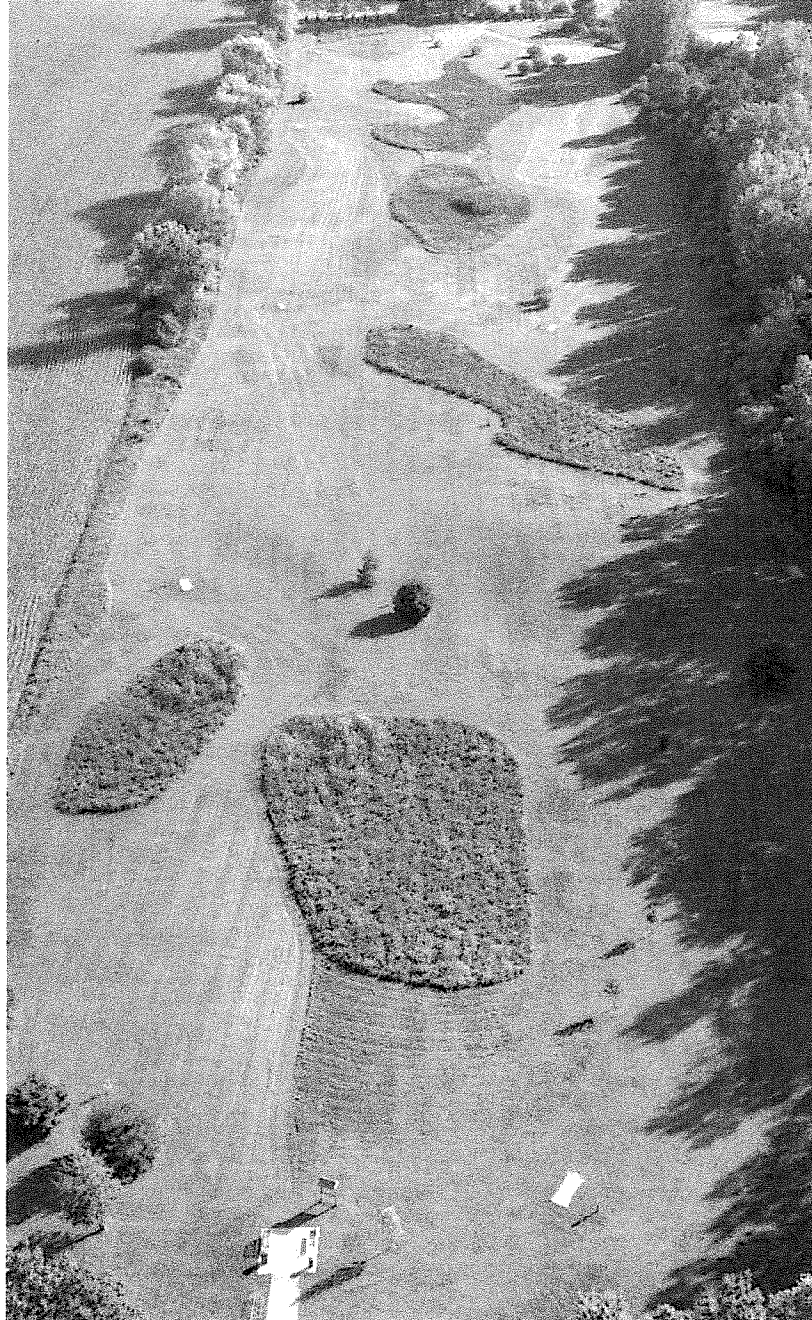
INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP  
INVOICE DUE DATES 07/31/2024 - 08/20/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number                      Invoice Line Desc                      Vendor                      Invoice Description                      Amount                      Check #

Fund Totals:                      Fund 101 GENERAL OPERA                      88,274.77

Total For All Funds:                      88,274.77

# Thompson Memorial Disc Golf Course Proposal



Prepared By: Andrew Bicigo, Katie Bicigo, and Henry Trier

Prepared For: The Thomas Township Parks Commission

## Where are we now?

According to the Thomas Township website:

“In 2020, Thomas Township and it’s Parks and Recreation Department purchased nearly 20 acres of land located along the South West corner of Roberts Park which extends to Dutch Rd. Throughout 2020 and into 2021, the Parks and Recreation department installed a 9 hole Disc Golf Course in memory of Chris and Mari Thompson. The Thompsons willed a donation to Thomas Township Parks and Recreation which helped fund the development of the course. Thomas Township chose to use the donation to create a unique attraction at one of its parks that would allow the community to come together and enjoy. There are plans to install an additional 9 baskets to make the course an 18 basket course, and cutting has begun in preparation. The plan is to have the next 9 hole ready for play in the spring of 2022.”

As of the writing of this proposal, the course still sits at 9 holes. There have been steps taken towards acquiring an additional 8 acres of land adjoining the current course to the east which are to be used towards the expansion of the course. Since the course was first built in an empty farm field in 2020/2021, there have been an estimated 12 trees planted of substantial size, 6 of which were planted in between holes 1 and 2 and do not come into play on the course. There are several low-lying areas that hold water through much of the spring and following any substantial rain throughout the year.

If you look up reviews of the course on UDisc, the most popular app for disc golfers to find and review courses, there is a common theme of complaints among players. Reviews speak of the lack of obstacles, uneven gravel tee pads, and repetitive hole design. The positive reviews praise the course as being beginner friendly, which is one of the few benefits to the course as is. They also speak of the wildlife, as there are nearly always deer or turkeys to be found on the course.



