



Agenda
THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING
June 24, 2024
6:30 pm
Public Safety Building
8215 Shields Drive
Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of May 20, 2024 minutes
6. Approval of June 2024 Expenditures
7. Public Comment

It is requested that you state your name and address for the record.

8. Public Hearing
 - a. none
9. New Business
 - a. Kayak Launch has been installed at Nature Center.
10. Old Business
 - a. Community Park Update

11. Reports
 - A. Parks Report: Attached
 - B. Nature Center and Preserve Report: Attached
 - C. Sports Committee Report: None
 - D. Concert Committee Report: None
 - E. Finance Committee Report: None
 - F. Commissioners:

12. Other Business

13. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



THOMAS TOWNSHIP
REGULAR PARK COMMISSION MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
May 20, 2024
6:30pm

1. The regular commission meeting called to order at 6:33 p.m. by Chairman, Scott Branch.

2. PRESENT: Blower, Branch, Sova, Angela, (Rusch 6:38pm)
ABSENT: Aimar, Hoffman

ALSO PRESENT: Parks & Recreation Director, John Corriveau; Nature Center & Preserve Director, Lynda Thayer; Secretary, Sue Prevost

3. Pledge of Allegiance recited.

4. Motion made by Alworden, seconded by Sova, to approve the agenda as presented. Motion carried unanimously.

Agenda
THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING
May 20, 2024
6:30 pm
Public Safety Building
8215 Shields Drive
Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of April 22, 2024 minutes
6. Approval of May 2024 Expenditures
7. Public Comment
It is requested that you state your name and address for the record.
8. Public Hearing
- a. none
9. New Business
- a. Lifeguard shortage is state wide.
10. Old Business
- a. Community Park Update
11. Reports

- A. **Parks Report: Attached**
- B. **Nature Center and Preserve Report: Attached**
- C. **Sports Committee Report: None**
- D. **Concert Committee Report: None**
- E. **Finance Committee Report: None**
- F. **Commissioners:**

12. **Other Business**

13. **Adjournment**

5. Motion made by Sova, seconded by Blower, to approve April 22, 2024 meeting minutes as presented. Motion carried unanimously.

6. Motion made by Sova, seconded by Alworden, to approve May 2024 Expenditures as presented. Motion carried unanimously.

7. Public Comment: None

8. Public Hearing: None

9. New Business:

- a. Lifeguard shortage: Park Director John Corriveau reported that he does not have adequate staff for swim lessons, day camp, and open swim. Corriveau plans to present options to board members at the next Thomas Township board meeting.

10. Old Business:

- a. Community Park Update: Construction of new administration building is going well. Fencing is being installed at pickleball courts and we have a 30 day waiting period to paint asphalt.

11. Reports:

- a. Receive and file the Parks and Recreation Report. Corriveau added that Beautification Day in the parks went well and all projects were completed. Farmers Market vendor meeting will be on June 5th.
- b. Receive and file the Nature Center & Preserve Report. Director Lynda Thayer outlined upcoming projects that include a new mural by Eric Schantz, trail work, and construction of a new fishing pier.

12. Other Business: None

13. Adjournment: Motion made by Sova, seconded by Blower to adjourn the meeting at 7:04 p.m. Motion carried unanimously.

Craig Aimar, Secretary

Dated

The next regular Park Commission Meeting will be Monday, June 24, 2024 at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** June 24, 2024
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of June 2024 Expenditures
- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve expenditures totaling \$34,237.85 with individual fund totals as follows:

Administration.....	8,358.61
Swim.....	1,643.95
Senior Citizens.....	189.39
Soccer.....	1,512.17
Adult Softball.....	1,111.86
Archery.....	72.07
Operations and Maintenance.....	19,033.62
Flag Football.....	74.05
Nature Preserve/Center.....	2,198.02
Day Camp.....	44.11

