



Agenda

THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING

January 22, 2024

6:30 pm

Public Safety Building

8215 Shields Drive

Saginaw, MI 48609

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of December 18th, 2023 minutes
6. Approval of January 2023 Expenditures
7. Public Comment

It is requested that you state your name and address for the record.

8. New Business
 - a. Trinklein Parcel update
 - b. Recommendation of proposed 2024/2025 Parks and Recreation Budget
9. Old Business
 - a. None
10. Reports
 - A. Parks Report: Attached
 - B. Nature Center and Preserve Report: Attached
 - C. Sports Committee Report: None
 - D. Concert Committee Report: None
 - E. Finance Committee Report: None
 - F. Commissioners:

11. Other Business

12. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



THOMAS TOWNSHIP
REGULAR PARK COMMISSION MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
December 18, 2023
6:30pm

1. The regular commission meeting called to order at 6:30 p.m. by Chairman, Scott Branch.
2. PRESENT: Branch, Sova, Hoffman, Aimar, Blower,
ABSENT: Rusch, Alworden

ALSO PRESENT: Parks & Recreation Director, John Corriveau; Nature Center & Preserve Director, Lynda Thayer.

3. Pledge of Allegiance recited.
4. Motion made by Hoffman, seconded by Aimar, to approve the agenda as presented. Motion carried unanimously.

THOMAS TOWNSHIP REGULAR PARK COMMISSION MEETING
8215 Shields Drive. Saginaw, MI 48609
December 18, 2023 @ 6:30 p.m.
AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of November 27, 2023 minutes
6. Approval of December 2023 Expenditures
7. Public Comment

It is requested that you state your name and address for the record.

8. New Business
 - a. None
9. Old Business
 - a. Winter Wonderland report
10. Reports
 - A. Parks Report: Attached

- B. Nature Center and Preserve Report: Attached
 - C. Sports Committee Report: None
 - D. Concert Committee Report: None
 - E. Finance Committee Report: None
 - F. Commissioners:
- 11. Other Business
 - 12. Adjournment
5. Motion made by Sova, seconded by Hoffman, to approve November 27, 2023 meeting minutes as presented. Motion carried unanimously.
6. Motion made by Hoffman, seconded by Sova, to approve December 2023 Expenditures as presented. Motion carried unanimously.
7. Public Comment: None
8. Public Hearing: None
9. New Business: None
10. Old Business:
- A. Parks Director John Corriveau provided a review of 2023 Winter Wonderland. The new location at the Farmers Market Pavilion was a great success. Other improvements included a lighted tunnel at main entrance, new movie screen, and face painting. Park Commissioner Branch asked whether the Roenicke Light show will return next year and how to incorporate with the new layout. Sova suggested the option of using Diamond #1 for the light show.
11. Reports:
- A. Receive and file the Parks and Recreation Report. Corriveau added he did not receive the acquisition grant for the purchase of the Trinklein parcel and will be looking into new funding options.
 - B. Receive and file the Nature Center & Preserve Report. Thayer announced that Thomas Township Parks & Recreation Nature Center was selected by mParks (Michigan Recreation & Park Association) as a 2023-2024 Facility Design Award winner.
12. Other Business: None

13. Adjournment: Motion made by Aimar, seconded by Blower to adjourn the meeting at 7:02 p.m. Motion carried unanimously.

Craig Aimar, Secretary

Dated

The next regular Park Commission Meeting will be Monday, January 22, 2024 at the Public Safety Administration Building, 8215 Shields Drive, Saginaw MI 48609.



PARK COMMISSION AGENDA ITEM

- **MEETING DATE:** January 22, 2024
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Approval of January 2024 Expenditures
- **SUGGESTED/REQUESTED MOTION:**

Motion by _____, supported by _____ to approve expenditures totaling \$31,807.19 with individual fund totals as follows:

Administration.....	13,166.18
General Operating Fund.....	81.00
Senior Citizens Programs.....	14.99
Youth Clinics.....	760.50
Basketball.....	973.15
Archery.....	369.80
Operations and Maintenance.....	8,468.72
Nature Preserve/Center.....	3,198.48
Special Events.....	4,690.57
Train.....	83.80