Current Course Map – Hole 1 in bottom left



## **Where do we want to be?**

Now that we have examined the course as it stands, we can dive into what we want this course to become. This course is full of unrealized potential, especially considering the addition of the land to the east and the inclusion of existing land at Roberts Park. This property provides the opportunity to build a true tournament quality disc golf course, which would become a benefit to not only disc golfers, but to Thomas Township as a whole. To examine the benefits of a successful disc golf course, Wickes Woods, located in Saginaw Township is a convenient example. Last year 7 Professional Disc Golf Association Sanctioned tournaments were held at this course, with an average of 52 participants from as far away as Grand Rapids. These are people that would not have otherwise visited Saginaw Township. Wickes Woods is also home to two weekly league nights, with a doubles league on Mondays and a PDGA Sanctioned Singles league on Thursdays. These leagues also draw in players from around the area to the course.

Roberts Park is unique, as it is located extremely close to the main business district of Thomas Township. Tournaments and leagues alike would provide boosts to several local businesses along Gratiot. Speaking from experience, when players travel to a tournament there is usually a stop for Gatorade or other hydration from a local convenience store on the way, a quick run to a fast-food restaurant for lunch between rounds, and dinner on the way out of town after the final round. This does not only apply tournament and league play. The same can be said for the casual players that come to visit the course for fun. A quality disc golf course can draw players from tens, if not hundreds of miles away, many of which will happily spend time and money in the community surrounding the course.

Not only can a disc golf course boost business in the community, but tournament and league play can also have financial benefits for the Township that manages the course. Course rental fees are commonplace when running tournaments. According to a local Tournament Director that has held tournaments at all of the Tri-City disc golf courses, they pay anywhere from \$200-\$500 for course rental depending on the tournament and the number of participants. This helps ensure that the courses are kept in tournament ready condition, and that there are constant improvements being made.

The Thompson Memorial Disc Golf Course holds the potential to become a destination for disc golfers throughout the state of Michigan, and to become a major benefit Thomas Township as a whole. The question becomes, how do we realize this potential? What are the steps that can be taken to get from where we are now, to where we want to be?

## **What makes a disc golf course worth visiting?**

This can seem like a very subjective question to answer, and to some extent it is. There are, however, several similarities that can be found between courses that are generally highly regarded within the disc golf community. One of the most important factors that comes into play is the idea of balance. As it sits right now, a player could come to the course at Roberts

Play and throw the exact same shot the exact same distance off of every single tee and easily score under “Iron Man Par” (score every hole as if it were a par 3). A common factor among the highest rated courses is variety. They include holes across the full spectrum of distances, shot shapes, and pars. An average player cannot step up to every tee pad with the exact same disc in their hand, throw it exactly how they did on every other hole, and expect to score well. Balance and variety are a large part of what makes a course fun and interesting to play.

Something else that is common among top courses is their inclusion of all skill levels. Maple Hill Disc Golf Course in Worcester, MA, the number 4 rated course in the world and number 1 in the United States, is a great example of this. On the UDisc app, there are over a dozen different layouts that can be played, from an easy “pitch and putt” layout, to the highly demanding Maple Hill Gold layout that is used on the Disc Golf Pro Tour. This can be easily achieved at any course through the addition of multiple tee pad locations for each hole, to cater to all players. This also makes it much more likely for a player to continually return to the course to challenge themselves on different layouts.

Another factor that the most popular courses seem to share is the idea of a “signature hole”. For Maple Hill, Hole 1 is a long par 4 that plays downhill, over a pond, between two fields of Christmas trees, and through a manmade triple mandatory (a mandatory is something that players are required to throw to one side of – a triple mandatory is three mandatories in one). At Flip City Disc Golf Course, one of the highest rated courses in Michigan, the basket of hole 12 sits perched atop a stump that stands altogether over 10 feet high. It is tall enough that players have to climb a staircase to retrieve their discs from the basket. These signature holes help to make a course memorable and unique.



Hole 12 at Flip City Disc Golf Course in Shelby, MI

Finally, what brings these elements together is the hard work and dedication put in by the course designer themselves. All of these different factors have to be put together in a way that is unique to each and every project. There is no real formula to creating a great course, it is almost more of an art form. Names like John Houck, Avery Jenkins, and Eric McCabe are household names in the disc golf world, purely due to their work as course designers.

Throughout the proposed phases, a key component is finding someone that can take all of the pieces and put them together in a way that best suits Roberts Park. Luckily, the township already has on-staff a course designer that has experience both building courses from the ground up, and expanding/improving on existing courses.

## **Phase 1 – Restoration and Improvement of the Existing 9**

The first step towards creating a quality 18-hole disc golf course will be to bring the existing 9 holes up to the standards we are hoping to hold the entire course to. This will involve several improvements to address concerns with the existing course. Several holes will be redesigned to make the course more competitive.

**Tee Pads** – The gravel tee pads are borderline dangerous to disc golfers. Teeing off requires sturdy reliable footing, the standard for which is concrete. Turf can also be used, but is generally more expensive, and requires more frequent maintenance.