User: ALEIGHA

DB: Thomas Township

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		ORIGINAL BUDGET	NORMAL (ABNORMAL)	06/30/2024	NORMAL (ABNORMAL)	MONTH 06/30/2024	INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)	% BDTG USED
Fund 101 - GENERAL OPERATING FUND										
Revenues										
101-000-566.000	GRANT	0.00		86,906.73		0.00		(86,906.73)		100.00
101-000-640.763	PROGRAM FEES SOCCER	27,500.00		12,875.00		2,310.00		14,625.00		46.82
101-000-640.764	PROGRAM FEES YOUTH SOFTBALL	0.00		325.00		0.00		(325.00)		100.00
101-000-640.765	PROGRAM FEES ADULT SOFTBALL	2,000.00		2,215.00		475.00		(215.00)		110.75
101-000-640.766	PROGRAM FEES CLINICS	11,500.00		0.00		0.00		11,500.00		0.00
101-000-640.767	PROGRAM FEES BASKETBALL	11,500.00		0.00		0.00		11,500.00		0.00
101-000-640.768	PROGRAM FEES ARCHERY	7,000.00		170.00		0.00		6,830.00		2.43
101-000-640.769	PROGRAMS FEES VOLLEYBALL	3,700.00		3,690.00		0.00		10.00		99.73
101-000-640.770	5K RUN/WALK	1,500.00		0.00		0.00		1,500.00		0.00
101-000-640.771	PROGRAM FEES FLAG FOOTBALL	5,500.00		2,435.00		0.00		3,065.00		44.27
101-000-647.000	DAY CAMP	30,000.00		26,320.00		990.00		3,680.00		87.73
101-000-647.000	TRAIN	30,000.00		46.00		46.00		29,954.00		0.15
101-000-648.000	SWIM PROGRAMS	18,000.00		2,143.00		1,188.00		15,857.00		11.91
101-000-649.000	SALES	700.00		20.00		0.00		680.00		2.86
101-000-650.000	CONCESSIONS	3,000.00		2,094.00		605.00		906.00		69.80
101-000-667.000	PAVILION RENTAL	7,000.00		3,950.00		575.00		3,050.00		56.43
101-000-675.000	DONATIONS/CONTRIBUTION	0.00		6,050.00		750.00		(6,050.00)		100.00
Total Dept 000		158,900.00		149,239.73		6,939.00		9,660.27		93.92
TOTAL REVENUES										
TOTAL REVENUES		158,900.00		149,239.73		6,939.00		9,660.27		93.92
Expenditures										
Dept 752 - ADMINISTRATION										
101-752-704.000	SALARIES FULL-TIME	143,125.00		28,568.44		3,279.50		114,556.56		19.96
101-752-704.250	SALARY-STIPEND DEGREE	4,000.00		769.20		76.92		3,230.80		19.23
101-752-704.400	SICK DAY PAY OFF	2,300.00		0.00		0.00		2,300.00		0.00
101-752-705.000	WAGES PART-TIME HOURLY	28,500.00		8,464.70		1,420.90		20,035.30		29.70
101-752-715.000	FICA EMPLOYER CONTRIBUTION	13,772.00		2,861.38		358.90		10,910.62		20.78
101-752-716.000	HEALTH INSURANCE	29,575.00		7,395.14		2,501.51		22,179.86		25.00
101-752-716.050	HEALTH SAVINGS ACCOUNT	7,500.00		7,795.67		33.56		(295.67)		103.94
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	1,513.00		409.74		17.29		1,103.26		27.08
101-752-716.200	DENTAL INSURANCE	2,378.00		570.07		0.00		1,807.93		23.97
101-752-716.300	INSURANCE LONG TERM DISABILIT	410.00		100.20		0.00		309.80		24.44
101-752-718.000	PENSION EMPLOYER CONTRIBUTION	17,931.00		3,520.50		402.77		14,410.50		19.63
101-752-719.000	WORKMEN'S COMP	2,180.00		405.54		47.26		1,774.46		18.60
101-752-740.000	OPERATING SUPPLIES	3,400.00		164.73		0.00		3,235.27		4.85
101-752-800.000	ADMINISTRATION FEE	10,556.00		0.00		0.00		10,556.00		0.00
101-752-803.000	AUDIT	882.00		0.00		0.00		882.00		0.00
101-752-804.000	MEMBERSHIP & DUES	980.00		140.00		95.00		840.00		14.29
101-752-810.000	CONTRACTED SERVICES	500.00		0.00		0.00		500.00		0.00
101-752-817.000	PROFESSIONAL SERVICES	2,100.00		174.75		125.00		1,925.25		8.32
101-752-900.000	LEGAL NOTICES	250.00		0.00		0.00		250.00		0.00
101-752-901.000	PRINTING & PUBLISHING	2,750.00		0.00		0.00		2,750.00		0.00
101-752-936.000	MAINTENANCE AGREEMENTS	600.00		0.00		0.00		600.00		0.00
101-752-960.000	EDUCATION & TRAINING	2,750.00		0.00		0.00		2,750.00		0.00
Total Dept 752 - ADMINISTRATION		277,952.00		61,340.06		8,358.61		216,611.94		22.07
Dept 761 - SWIM PROGRAMS										
101-761-705.000	WAGES PART-TIME HOURLY	21,000.00		0.00		0.00		21,000.00		0.00
101-761-715.000	FICA EMPLOYER CONTRIBUTION	1,600.00		0.00		0.00		1,600.00		0.00
101-761-719.000	WORKMEN'S COMP	300.00		(118.50)		0.00		418.50		(39.50)