POST DATES 12/13/2023 - 01/17/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

: DEIDRE
 Thomas Township

Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
101	GENERAL OPERATING FUND						
752	ADMINISTRATION						
752-716.000	12/19/23	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0003-01/20-02/1	01/09/24	2,353.74	68511
752-716.100	01/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2024	01/04/24	115.74	68491
752-716.100	12/19/23	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE	0003-01/20-02/1	01/09/24	17.29	68511
752-716.200	01/01/24	DELTA DENTAL	JANUARY 2024 PREMIUM	RIS0005376916	12/21/23	185.81	68440
752-716.300	01/01/24	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2024	01/04/24	31.99	68491
752-740.000	12/30/23	STAPLES ADVANTAGE	OFFICE SUPPLIES	8072767386	01/09/24	120.84	68548
752-936.000	12/20/23	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - PARKS - KYOCERA/B	23-028	01/04/24	115.36	68499
752-960.000	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	1,155.00	68549
			Total For Dept 752 ADMINISTRATION			4,095.77	
756	FACILITY ACQUISITION/CONSTRUC						
756-974.575	12/28/23	SPICER GROUP INC.	THOMAS TOWNSHIP NATURE CTR SITE PL	226377	01/09/24	7,582.50	68547
756-974.575	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	2,434.99	68549
756-974.575	12/21/23	WOBIG CONSTRUCTION CO.	NATURE CENTER SIGN POST COVER	355-23	01/09/24	5,700.00	68566
756-974.575	12/21/23	WOBIG CONSTRUCTION CO.	NATURE CENTER - EXTERIOR STAIRWAY	358-23	01/09/24	8,686.00	68566
			Total For Dept 756 FACILITY ACQUISITION/CONSTRUC			24,403.49	
761	SWIM PROGRAMS						
761-740.000	11/02/23	STATE OF MICHIGAN	2024 POOL LICENSE RENEWAL	11168836	01/04/24	81.00	68497
			Total For Dept 761 SWIM PROGRAMS			81.00	
762	SENIOR CITIZENS PROGRAMS						
762-740.000	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	14.99	68549
			Total For Dept 762 SENIOR CITIZENS PROGRAMS			14.99	
766	YOUTH CLINICS/FLOOR HOCKEY						
766-740.300	12/21/23	SAGINAW KNITTING MILLS INC.	BOYS 6-8 BBALL CLINIC SHIRTS	2572	01/09/24	456.30	68544
766-740.300	12/21/23	SAGINAW KNITTING MILLS INC.	BOYS 4-5 BBALL CLINIC SHIRTS	2574	01/09/24	304.20	68544
			Total For Dept 766 YOUTH CLINICS/FLOOR HOCKEY			760.50	
767	BASKETBALL						
767-740.300	12/21/23	SAGINAW KNITTING MILLS INC.	BOYS BBALL 2-4 GRADE SHIRTS	2576	01/09/24	973.15	68544
			Total For Dept 767 BASKETBALL			973.15	
768	ARCHERY						
768-740.000	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	115.00	68549
768-740.300	12/21/23	SAGINAW KNITTING MILLS INC.	ARCHERY SHIRTS	2622	01/09/24	254.80	68544
			Total For Dept 768 ARCHERY			369.80	
770	OPERATIONS & MAINTENANCE						
770-810.000	12/20/23	THOMAS TOWNSHIP TECH FUND	REIMBURSEMENTS - PARKS - KYOCERA/B	23-028	01/04/24	62.10	68499
770-810.000	12/15/23	DOBIS LANDSCAPING	FALL CLEANUPS 2023	13498406	01/09/24	4,700.00	68519
770-850.000	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	137.26	68549
770-850.100	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	135.54	68549
770-920.000	12/14/23	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	201898161085	12/21/23	48.78	68434
770-920.000	12/14/23	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	206258549508	12/21/23	9.70	68434
770-920.000	12/14/23	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	206614330347	12/21/23	223.95	68434
770-920.000	12/14/23	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	206614330349	12/21/23	73.33	68434
770-920.000	12/14/23	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	206614330350	12/21/23	29.08	68434
770-920.000	12/26/23	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	201987185448	01/04/24	159.32	68488
770-920.000	12/31/23	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST L4 LIG	206347446291	01/04/24	85.97	68488
770-920.000	12/31/23	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD L4 LIG	207058849665	01/04/24	231.98	68488
770-920.000	01/01/24	THOMAS TWP WATER	UTILITY BILL - ROBERT BACON PARK	10/01/23-01/01/	01/09/24	38.47	68562
770-920.000	01/01/24	THOMAS TWP WATER	UTILITY BILL - 605 S MILLER RD	10/01/23-01/01/	01/09/24	184.77	68562