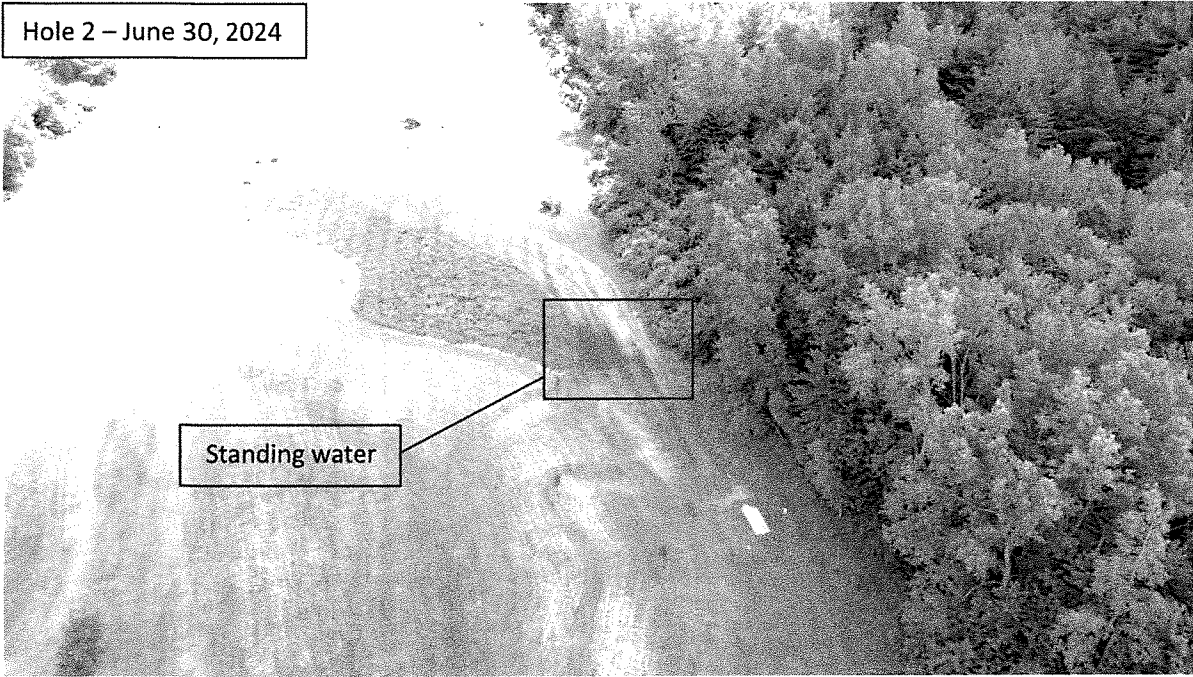
**Obstacles** – Currently, there are roughly 22 trees and large bushes in play on the course that come into play on the holes. This is not counting the 6 trees that were planted between the basket of hole 1 and the tee pad of hole 2, as they are purely aesthetic and do not provide an obstacle when playing. A significant amount of improvement could be made to the course with the addition of a relatively small number of trees.

**Leveling** – One way or another, the fairways need to be leveled out. This is something that will take time, and cannot be done overnight. A land grader can be used to level out the ruts that were created by the recent tilling of the fairways. Regular rolling, combined with prolonged use of the course will help to further this goal.

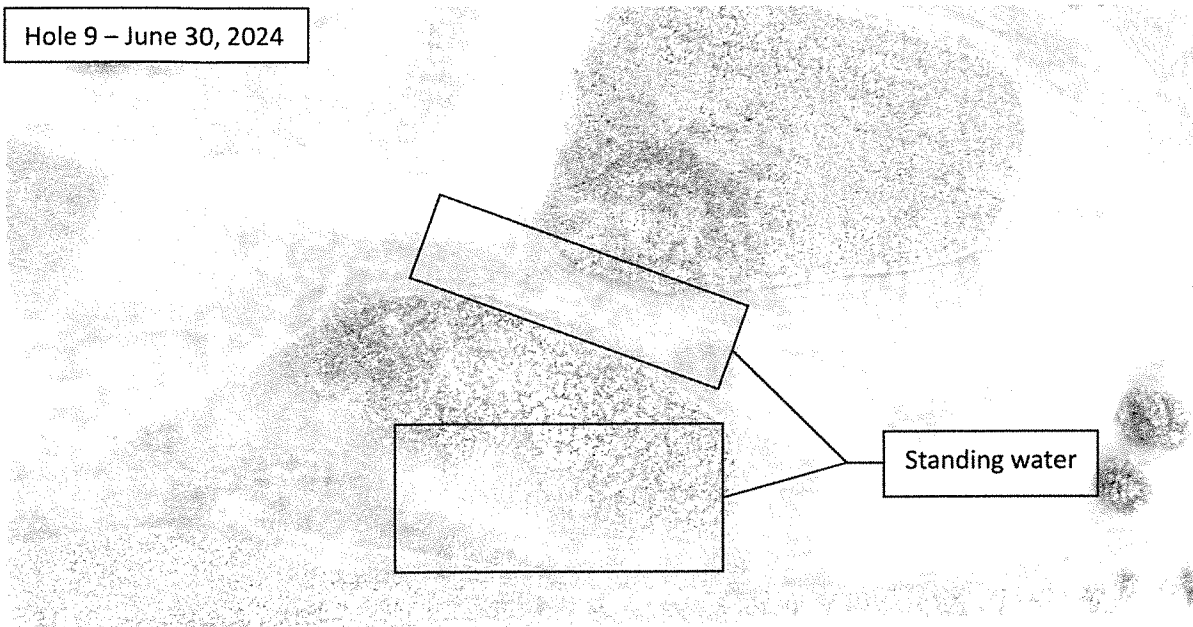
**Field Prep** – During the first two phases, it is imperative that work begin on prepping the newly acquired farm field for use as a disc golf course. The ground will need to be properly leveled and seeded to begin the process of creating a level playing field as soon as possible. Fairways will be seeded with grass, while natural growth will overtake the rough areas.