User: ALEIGHA
 DB: Thomas Township

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET		YTD BALANCE 06/30/2024		ACTIVITY FOR MONTH 06/30/2024		AVAILABLE BALANCE		
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	% BGD USED
Fund 101 - GENERAL OPERATING FUND										
Expenditures										
101-761-740.000	OPERATING SUPPLIES	5,400.00		228.79		228.79		5,171.21		4.24
101-761-930.000	REPAIRS/MAINTENANCE	2,500.00		2,345.51		1,415.16		154.49		93.82
Total Dept 761 - SWIM PROGRAMS		30,800.00		2,455.80		1,643.95		28,344.20		7.97
Dept 762 - SENIOR CITIZENS PROGRAMS										
101-762-740.000	OPERATING SUPPLIES	7,000.00		1,172.49		189.39		5,827.51		16.75
Total Dept 762 - SENIOR CITIZENS PROGRAMS		7,000.00		1,172.49		189.39		5,827.51		16.75
Dept 763 - SOCCER										
101-763-705.000	WAGES PART-TIME HOURLY	4,500.00		1,948.22		274.22		2,551.78		43.29
101-763-715.000	FICA EMPLOYER CONTRIBUTION	344.00		149.05		20.96		194.95		43.33
101-763-719.000	WORKMEN'S COMP	275.00		23.80		3.44		251.20		8.65
101-763-740.000	OPERATING SUPPLIES	4,000.00		1,341.33		409.37		2,658.67		33.53
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	3,650.00		1,944.75		469.21		1,705.25		53.28
101-763-740.675	SUPPLIES-CONCESSIONS	1,841.00		943.21		334.97		897.79		51.23
101-763-740.700	OPERATING SUPPLIES-NON PERISH	150.00		0.00		0.00		150.00		0.00
Total Dept 763 - SOCCER		14,760.00		6,350.36		1,512.17		8,409.64		43.02
Dept 765 - ADULT SOFTBALL										
101-765-740.000	OPERATING SUPPLIES	700.00		1,471.86		1,111.86		(771.86)		210.27
101-765-740.300	OPERATING SUPPLIES T-SHIRTS	195.00		0.00		0.00		195.00		0.00
101-765-810.000	CONTRACTED SERVICES	2,950.00		0.00		0.00		2,950.00		0.00
Total Dept 765 - ADULT SOFTBALL		3,845.00		1,471.86		1,111.86		2,373.14		38.28
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY										
101-766-705.000	WAGES PART-TIME HOURLY	3,000.00		1,220.83		0.00		1,779.17		40.69
101-766-715.000	FICA EMPLOYER CONTRIBUTION	230.00		93.40		0.00		136.60		40.61
101-766-719.000	WORKMEN'S COMP	80.00		14.42		0.00		65.58		18.03
101-766-740.000	OPERATING SUPPLIES	800.00		0.00		0.00		800.00		0.00
101-766-740.300	OPERATING SUPPLIES T-SHIRTS	800.00		0.00		0.00		800.00		0.00
101-766-901.000	PRINTING & PUBLISHING	400.00		0.00		0.00		400.00		0.00
Total Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		5,310.00		1,328.65		0.00		3,981.35		25.02
Dept 767 - BASKETBALL										
101-767-705.000	WAGES PART-TIME HOURLY	2,252.00		838.25		0.00		1,413.75		37.22
101-767-715.000	FICA EMPLOYER CONTRIBUTION	115.00		64.14		0.00		50.86		55.77
101-767-719.000	WORKMEN'S COMP	0.00		9.92		0.00		(9.92)		100.00
101-767-740.000	OPERATING SUPPLIES	500.00		0.00		0.00		500.00		0.00
101-767-740.300	OPERATING SUPPLIES T-SHIRTS	2,400.00		1,509.50		0.00		890.50		62.90
101-767-901.000	PRINTING & PUBLISHING	230.00		0.00		0.00		230.00		0.00
Total Dept 767 - BASKETBALL		5,497.00		2,421.81		0.00		3,075.19		44.06
Dept 768 - ARCHERY										
101-768-705.000	WAGES PART-TIME HOURLY	3,750.00		989.22		0.00		2,760.78		26.38