: DEIDRE

Thomas Township

POST DATES 12/13/2023 - 01/11/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
101		GENERAL OPERATING FUND					
770		OPERATIONS & MAINTENANCE					
770-920.000	01/01/24	THOMAS TWP WATER	UTILITY BILL - ROBERT MILLER NO	10/01/23-01/01/	01/09/24	227.12	68562
770-920.000	01/01/24	THOMAS TWP WATER	UTILITY BILL - ROBERT MILLER SO	10/01/23-01/01/	01/09/24	227.12	68562
770-920.000	01/01/24	THOMAS TWP WATER	UTILITY BILL - SO ROBERT MILLER -	10/01/23-01/01/	01/09/24	110.28	68562
770-930.000	12/21/23	TSC STORES	REPAIRS/MAINTENANCE	DECEMBER 2023	01/04/24	137.35	68500
770-930.000	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	114.06	68549
770-930.000	12/31/23	STONE QUEST INC	SAND/TOPSOIL/STONEMIX	DECEMBER 2023	01/09/24	393.96	68553
770-938.100	12/31/23	SPEEDWAY/WEX INC	GAS/DIESEL FUEL	94230782	01/09/24	479.06	68546
			Total For Dept 770 OPERATIONS & MAINTENANCE			7,809.20	
772		NATURE PRESERVE/CENTER					
772-740.000	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	1,253.20	68549
772-817.000	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	51.00	68549
772-901.000	01/02/24	PRINT EXPRESS OFFICE PRODUCT	JANUARY CALENDAR	0102579-001	01/04/24	36.00	68493
772-910.000	12/31/23	PRINT EXPRESS OFFICE PRODUCT	LARGE FORMAT COPY - NATURE CENTER	0102510-001	01/04/24	6.74	68493
772-920.000	12/25/23	CONSUMERS ENERGY CO	UTILITY BILL - 6660 GRATIOT RD	206436377582	01/04/24	389.69	68488
772-920.000	01/01/24	THOMAS TWP WATER	UTILITY BILL - 6660 GRATIOT RD	10/01/23-01/01/	01/09/24	171.97	68562
772-930.000	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	255.00	68549
			Total For Dept 772 NATURE PRESERVE/CENTER			2,163.60	
774		SPECIAL EVENTS					
774-740.000	12/13/23	PARTY WHEEL CLOWN SERVICES L	ADD'L - 2023 WINTER WONDERLAND - R	2023-1	12/21/23	100.00	68453
774-740.000	12/13/23	LEE TENTS	WINTER WONDERLAND	2023-1	01/04/24	2,787.50	68490
774-740.000	12/15/23	RENT RITE OF SAGINAW, LLC	TENT HEATERS/TANKS - WINTER WONDER	314055-3	01/04/24	1,009.20	68495
774-740.000	12/21/23	TSC STORES	REPAIRS/MAINTENANCE	DECEMBER 2023	01/04/24	159.89	68500
774-740.000	12/26/23	STATE BANK	MML/AMZN/ODP/PITNEY BOWES/WOODLAND	DECEMBER 2023	01/09/24	133.98	68549
774-940.000	12/13/23	R.B. SATKOWIAK'S CITY SEWER C	455 S MILLER RD - WINTER WONDERLAN	1223-104	01/04/24	600.00	68494
			Total For Dept 774 SPECIAL EVENTS			4,790.57	
776		TRAIN					
776-930.000	12/27/23	SCIENTIFIC BRAKE & EQUIPMENT	TRAIN PARTS - PARKS	010284079	01/09/24	83.80	68545
			Total For Dept 776 TRAIN			83.80	
			Total For Fund 101 GENERAL OPERATING FUND			45,545.87	