**Drainage** – Holes 2 and 9 are the two holes that would benefit most from drainage work. Both holes have a walkway between the tee pad and basket that ends up underwater due to the low-lying areas on either side of the path. Adding a drain and building up the path over it to form a natural walking bridge in the areas shown in the images below would allow these two holes to be played throughout the year.

Hole 2 – June 30, 2024



Hole 9 – June 30, 2024



Areas of standing water on holes 2 and 9.

### Proposed redesign of current holes during Phase 1:

Hole 2 – The tee pad will be moved left approximately 40-60 feet, and the basket will be moved to the right closer to the woods. Trees will be planted in front of the tee pad on the right side of the hole. This will force players to throw a shot that moves left to right, instead of right to left, and will also make use of two of the trees that have already been planted between holes 1 and 2.

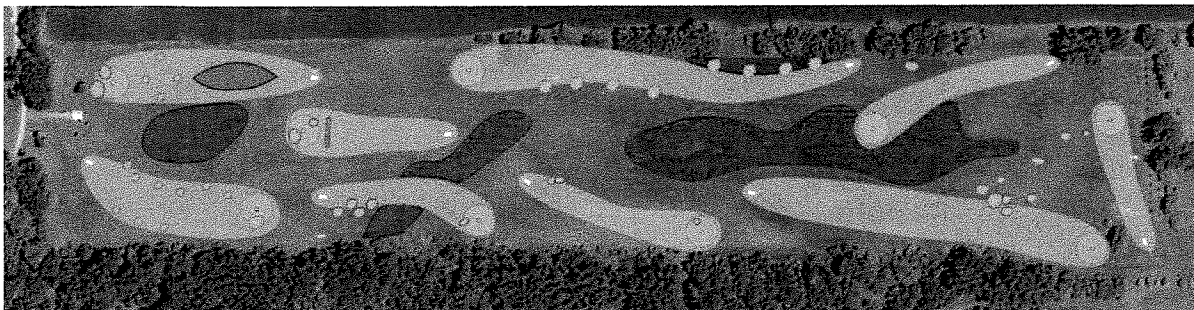
Hole 4 – The basket on this hole will be extended to create a true par 4 for intermediate to advanced players. Currently, the hole is at a distance that would be considered either a very short par 4, or a long par 3. Extending this hole would make use of some existing natural obstacles that are currently past the existing basket location.

Hole 5 – The current fairway of hole 5 is a natural low spot on the property, and has standing water for several months throughout the year. Currently the hole runs in a north/south direction. Repositioning it to play east/west would take it away from this low-lying area. This hole will also have a raised teeing area and an island green surrounded by out-of-bounds.

Hole 7 – The basket on current hole 7 will be lengthened to create a par 4. Trees will be strategically planted to shape the fairway and make it a two-shot hole.

Hole 8 – This is another hole like current hole 4, that sits in between par 3 and par 4 for an intermediate to advanced player. This hole will be shortened significantly to allow the lengthening of hole 7, and to make a true par 3. This hole will also have a man-made triple mandatory structure. It will be left open otherwise, the idea being to allow the wind to become a factor when attempting to throw through the structure.

Hole 9 – There will be a change to how the hole is being mowed, and the tee pad will be shifted to the left and angled towards the basket. The mowing shift will create optional left or right fairways that mirror each other, and allow players to choose a shot that travels left to right, or right to left. The tall weeds will be left in the center to create the separation between the two fairways.



Approximate map of redesigned original nine holes.

## **Phase 2 – Addition of 3 Holes on existing property**

The second major step would be to add the holes that will be located within Roberts Park. The course designer will work in tandem with the Parks Department to come up with a layout for 3 new holes that play in and around the wooded portion of the park in locations that are suitable for the course as well as continued use of the existing walking paths. These 3 holes will take advantage of the existing mature tree growth on the property, and add a much-needed element of technicality to the course.

Tree clearing – For the wooded holes, trees and brush will need to be cleared to create fairways. This will be an ongoing process as the holes begin to see use. Less is more to start with – it is much easier to remove something later than to add it back in.