User: ALEIGHA
 DB: Thomas Township

GL NUMBER	DESCRIPTION	PERIOD ENDING 06/30/2024		YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
		2024-25 ORIGINAL BUDGET	NORMAL (ABNORMAL)				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-768-715.000	FICA EMPLOYER CONTRIBUTION	287.00		75.65	0.00	211.35	26.36
101-768-719.000	WORKMEN'S COMP	65.00		11.79	0.00	53.21	18.14
101-768-740.000	OPERATING SUPPLIES	1,550.00		128.81	72.07	1,421.19	8.31
101-768-740.300	OPERATING SUPPLIES T-SHIRTS	750.00		0.00	0.00	750.00	0.00
101-768-901.000	PRINTING & PUBLISHING	122.00		0.00	0.00	122.00	0.00
Total Dept 768 - ARCHERY		6,524.00		1,205.47	72.07	5,318.53	18.48
Dept 769 - VOLLEYBALL							
101-769-740.000	OPERATING SUPPLIES	750.00		0.00	0.00	750.00	0.00
Total Dept 769 - VOLLEYBALL		750.00		0.00	0.00	750.00	0.00
Dept 770 - OPERATIONS & MAINTENANCE							
101-770-704.100	WAGES FULL-TIME HOURLY	5,500.00		1,056.36	18.14	4,443.64	19.21
101-770-705.000	WAGES PART-TIME HOURLY	61,000.00		14,587.97	5,067.04	46,412.03	23.91
101-770-712.000	WAGES JANITORIAL	4,000.00		1,081.88	159.10	2,918.12	27.05
101-770-715.000	FICA EMPLOYER CONTRIBUTION	5,393.00		1,273.45	400.88	4,119.55	23.61
101-770-716.050	HEALTH SAVINGS ACCOUNT	218.00		175.37	0.18	42.63	80.44
101-770-718.000	PENSION EMPLOYER CONTRIBUTION	660.00		143.98	8.71	516.02	21.82
101-770-719.000	WORKMEN'S COMP	1,500.00		1,952.06	64.34	(452.06)	130.14
101-770-740.000	OPERATING SUPPLIES	3,700.00		93.11	93.11	3,606.89	2.52
101-770-810.000	CONTRACTED SERVICES	36,000.00		16,482.36	5,200.00	19,517.64	45.78
101-770-850.000	TELEPHONE	2,400.00		273.32	136.06	2,126.68	11.39
101-770-850.100	WIRELESS COMMUNICATIONS	1,800.00		251.08	115.50	1,548.92	13.95
101-770-910.000	INSURANCE GENERAL LIABILITY	14,500.00		9,263.20	0.00	5,236.80	63.88
101-770-920.000	UTILITIES	27,000.00		3,004.67	709.90	23,995.33	11.13
101-770-930.000	REPAIRS/MAINTENANCE	66,450.00		14,701.26	5,778.78	51,748.74	22.12
101-770-938.000	VEHICLE EXPENSE	5,700.00		984.06	0.00	4,715.94	17.26
101-770-938.100	GAS & DIESEL FUEL	8,500.00		2,125.15	1,281.88	6,374.85	25.00
101-770-940.000	PORTABLE TOILET RENTAL	1,700.00		213.32	0.00	1,486.68	12.55
101-770-940.100	EQUIPMENT RENTAL	2,400.00		0.00	0.00	2,400.00	0.00
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,774.00		1,825.00	0.00	949.00	65.79
101-770-970.000	CAPITAL OUTLAY	44,000.00		0.00	0.00	44,000.00	0.00
Total Dept 770 - OPERATIONS & MAINTENANCE		295,195.00		69,487.60	19,033.62	225,707.40	23.54
Dept 771 - FLAG FOOTBALL							
101-771-705.000	WAGES PART-TIME HOURLY	582.00		307.92	67.99	274.08	52.91
101-771-715.000	FICA EMPLOYER CONTRIBUTION	45.00		23.55	5.20	21.45	52.33
101-771-719.000	WORKMEN'S COMP	110.00		3.80	0.86	106.20	3.45
101-771-740.000	OPERATING SUPPLIES	745.00		337.71	0.00	407.29	45.33
101-771-740.300	OPERATING SUPPLIES T-SHIRTS	812.00		625.93	0.00	186.07	77.08
101-771-901.000	PRINTING & PUBLISHING	115.00		0.00	0.00	115.00	0.00
Total Dept 771 - FLAG FOOTBALL		2,409.00		1,298.91	74.05	1,110.09	53.92
Dept 772 - NATURE PRESERVE/CENTER							
101-772-705.000	WAGES PART-TIME HOURLY	4,000.00		7,598.50	1,333.00	(3,598.50)	189.96
101-772-715.000	FICA EMPLOYER CONTRIBUTION	2,693.00		581.29	101.98	2,111.71	21.59
101-772-719.000	WORKMEN'S COMP	15.50		15.50	3.15	734.50	2.07
101-772-740.000	OPERATING SUPPLIES	7,200.00		1,660.46	643.44	5,539.54	23.06