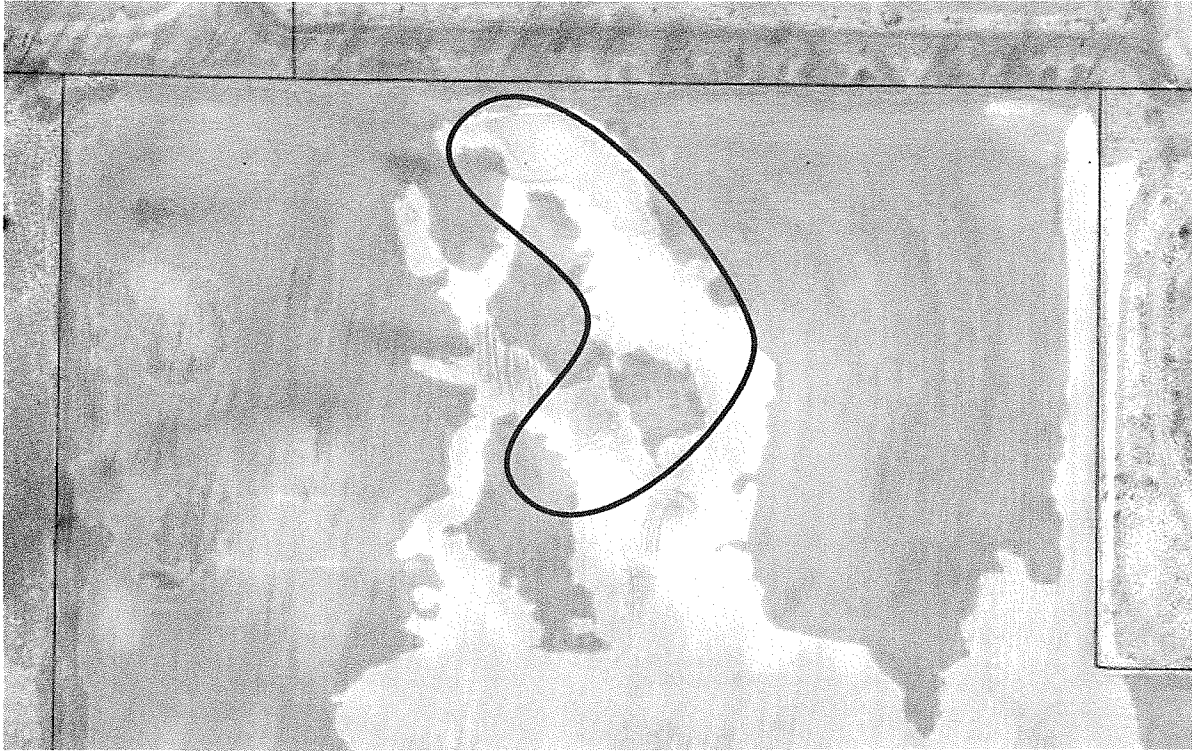
Installation of tee pads – New forms will need to be built and leveled for the new tee locations.

Installation of baskets – Sleeves for each new basket location must be cemented into the ground, with the baskets to be installed once the concrete has set.

Continued improvement original 9 holes – During phase 2, feedback on the new hole positions and obstacles will determine if any additional trees need to be planted, or if any minor tweaks need to be made.

Pond construction on the new property – A pond will be dug in the low-lying area of the field for multiple reasons. This will give the water in the field somewhere to drain to keep it dry, it will provide an ideal obstacle for multiple new holes, and it will enhance the aesthetics of the course. As part of this process, a Soil Erosion and Sedimentation Control Permit will be required from Saginaw County, due to the proximity of the pond to the Companion Drain. A permit from the DEQ/EGLE will also be required, as portions of the field are in the 100-year floodplain. The dirt removed from the pond can then be used in Phase 3 to create elevation changes for the new holes.





Newly Acquired Parcel – The blue is the 100-year flood plain. The potential pond location in red coincides with the flood plain, which is the lowest area of the property and a collection point for standing water.



Potential locations for 3 additional holes on existing Roberts Park property.

### Phase 3 – Addition of the Final 6 Holes

Following the addition of 3 holes in Phase 2, 6 holes will need to be installed on the newly acquired parcel. Prep work during phase 1 and 2 will ensure that the land is ready for work to begin.

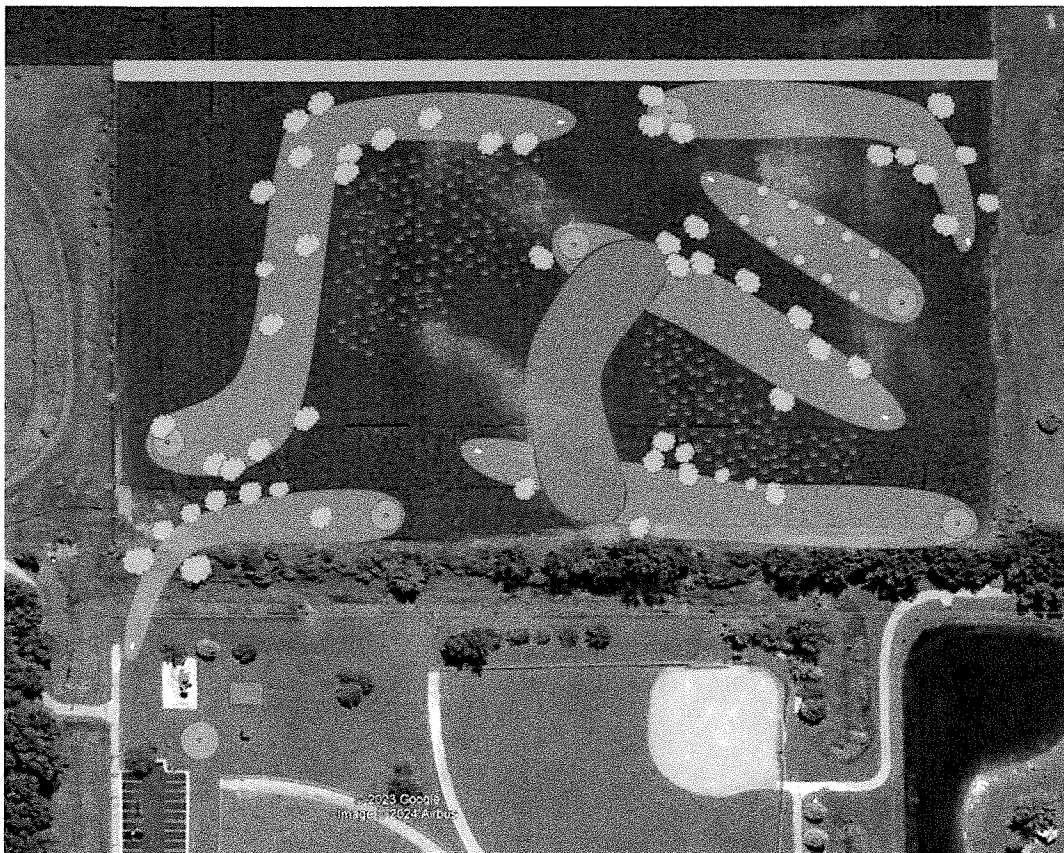
Installation of tee pads – New forms will need to be built and leveled for the new tee locations.

Installation of baskets – Sleeves for each new basket location must be cemented into the ground, with the baskets to be installed once the concrete has set.

Creation of obstacles – This will be achieved in the same way it was for the original 9 holes. Trees will be strategically located, and other man-made obstacles built as needed.

Installation of tee signs – With the full layout finalized, new tee signs can be ordered and installed.

Installation of a warm up basket – Once a suitable parking area and starting point have been designated for the course, a warm up basket can be installed near hole 1.



Conceptual layout for 6 new holes on the new property.



## Phase 4 – Continuing maintenance, improvement, and sustainability

Pavilion Construction – A pavilion located near hole 1 will be constructed to act as “tournament central” for tournament and league directors. Ideally, the pavilion will be large enough to serve dual purpose and will act as another rentable pavilion for activities other than disc golf. The pavilion cost listed later in this document is for a 20x30 structure, which would seat between 48 and 64 people.

Maintenance and Improvements – As needed, additional trees can be planted, potential short or alternate tee pad locations can be added, further trimming of the wooded portions of the course can be done, and other unique features can be looked at to help the course stand out.

Shared Use Potential – The work to improve and complete the course will also provide the opportunity to benefit other activities. A path can be created through that course that does not interfere with disc golf use, and could be used for both casual walkers and cross country meets. This path could also be used for hay rides during the Winter Wonderland event.

### Estimated Costs

All of these proposed changes do come at a cost. The charts below list estimated costs for materials and supplies that would be needed for each hole. Estimates have been sourced from local retailers and suppliers. The cost of trees has been averaged across several fast-growing species available through Kluck’s. For the purpose of this document, labor costs will be estimated at 25% of the material cost for each phase. It is anticipated that labor will be completed partially by Township Employees, and partially through volunteer efforts.

### Phase 1 Cost Breakdown

#### Current Hole 1: Teeing area upgrade

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Trees x 2	\$350	Kluck’s

#### Current Hole 2: Natural walking bridge with drainage and teeing area upgrade

Drainpipe (2) w/ coupler	\$25	Home Depot
Dirt (10 yards)	\$300	Stone Quest
Tee Pad Supplies	\$140	Home Depot

Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Trees x4	\$700	Kluck's

**Current Hole 3: Teeing area upgrade**

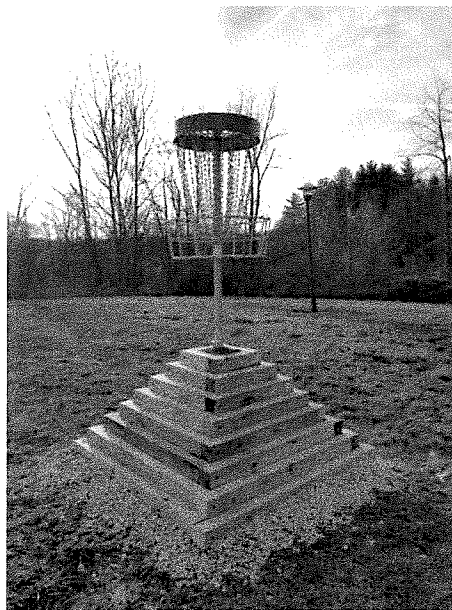
Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo

**Current Hole 4: Teeing area upgrade and basket relocation**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Basket Relocation	\$5	Home Depot

**Current Hole 5: Teeing area upgrade and hole redesign**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Basket relocation w/elevated structure	\$250	Home Depot



Example of an elevated basket structure.