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 DB: Thomas Township
 PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		ORIGINAL BUDGET	NORMAL (ABNORMAL)	06/30/2024	06/30/2024	MONTH 06/30/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDTG USED
Fund 101 - GENERAL OPERATING FUND										
Expenditures										
101-772-804.000	MEMBERSHIP & DUES	350.00		41.46		41.46		308.54	11.85	
101-772-810.100	CONTRACTED SERVICES	1,000.00		149.98		149.98		850.02	15.00	
101-772-817.000	PROFESSIONAL SERVICES	800.00		3,500.00		0.00		(2,700.00)	437.50	
101-772-901.000	PRINTING & PUBLISHING	5,500.00		232.04		0.00		5,267.96	4.22	
101-772-910.000	INSURANCE GENERAL LIABILITY	5,000.00		643.23		0.00		4,356.77	12.86	
101-772-920.000	UTILITIES	4,000.00		731.85		0.00		3,268.15	18.30	
101-772-930.000	REPAIRS/MAINTENANCE	8,250.00		5,300.31		0.00		2,949.69	64.25	
101-772-940.000	PORTABLE TOILET RENTAL	1,500.00		149.32		0.00		1,350.68	9.95	
101-772-960.000	EDUCATION & TRAINING	750.00		0.00		0.00		750.00	0.00	
101-772-970.000	CAPITAL OUTLAY	30,000.00		0.00		0.00		30,000.00	0.00	
Total Dept 772 - NATURE PRESERVE/CENTER		71,793.00		20,603.94		2,198.02		51,189.06	28.70	
Dept 774 - SPECIAL EVENTS										
101-774-705.000	WAGES PART-TIME HOURLY	1,500.00		0.00		0.00		1,500.00	0.00	
101-774-715.000	FICA EMPLOYER CONTRIBUTION	115.00		0.00		0.00		115.00	0.00	
101-774-719.000	WORKMEN'S COMP	100.00		18.45		0.00		81.55	18.45	
101-774-740.000	OPERATING SUPPLIES	15,200.00		0.00		0.00		15,200.00	0.00	
101-774-740.150	OPERATING 5K RUN/WALK	1,250.00		0.00		0.00		1,250.00	0.00	
101-774-817.000	PROFESSIONAL SERVICES	9,500.00		2,550.00		0.00		6,950.00	26.84	
101-774-901.000	PRINTING & PUBLISHING	1,000.00		238.97		0.00		761.03	23.90	
101-774-940.000	PORTABLE TOILET RENTAL	1,500.00		0.00		0.00		1,500.00	0.00	
Total Dept 774 - SPECIAL EVENTS		30,165.00		2,807.42		0.00		27,357.58	9.31	
Dept 775 - DAY CAMP										
101-775-705.000	WAGES PART-TIME HOURLY	19,000.00		40.50		40.50		18,959.50	0.21	
101-775-715.000	FICA EMPLOYER CONTRIBUTION	1,500.00		3.10		3.10		1,496.90	0.21	
101-775-719.000	WORKMEN'S COMP	200.00		0.51		0.51		199.49	0.26	
101-775-740.000	OPERATING SUPPLIES	1,650.00		0.00		0.00		1,650.00	0.00	
101-775-901.000	PRINTING & PUBLISHING	1,050.00		0.00		0.00		1,050.00	0.00	
Total Dept 775 - DAY CAMP		23,400.00		44.11		44.11		23,355.89	0.19	
Dept 776 - TRAIN										
101-776-705.000	WAGES PART-TIME HOURLY	2,000.00		0.00		0.00		2,000.00	0.00	
101-776-715.000	FICA EMPLOYER CONTRIBUTION	153.00		0.00		0.00		153.00	0.00	
101-776-719.000	WORKMEN'S COMP	50.00		0.00		0.00		50.00	0.00	
101-776-901.000	PRINTING & PUBLISHING	582.00		0.00		0.00		582.00	0.00	
101-776-930.000	REPAIRS/MAINTENANCE	5,000.00		376.52		0.00		4,623.48	7.53	
101-776-938.100	GAS & DIESEL FUEL	375.00		0.00		0.00		375.00	0.00	
Total Dept 776 - TRAIN		8,160.00		376.52		0.00		7,783.48	4.61	
TOTAL EXPENDITURES		783,560.00		172,365.00		34,237.85		611,195.00	22.00	
Fund 101 - GENERAL OPERATING FUND:										
TOTAL REVENUES		158,900.00		149,239.73		6,939.00		9,660.27	93.92	
TOTAL EXPENDITURES		783,560.00		172,365.00		34,237.85		611,195.00	22.00	

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	YTD BALANCE 06/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
Fund 101 - GENERAL OPERATING FUND						
NET OF REVENUES & EXPENDITURES		(624,660.00)	(23,125.27)	(27,298.85)	(601,534.73)	3.70

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP
 POST DATES 05/15/2024 - 06/17/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: CS100