**Current Hole 6: Teeing area upgrade**

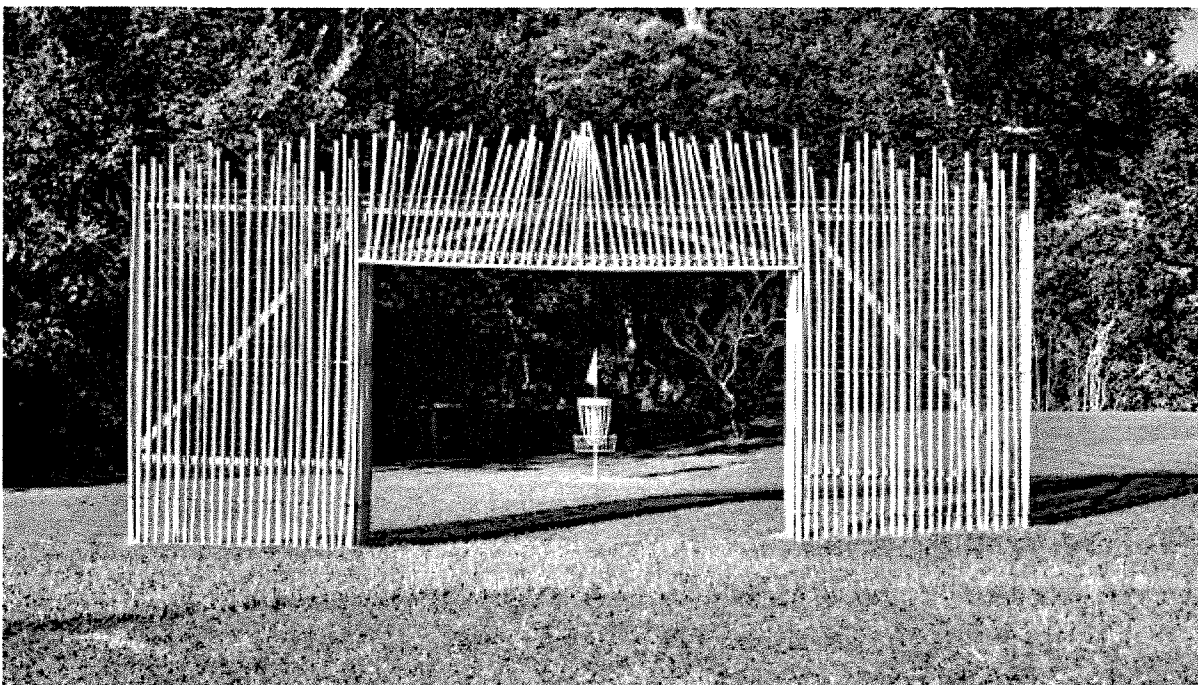
Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo

**Current Hole 7: Teeing area upgrade and basket relocation**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Basket Relocation	\$5	Home Depot
Trees x 8	\$1400	Kluck's

**Current Hole 8: Teeing area upgrade/relocation & man-made obstacle**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Supplies for man-made obstacle	\$500	Home Depot



Example of a man-made triple mandatory at the Winthrop Gold Disc Golf Course in Rock Hill, SC. Players are required to pass through the structure, and are penalized if they do not.

**Current Hole 9: Natural walking bridge with drainage & teeing area upgrade**

Drainpipe (2) w/ coupler	\$25	Home Depot
Dirt (10 yards)	\$300	Stone Quest
Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Trees x 4	\$700	Kluck's

**Equipment Purchase and Rental**

Cement Mixer	\$375	Home Depot
Roller Rental Cost/day	\$280	Sunbelt Rentals
Wheelbarrow	\$140	Home Depot
Land Grader	\$1799	Tractor Supply Co.
Seed Spreader	\$350	Tractor Supply Co.

**Field Prep**

Grass Seed	\$350	Tractor Supply Co.
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**Material Cost - \$9,744**

**Labor Cost - \$2,436**

**Total - \$12,180**

**Phase 2 Cost Breakdown**

**First new hole on existing Roberts Park property**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Basket	\$450	Amazon

**Second new hole on existing Roberts Park property**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Basket	\$450	Amazon

**Third new hole on existing Roberts Park property**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Basket	\$450	Amazon

**Preparation of New Parcel for Phase 3**

SESC Permit for Pond Construction	\$500	Saginaw County
DEQ Minor Permit for Pond Construction	\$100	DEQ/EGLE
Pond construction cost .5-1 acre (estimated)	\$10K	HomeGuide

**Material Cost - \$12,580**

**Labor Cost - \$3,145**

**Phase 2 Total - \$15,725**

**Phase 3 Cost Breakdown**

**New Hole 1**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Trees	\$1400	Kluck's
Basket	\$450	Amazon

**New Hole 2**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Trees	\$1400	Kluck's
Basket	\$450	Amazon

**New Hole 15**

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Trees	\$1400	Kluck's
Basket	\$450	Amazon

### New Hole 16

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Trees	\$1400	Kluck's
Basket	\$450	Amazon

### New Hole 17

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Trees	\$1400	Kluck's
Basket	\$450	Amazon

### New Hole 18

Tee Pad Supplies	\$140	Home Depot
Bench Supplies	\$50	Home Depot
Tee Sign & Supplies	\$20	Home Depot/Katie Bicigo
Trees	\$1400	Kluck's
Basket	\$450	Amazon

### Practice Basket

Basket	\$450	Amazon
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**Material Cost - \$12,810**  
**Labor Cost - \$3,202.50**  
**Phase 3 Total - \$16,012.50**

## Phase 4 Cost Breakdown

### Construction of a new rentable pavilion

20' x 30' Pavilion – General Awnings Durango	\$36,184	General Awnings
Concrete Pad for Pavilion	\$5,000	Architectural Digest
Picnic Tables x 8	\$1,212	Lowe's

**Material Cost - \$42,396**  
**Labor Cost - \$10,599**  
**Phase 4 Total - \$52,995**

## **Funding Options**

There are several options to raise funds and save money for the completion and improvement of the Thompson Memorial Disc Golf Course, in addition to the budgeting and allocation of Township Funds.