06/18/2024 09:53 AM
 User: ALEIGHA
 DB: Thomas Township

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 752 ADMINISTRATION					
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	2,501.51	69241
101-752-716.100	VISION/SHORT TERM DISAB/LIFE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	119.29	69187
101-752-716.200	DENTAL INSURANCE	BLUE CROSS BLUE SHIELD O	HEALTH/VISION	17.29	69241
101-752-716.300	OPERATING SUPPLIES	DELTA DENTAL	JUNE 2024 PREMIUM	192.13	69172
101-752-740.000	MEMBERSHIP & DUES	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	33.40	69187
101-752-804.000	PROFESSIONAL SERVICES	STAPLES ADVANTAGE	OFFICE SUPPLIES	164.73	69216
101-752-817.000		SAM'S CLUB/SYNCHRONY BAN	CONCESSION SUPPLIES/MEMBERSHIP - PARK	95.00	69254
		OTTO BRANDT	LEGAL SERVICES	125.00	69252
		Total For Dept 752 ADMINISTRATION		3,248.35	
Dept 756 FACILITY ACQUISITION/CONSTRUC					
101-756-974.550	CAPITAL IMPROVEMENTS	WOBIG CONSTRUCTION CO.	CONCRETE PAD - ROBERTS PARK	17,771.00	69263
101-756-974.575	NATURE PRESERVE	SPICER GROUP INC.	THOMAS TOWNSHIP NATURE CTR SITE PLN I	5,386.25	69213
		Total For Dept 756 FACILITY ACQUISITION/CONSTRUC		23,157.25	
Dept 761 SWIM PROGRAMS					
101-761-740.000	OPERATING SUPPLIES	SOL BROTHERS	VENT VALVE/LADDER BUMPER - POOL - PAR	228.79	69256
101-761-930.000	REPAIRS/MAINTENANCE	SOL BROTHERS	IMPELLER/O RING GASKET - POOL - PARKS	930.35	69212
101-761-930.000	REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	SOCCER FIELDS/POOL PAINT	124.56	69255
101-761-930.000	REPAIRS/MAINTENANCE	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	1,290.60	69258
		Total For Dept 761 SWIM PROGRAMS		2,574.30	
Dept 762 SENIOR CITIZENS PROGRAMS					
101-762-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	189.39	69258
		Total For Dept 762 SENIOR CITIZENS PROGRAMS		189.39	
Dept 763 SOCCER					
101-763-740.000	OPERATING SUPPLIES	SHERWIN-WILLIAMS	SOCCER FIELDS/POOL PAINT	394.38	69255
101-763-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	14.99	69258
101-763-740.300	OPERATING SUPPLIES T-SHIRTS	SAGINAW KNITTING MILLS	SOCCER 4-6 GRADE SHIRTS	469.21	69121
101-763-740.675	SUPPLIES-CONCESSIONS	SAM'S CLUB/SYNCHRONY BAN	CONCESSION SUPPLIES/MEMBERSHIP - PARK	213.02	69254
101-763-740.675	SUPPLIES-CONCESSIONS	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	121.95	69258
		Total For Dept 763 SOCCER		1,213.55	
Dept 765 ADULT SOFTBALL					
101-765-740.000	OPERATING SUPPLIES	USA SOFTBALL OF MICHIGAN	2024 ADULT TEAM REGISTRATION	360.00	69235
101-765-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	1,111.86	69258
		Total For Dept 765 ADULT SOFTBALL		1,471.86	
Dept 768 ARCHERY					
101-768-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	72.07	69258
		Total For Dept 768 ARCHERY		72.07	
Dept 770 OPERATIONS & MAINTENANCE					
101-770-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	93.11	69258
101-770-810.000	CONTRACTED SERVICES	TRI-VALLEY CONSTRUCTION,	MAY LAWN MAINTENANCE SERVICE	5,200.00	69231
101-770-850.000	TELEPHONE	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	136.06	69258
101-770-850.100	WIRELESS COMMUNICATIONS	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	115.50	69258
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	148.29	69165
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	29.22	69165
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	46.47	69165
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	112.75	69165
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	8.88	69165

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 770 OPERATIONS & MAINTENANCE					
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	87.17	69165
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIGHT	110.38	69246
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIGHT	299.06	69246
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 9535 GRATIOT RD	42.60	69261
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 300 LEDDY RD	195.83	69261
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS DR - #BAT	62.03	69261
101-770-930.000	REPAIRS/MAINTENANCE	MARLO CO LAWN SPRINKLER	REPAIR - WRK ORD 131540 - PARKS	348.22	69188
101-770-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'S CITY SEW	400 LEDDY - POOL - PARKS	620.00	69201
101-770-930.000	REPAIRS/MAINTENANCE	R.B. SATKOWIAK'S CITY SEW	ROETHKE PARK - CLEAN THE POOL	660.00	69201
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	1,099.92	69232
101-770-930.000	REPAIRS/MAINTENANCE	CARTER LUMBER	LUMBER - TABLES - PARKS	1,382.69	69242
101-770-930.000	REPAIRS/MAINTENANCE	SAM'S CLUB/SYNCHRONY BAN	CONCESSION SUPPLIES/MEMBERSHIP - PARK	126.82	69254
101-770-930.000	REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	SOCCER FIELDS/POOL PAINT	582.11	69255
101-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	969.43	69258
101-770-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	PLAYGRND MULCH/CEDAR MULCH/LIMESTONE/	2,717.73	69260
101-770-938.000	VEHICLE EXPENSE	TRI COUNTY EQUIPMENT	BLADE - PARKS	68.16	69230
101-770-938.100	GAS & DIESEL FUEL	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	1,281.88	69257
101-770-940.000	PORTABLE TOILET RENTAL	JONNIE-ON-THE-SPOT INC	PORTABLE TOILET RNTL - 05/16/24-05/31	213.32	69184
101-770-940.400	LEASE AGREEMENTS LAND/RAILROAD	CONSUMERS ENERGY CO	LAND RENTS/LEASE - ELEC SAG ES0721-TR	1,800.00	69168
Total For Dept 770 OPERATIONS & MAINTENANCE				18,557.63	
Dept 772 NATURE PRESERVE/CENTER					
101-772-740.000	OPERATING SUPPLIES	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	643.44	69258
101-772-804.000	MEMBERSHIP & DUES	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	41.46	69258
101-772-810.100	CONTRACTED SERVICES	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	74.99	69258
101-772-901.000	PRINTING & PUBLISHING	PRINT EXPRESS OFFICE PRO	JUNE CALENDAR - NATURE CTR	36.00	69198
101-772-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	226.90	69165
101-772-930.000	REPAIRS/MAINTENANCE	ELLENS EQUIPMENT	PERFORM 50HR SERVICE - NRDA	1,346.60	69176
101-772-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	100.95	69232
101-772-940.000	PORTABLE TOILET RENTAL	JONNIE-ON-THE-SPOT INC	PORTABLE TOILET RNTL - 05/16/24-05/31	149.32	69184
Total For Dept 772 NATURE PRESERVE/CENTER				2,619.66	
Dept 774 SPECIAL EVENTS					
101-774-817.000	PROFESSIONAL SERVICES	ANTHONY SCOTT KOSTUS	CONCERT IN THE PARK - DAVE'S NOT HERE	375.00	69155
101-774-817.000	PROFESSIONAL SERVICES	DAVID BURK	CONCERT IN THE PARK - DAVE'S NOT HERE	375.00	69170
101-774-817.000	PROFESSIONAL SERVICES	RUSCH PRODUCTIONS INC	CONCERT IN THE PARK - CEYX	900.00	69203
101-774-817.000	PROFESSIONAL SERVICES	TODD MICHAEL MUSIC, LLC	PICNIC IN THE PARK - TODD MICHAEL BAN	900.00	69228
Total For Dept 774 SPECIAL EVENTS				2,550.00	
Dept 775 DAY CAMP					
101-775-831.000	FIELD TRIPS	STATE BANK	AMZN/CONF/CONSUMER ENERGY/ODP/BAY OUT	150.00	69258
Total For Dept 775 DAY CAMP				150.00	
Dept 776 TRAIN					
101-776-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQUIP	TRAIN PARTS - PARKS	20.08	69210
101-776-930.000	REPAIRS/MAINTENANCE	SCIENTIFIC BRAKE & EQUIP	TRAIN PARTS - PARKS	16.73	69210
Total For Dept 776 TRAIN				36.81	
Total For Fund 101 GENERAL OPERATING FUND				55,840.87	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:				55,840.87	
Fund 101 GENERAL OPERA				55,840.87	
Total For All Funds:				55,840.87	
101-752-716.000			HEALTH INSURANCE	2,501.51	
101-752-716.100			VISION/SHORT TERM DISA	136.58	
101-752-716.200			DENTAL INSURANCE	192.13	
101-752-716.300				33.40	
101-752-740.000			OPERATING SUPPLIES	164.73	
101-752-804.000			MEMBERSHIP & DUES	95.00	
101-752-817.000			PROFESSIONAL SERVICES	125.00	
101-756-974.550			CAPITAL IMPROVEMENTS R	17,771.00	
101-756-974.575			CAPITAL IMP. NATURE PR	5,386.25	
101-761-740.000			OPERATING SUPPLIES	228.79	
101-761-930.000			REPAIRS/MAINTENANCE	2,345.51	
101-762-740.000			OPERATING SUPPLIES	189.39	
101-763-740.000			OPERATING SUPPLIES	409.37	
101-763-740.300			OPERATING SUPPLIES T-S	469.21	
101-763-740.675			SUPPLIES-CONCESSIONS	334.97	
101-765-740.000			OPERATING SUPPLIES	1,471.86	
101-768-740.000			OPERATING SUPPLIES	72.07	
101-770-740.000			OPERATING SUPPLIES	93.11	
101-770-810.000			CONTRACTED SERVICES	5,200.00	
101-770-850.000			TELEPHONE	136.06	
101-770-850.100			WIRELESS COMMUNICATION	115.50	
101-770-920.000			UTILITIES	1,142.68	
101-770-930.000			REPAIRS/MAINTENANCE	8,506.92	
101-770-938.000			VEHICLE EXPENSE	68.16	
101-770-938.100			GAS & DIESEL FUEL	1,281.88	
101-770-940.000			PORTABLE TOILET RENTAL	213.32	
101-770-940.400			LEASE AGREEMENTS LAND/	1,800.00	
101-772-740.000			OPERATING SUPPLIES	643.44	
101-772-804.000			MEMBERSHIP & DUES	41.46	
101-772-810.100			CONTRACTED SERVICES	74.99	
101-772-901.000			PRINTING & PUBLISHING	36.00	
101-772-920.000			UTILITIES	226.90	
101-772-930.000			REPAIRS/MAINTENANCE	1,447.55	
101-772-940.000			PORTABLE TOILET RENTAL	149.32	
101-774-817.000			PROFESSIONAL SERVICES	2,550.00	
101-775-831.000			FIELD TRIPS	150.00	
101-776-930.000			REPAIRS/MAINTENANCE	36.81	