Hole Sponsorship Packages – Local business owners and other members of the community would be approached with the opportunity to sponsor a hole on the course. Ideally, the sponsorship cost would be enough to cover materials for the tee pad, a bench, a tee sign, and trees to be planted on the hole. The sponsor would have their logo or name printed on the tee sign for the hole they choose to sponsor. These sponsorships could also be sold at the Evening in the Park Event.

Fundraising Tournament(s) – The township could partner with representatives from the local disc golf community to set up a tournament or tournaments to raise funds for the course. A portion of each entry fee would go towards completion costs for the course. Temporary holes would be set up through Roberts Park to make a full 18-hole course for the tournament.

Grants – There are a plethora of grants through various sources that can be researched and applied for to provide funding for recreational facilities such as disc golf courses. For example, the Michigan DNR is currently taking applications for the Urban and Community Forestry Grant, which provides funding to plant trees on public lands.

Scouting and other community groups – Groups like the Boy Scouts can be a great resource when putting together a project like a disc golf course. For example, two very common choices for Eagle Scout projects are building benches and planting trees, both of which are needed on the course. All of the fundraising, materials, planning, and labor for an Eagle Scout Project are facilitated by the Eagle Scout Candidate and their Scout Troop. There would be minimal cost to the Township.

## **Closing Thoughts**

According to the Thomas Township Parks and Recreation website “We strive to give you the best programs and parks possible.” In the case of the Thompson Memorial Disc Golf Course, unfortunately that standard has not been lived up to...yet. Roberts Park itself is a beautifully maintained facility with some of the nicest amenities around, that is until you stumble upon the disc golf course. The good news is, with a minor course correction (pardon the pun), the Thompson Memorial Disc Golf Course can be brought up to the high standard that Thomas Township is known for. By taking the time to plan an effective course of action, breaking the restoration and completion work into multiple phases, using the resources and personnel at hand, and seeking out alternative sources of funding, the goal of creating a disc golf course Thomas Township can be proud of becomes significantly more attainable.



## **PARKS AND RECREATION REPORT AUGUST 2024**

### **ROETHKE PARK:**

Roethke Park has quieted down and Camp, Pool and Concerts are now over. We have already started working on the Haunted Train while we have some maintenance staff until the 23<sup>rd</sup> of August. Our hope is to get the fence post up, pool deck tunnel built and all the decoration hauled down from cabin and put into pool building. I also had to replace the pool pump; it developed a leak in the cast iron that is not repairable. I will be installing the new pump system while we still have water in the pool so I can have it ready for spring. I have a lot of new plumbing to do to make it fit.

### **ROBERTS PARK**

Swan Valley Soccer has started and the fields look great. We have just wrapped up our registration for soccer and numbers are down quite a bit, especially in the Y'5 division. Men's Softball is wrapping up and we will be pulling bases and getting them put to bed soon. We mowed the Trinklein parcel and will be planting grass seed.

### **COMMUNITY PARK**

I sent out bid request to get the play equipment built as we have realized the project is too big for us to do on our own. The basketball hoops are up and kids and adults have been playing. Pickleball continues to be busy but has slowed a little as I think the "New Car" feel has left. We are also working on some cracking under the fences with the contractors and hope to have those repairs done soon.

### **DAY PARK**

None

### **SPORTS AND PROGRAMS**

Fall soccer registration has ended and will start September 7<sup>th</sup>.

### **NATURE CENTER PRESERVE**

Report from Lynda Thayer

### **EVENTS**

None





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**NATURE CENTER AND PRESERVE REPORT August 2024**

**NATURE PRESERVE UPDATE**

Our DNR 2021 Trust Fund Grant is in motion. Work started August 19. Trees have been trimmed or removed and the trail is being excavated.

The interior of the nature preserve is growing. Steve Servinski and Tom Lenon from Chippewa Nature Center agreed that mowing needed to occur, so it did.

The bids for installing the storage facility were due 8/23/24. Thanks to John for taking care of that. We should have an update by the commission meeting date.

NRDA-we are continuing our monthly check-ins with the DNR and U.S. Fish and Wildlife. We are working on spending down the funds that we were given in advance. We are planning on ordering more trees, equipment, and can submit hours that our staff worked in the preserve. We will have to cut them a check in mid-September to pay back any funds we did not spend and will go on a reimbursement plan after that.

**NATURE CENTER UPDATE**

Eric Schantz is working on punching up the display item tags in the display cases. We met with Mike Slasinski (the donator of display items) to get some input on the content of the displays.

The nature center's hours continue to be Tuesdays from 3-7 pm, Wednesday-Friday 12-4 pm. I will attempt to be open the first or second Saturday of every month for more opportunities for visitors to come in. We are also offering programs: Tuesdays from 5-7 pm is FUN (Families United in Nature), Wednesdays from 12-2 pm for Grown up activities, and Thursdays from 1-2, we host a pre-school activity group called Little Acorns.

Swan Valley Middle School and Swan Valley High School held beginning of the school in-service meetings at the nature center. We hosted a field trip with the Swan Valley Learning Center on August 8.

I was on vacation and relied on volunteers to work while the nature center was open. Thanks to Peggy Glynn, Dave Sommers, and Russ Taylor for stepping up. The nature center was open regular hours, but no programs were run.

I will be on vacation in September for a week and will have volunteers cover my shifts while no programs are run. We will also be closed on September 10 for the Evening in the Park and there will not be a preschool group for September 12.