--- TOTALS BY GL DISTRIBUTION ---



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** June 24, 2024
- **SUBMITTED BY:** John Corriveau Parks & Recreation Director
- **AGENDA TOPIC:** Kayak Launch update
- **EXPLANATION OF TOPIC:**
The kayak launch has been installed at the Nature Center, its pretty cool! We have some work yet to do on the kayak roller system to lower and raise kayaks up the hill but we will get to it as soon as we can. The outlet to the river is shallow already, this will be an issue once water levels lower and we have no way to dredge that out so we will have to figure out how to make it work.
- **ATTACHMENT:** None
- **POSSIBLE COURSES OF ACTION:** None

PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** June 24, 2024
- **SUBMITTED BY:** John Corriveau Parks & Recreation Director
- **AGENDA TOPIC:** Community Park update
- **EXPLANATION OF TOPIC:**
Construction is over, the courts need to get painted and basketball courts also. Water fountain has been installed and we are working on the bike rack and the porta jon enclosure. The play ground equipment is delayed and they are saying it could be a couple of weeks still. The two main components are what we are missing so we can't start without them.
- **ATTACHMENT:** None
- **POSSIBLE COURSES OF ACTION:** None



PARKS AND RECREATION REPORT JUNE 2024

ROETHKE PARK:

The pool and camp are up and running. The pool is open on Monday through Thursday every week and we have three lifeguards on staff. One of them will be gone July 1st through the 14th so it will be very tight those two weeks. We have sold twenty pool passes so far at a reduced rate which is better than I thought we would do. I have not heard many complaints as I think people understand, they don't like it either but they understand life guards have to be certified and able to pass a course, we can't just put bodies in those positions.

First concert was very big, biggest first concert we have had in many years. They really did a good job, the Todd Micheal and the Ghost Town Marshalls. The train is running and pavilions are rented, summer is here.

ROBERTS PARK

Whelton's Soccer Clinic is ready to go and he had good registration numbers, 76 kids.

We will be aerating the fields and removing the nets once he is done, give the fields a rest before the boy's season starts in August. Men's Softball is on week 3 and going well.

COMMUNITY PARK

Construction is over, now the courts need to get painted, hopefully this week along with the basketball court getting done. We (DPW) got the water fountain installed and the bike rack is next. Play equipment is still delayed, the two major components we need to begin installation so who knows right now, very frustrating.

DAY PARK

None

SPORTS AND PROGRAMS

Camp and pool are running. Camp is full all nine weeks! Pretty amazing!

NATURE CENTER PRESERVE

Report from Lynda Thayer

EVENTS

None



NATURE CENTER AND PRESERVE REPORT June 2024

NATURE PRESERVE UPDATE

Our DNR 2021 Trust Fund Grant bids were opened. We had one bid and are hoping to negotiate a couple of items, then hopefully we can get DNR approval and get the ball rolling.

The kayak launch was installed on June 12.

Servinski Sod Service has planted all the areas in the preserve and it is looking green. They did contact us to recommend that we mow the trail areas so that the oats that they planted as a cover crop don't cover our grass seeds.

NRDA-we are continuing our monthly check-ins with the DNR and U.S. Fish and Wildlife.

NATURE CENTER UPDATE

Eric Schantz, a Michigan artist, is almost done with the painting on the east side of the building. He is also planning on taking the displays and polishing them up. .

The nature center's hours continue to be Tuesdays from 3-7 pm, Wednesday-Friday 12-4 pm. I will attempt to be open the first or second Saturday of every month for more opportunities for visitors to come in. We are also offering programs: Tuesdays from 5-7 pm is FUN (Families United in Nature), Wednesdays from 12-2 pm for Grown up activities, and Thursdays from 1-2, we host a pre-school activity group called Little Acorns. Numbers for June are low. I am planning on running the schedule as we have to see how we do for the year and will make adjustments as needed.

Jessica McRae and Jennifer Clor continue to yoga and mindfulness opportunities to children. Jennifer is also offering meditation for adults.

We hosted field trips for Havens 4th graders' STEM day and will host a Swan Valley Learning Center field trip this summer.

We hosted Saginaw Conservation District's Beekeeping 101 on June 13.

I presented information about the nature center and preserve at the Castle Museum's Lunch and Learn on June 11, as well as participating in the DEAR at the Zoo event and the initial Thomas Township Farmer's Market event.