: DEIDRE
Thomas Township

POST DATES 12/13/2023 - 01/17/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount Check
			Fund 101 GENERAL OPERATING FUND			45,545.87
			Total For All Funds:			<u>45,545.87</u>

MBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 01/31/2024		ACTIVITY FOR MONTH 01/31/2024		AVAILABLE BALANCE		% BGD USED
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
101 - GENERAL OPERATING FUND										
000	GRANT	793,000.00		213,093.27		0.00	0.00	579,906.73		26.87
00-566.000	PROGRAM FEES SOCCER	23,000.00		11,468.90		50.00	50.00	11,531.10		49.86
00-640.763	PROGRAM FEES YOUTH SOFTBALL	0.00		30.00		0.00	0.00	(30.00)		100.00
00-640.764	PROGRAM FEES ADULT SOFTBALL	3,000.00		1,120.00		0.00	0.00	1,880.00		37.33
00-640.765	PROGRAM FEES CLINICS	7,500.00		7,477.08		1,924.08	1,924.08	22.92		99.69
00-640.766	PROGRAM FEES BASKETBALL	6,500.00		8,430.00		1,160.00	1,160.00	(1,930.00)		129.69
00-640.767	PROGRAM FEES ARCHERY	7,000.00		3,135.00		0.00	0.00	3,865.00		44.79
00-640.768	PROGRAM FEES VOLLEYBALL	3,700.00		3,590.00		0.00	0.00	10.00		99.73
00-640.769	SK RUN/WALK	1,500.00		0.00		0.00	0.00	1,500.00		0.00
00-640.770	PROGRAM FEES FLAG FOOTBALL	3,000.00		85.00		0.00	0.00	2,915.00		2.83
00-640.771	PROGRAM FEES/MEMBERSHIP NATURE CENTER	3,000.00		1,607.74		0.00	0.00	1,392.26		53.59
00-640.772	DAY CAMP	23,000.00		32,660.00		0.00	0.00	(9,660.00)		142.00
00-645.000	TRAIN	30,000.00		27,285.91		0.00	0.00	2,714.09		90.95
00-647.000	WINTER WONDERLAND REVENUE	6,000.00		7,228.46		0.00	0.00	(1,228.46)		120.47
00-648.000	SWIM PROGRAMS	18,000.00		16,777.00		0.00	0.00	1,223.00		93.21
00-649.000	SALES	700.00		320.00		0.00	0.00	380.00		45.71
00-650.000	CONCESSIONS	1,500.00		3,160.00		0.00	0.00	(1,660.00)		210.67
00-650.000	PAVILION RENTAL	7,500.00		7,570.00		850.00	850.00	(70.00)		100.93
00-667.000	DONATIONS/CONTRIBUTION	0.00		6,065.14		0.00	0.00	(6,065.14)		100.00
Dept 000		937,900.00		351,203.50		3,984.08	3,984.08	586,696.50		37.45
REVENUES		937,900.00		351,203.50		3,984.08	3,984.08	586,696.50		37.45
ditures										
752 - ADMINISTRATION										
52-704.000	SALARIES FULL-TIME	138,670.00		106,328.81		5,318.24	5,318.24	32,341.19		76.68
52-704.250	SALARY-STIPEND DEGREE	4,000.00		3,076.80		153.84	153.84	923.20		76.92
52-704.400	SICK DAY PAY OFF	2,300.00		1,208.03		1,208.03	1,208.03	1,091.97		52.52
52-705.000	WAGES PART-TIME HOURLY	28,500.00		26,394.15		1,132.08	1,132.08	2,105.85		92.61
52-715.000	FICA EMPLOYER CONTRIBUTION	13,431.00		10,235.08		494.84	494.84	3,195.92		76.20
52-716.000	HEALTH INSURANCE	23,705.00		23,486.77		2,353.74	2,353.74	(781.77)		103.44
52-716.050	HEALTH SAVINGS ACCOUNT	5,503.00		7,106.30		66.81	66.81	(1,603.30)		129.14
52-716.100	VISION/SHORT TERM DISAB/LIFE	1,408.00		1,327.91		133.03	133.03	80.09		94.31
52-716.200	DENTAL INSURANCE	2,378.00		1,855.54		0.00	0.00	522.46		78.03
52-716.300	INSURANCE LONG TERM DISABILIT	372.00		319.90		31.99	31.99	52.10		85.99
52-718.000	PENSION EMPLOYER CONTRIBUTION	16,640.00		13,273.47		801.61	801.61	3,366.53		79.77
52-719.000	WORKMEN'S COMP	2,380.00		1,431.87		80.77	80.77	948.13		60.16
52-740.000	OPERATING SUPPLIES	3,400.00		973.05		120.84	120.84	2,426.95		28.62
52-800.000	ADMINISTRATION FEE	10,556.00		0.00		0.00	0.00	10,556.00		0.00
52-803.000	AUDIT	882.00		864.00		0.00	0.00	18.00		97.96
52-804.000	MEMBERSHIP & DUES	965.00		240.00		0.00	0.00	725.00		24.87
52-810.000	CONTRACTED SERVICES	500.00		467.41		0.00	0.00	32.59		93.48
52-817.000	PROFESSIONAL SERVICES	1,000.00		1,932.28		0.00	0.00	(932.28)		193.23
52-900.000	LEGAL NOTICES	275.00		0.00		0.00	0.00	275.00		0.00
52-901.000	PRINTING & PUBLISHING	2,750.00		19.00		0.00	0.00	2,731.00		0.69
52-936.000	MAINTENANCE AGREEMENTS	180.00		590.50		115.36	115.36	(410.50)		328.06
52-960.000	EDUCATION & TRAINING	2,750.00		1,155.00		1,155.00	1,155.00	1,595.00		42.00
Dept 752 - ADMINISTRATION		261,545.00		202,285.87		13,166.18	13,166.18	59,259.13		77.34
761 - SWIM PROGRAMS										
761-705.000	WAGES PART-TIME HOURLY	21,000.00		19,284.84		0.00	0.00	1,715.16		91.83

NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 01/31/2024		ACTIVITY FOR MONTH 01/31/2024		AVAILABLE BALANCE		% BDTG USED
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
101 - GENERAL OPERATING FUND										
Utilities										
61-715.000	FICA EMPLOYER CONTRIBUTION	1,606.00		1,475.28		0.00		130.72		91.86
61-719.000	WORKMEN'S COMP	300.00		149.99		0.00		150.01		50.00
61-740.000	OPERATING SUPPLIES	4,300.00		1,185.50		81.00		3,114.50		27.57
61-930.000	REPAIRS/MAINTENANCE	3,000.00		5,471.05		0.00		(2,471.05)		182.37
Dept 761 - SWIM PROGRAMS		30,205.00		27,566.66		81.00		2,639.34		91.26
762 - SENIOR CITIZENS PROGRAMS										
62-740.000	OPERATING SUPPLIES	5,000.00		2,059.33		14.99		2,940.67		41.19
Dept 762 - SENIOR CITIZENS PROGRAMS		5,000.00		2,059.33		14.99		2,940.67		41.19
763 - SOCCER										
63-705.000	WAGES PART-TIME HOURLY	4,100.00		4,495.44		0.00		(395.44)		109.64
63-715.000	FICA EMPLOYER CONTRIBUTION	315.00		343.93		0.00		(28.93)		109.18
63-719.000	WORKMEN'S COMP	275.00		48.32		0.00		226.68		17.57
63-740.000	OPERATING SUPPLIES	4,000.00		4,191.79		0.00		(191.79)		104.79
63-740.300	OPERATING SUPPLIES T-SHIRTS	3,000.00		3,262.02		0.00		(262.02)		108.73
63-740.675	SUPPLIES-CONCESSIONS	1,500.00		1,840.78		0.00		(340.78)		122.72
63-740.700	OPERATING SUPPLIES-NON PERISH	150.00		0.00		0.00		150.00		0.00
Dept 763 - SOCCER		13,340.00		14,182.28		0.00		(842.28)		106.31
765 - ADULT SOFTBALL										
65-740.000	OPERATING SUPPLIES	759.00		555.70		0.00		203.30		73.21
65-740.300	OPERATING SUPPLIES T-SHIRTS	108.00		172.50		0.00		(64.50)		159.72
65-810.000	CONTRACTED SERVICES	2,950.00		2,886.00		0.00		64.00		97.83
Dept 765 - ADULT SOFTBALL		3,817.00		3,614.20		0.00		202.80		94.69
766 - YOUTH CLINICS/FLOOR HOCKEY										
66-705.000	WAGES PART-TIME HOURLY	3,000.00		863.41		0.00		2,136.59		28.78
66-715.000	FICA EMPLOYER CONTRIBUTION	230.00		66.05		0.00		163.95		28.72
66-719.000	WORKMEN'S COMP	80.00		11.25		0.00		68.75		14.06
66-740.000	OPERATING SUPPLIES	800.00		0.00		0.00		800.00		0.00
66-740.300	OPERATING SUPPLIES T-SHIRTS	800.00		760.50		760.50		39.50		95.06
66-901.000	PRINTING & PUBLISHING	400.00		148.94		0.00		251.06		37.24
Dept 766 - YOUTH CLINICS/FLOOR HOCKEY		5,310.00		1,850.15		760.50		3,459.85		34.84
767 - BASKETBALL										
67-705.000	WAGES PART-TIME HOURLY	1,500.00		714.34		0.00		785.66		47.62
67-715.000	FICA EMPLOYER CONTRIBUTION	115.00		54.65		0.00		60.35		47.52
67-719.000	WORKMEN'S COMP	90.00		8.82		0.00		81.18		9.80
67-740.000	OPERATING SUPPLIES	500.00		0.00		0.00		500.00		0.00
67-740.300	OPERATING SUPPLIES T-SHIRTS	1,850.00		973.15		973.15		876.85		52.60
67-901.000	PRINTING & PUBLISHING	0.00		229.90		0.00		(229.90)		100.00
Dept 767 - BASKETBALL		4,055.00		1,980.86		973.15		2,074.14		48.85

NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 01/31/2024		ACTIVITY FOR MONTH 01/31/2024		AVAILABLE BALANCE	% BDTG USED
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)		
101 - GENERAL OPERATING FUND									
Contributions									
768 - ARCHERY									
68-705.000	WAGES PART-TIME HOURLY	3,750.00		831.38		0.00		2,918.62	22.17
68-715.000	FICA EMPLOYER CONTRIBUTION	287.00		63.61		0.00		223.39	22.16
68-719.000	WORKMEN'S COMP	65.00		12.23		0.00		52.77	18.82
68-740.000	OPERATING SUPPLIES	1,200.00		1,126.19		115.00		73.81	93.85
68-740.300	OPERATING SUPPLIES T-SHIRTS	880.00		400.40		254.80		479.60	45.50
68-901.000	PRINTING & PUBLISHING	0.00		122.45		0.00		(122.45)	100.00
68-956.000	MISCELLANEOUS	2,880.00		0.00		0.00		2,880.00	0.00
Dept 768 - ARCHERY		9,062.00		2,556.26		369.80		6,505.74	28.21
769 - VOLLEYBALL									
59-705.000	WAGES PART-TIME HOURLY	1,000.00		0.00		0.00		1,000.00	0.00
59-715.000	FICA EMPLOYER CONTRIBUTION	77.00		0.00		0.00		77.00	0.00
59-740.000	OPERATING SUPPLIES	750.00		437.54		0.00		312.46	58.34
Dept 769 - VOLLEYBALL		1,827.00		437.54		0.00		1,389.46	23.95
770 - OPERATIONS & MAINTENANCE									
70-704.100	WAGES FULL-TIME HOURLY	5,500.00		2,628.91		0.00		2,871.09	47.80
70-705.000	WAGES PART-TIME HOURLY	61,000.00		52,122.12		863.75		8,877.88	85.45
70-712.000	WAGES JANITORIAL	4,000.00		3,591.51		95.46		408.49	89.79
70-715.000	FICA EMPLOYER CONTRIBUTION	5,393.00		4,450.65		73.38		942.35	82.53
70-716.050	HEALTH SAVINGS ACCOUNT	55.00		218.17		0.00		(163.17)	396.67
70-718.000	PENSION EMPLOYER CONTRIBUTION	660.00		320.20		0.00		339.80	48.52
70-719.000	WORKMEN'S COMP	1,500.00		752.61		11.77		747.39	50.17
70-721.000	UNEMPLOYMENT COMPENSATION	0.00		4.56		0.00		(4.56)	100.00
70-740.000	OPERATING SUPPLIES	3,700.00		1,249.35		0.00		2,450.65	33.77
70-810.000	CONTRACTED SERVICES	36,000.00		39,409.99		4,762.10		(3,409.99)	109.47
70-850.000	TELEPHONE	2,400.00		1,215.47		137.26		1,184.53	50.64
70-850.100	WIRELESS COMMUNICATIONS	1,350.00		1,444.51		135.54		(94.51)	107.00
70-910.000	INSURANCE GENERAL LIABILITY	14,500.00		10,095.76		0.00		4,404.24	69.63
70-920.000	UTILITIES	27,000.00		16,367.76		1,265.03		10,632.24	60.62
70-930.000	REPAIRS/MAINTENANCE	64,500.00		49,227.82		645.37		15,272.18	76.32
70-938.000	VEHICLE EXPENSE	5,000.00		4,040.17		0.00		959.83	80.80
70-938.100	GAS & DIESEL FUEL	8,500.00		8,041.21		479.06		458.79	94.60
70-940.000	PORTABLE TOILET RENTAL	3,750.00		1,446.45		0.00		2,303.55	38.57
70-940.100	EQUIPMENT RENTAL	3,000.00		224.01		0.00		2,775.99	7.47
70-940.400	LEASE AGREEMENTS LAND/RAILROAD	2,774.00		2,673.67		0.00		100.33	96.38
70-970.000	CAPITAL OUTLAY	5,000.00		0.00		0.00		5,000.00	0.00
Dept 770 - OPERATIONS & MAINTENANCE		255,582.00		199,524.90		8,468.72		56,057.10	78.07
771 - FLAG FOOTBALL									
71-705.000	WAGES PART-TIME HOURLY	500.00		582.11		0.00		(82.11)	116.42
71-715.000	FICA EMPLOYER CONTRIBUTION	39.00		44.53		0.00		(5.53)	114.18
71-719.000	WORKMEN'S COMP	110.00		4.87		0.00		105.13	4.43
71-740.000	OPERATING SUPPLIES	745.00		99.78		0.00		645.22	13.39
71-740.300	OPERATING SUPPLIES T-SHIRTS	462.00		812.24		0.00		(350.24)	175.81
71-901.000	PRINTING & PUBLISHING	0.00		114.95		0.00		(114.95)	100.00
Dept 771 - FLAG FOOTBALL		1,856.00		1,658.48		0.00		197.52	89.36

NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET		YTD BALANCE 01/31/2024		ACTIVITY FOR MONTH 01/31/2024		AVAILABLE BALANCE		% BGDY USED
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
101 - GENERAL OPERATING FUND										
ditures										
772 - NATURE PRESERVE/CENTER										
72-704.100	WAGES FULL-TIME HOURLY	2,500.00		0.00		0.00		2,500.00		0.00
72-705.000	WAGES PART-TIME HOURLY	26,000.00		19,853.83		960.00		6,146.17		76.36
72-715.000	FICA EMPLOYER CONTRIBUTION	2,180.00		1,518.83		73.44		661.17		69.67
72-718.000	PENSION EMPLOYER CONTRIBUTION	300.00		0.00		0.00		300.00		0.00
72-719.000	WORKMEN'S COMP	500.00		44.98		1.44		455.02		9.00
72-740.000	OPERATING SUPPLIES	11,200.00		5,573.35		1,253.20		5,626.65		49.76
72-804.000	MEMBERSHIP & DUES	350.00		140.46		0.00		209.54		40.13
72-817.000	PROFESSIONAL SERVICES	20,500.00		226.00		51.00		20,274.00		1.10
72-901.000	PRINTING & PUBLISHING	4,500.00		951.97		36.00		3,548.03		21.15
72-910.000	INSURANCE GENERAL LIABILITY	7,000.00		572.27		6.74		6,427.73		8.18
72-920.000	UTILITIES	4,000.00		2,520.85		561.66		1,479.15		63.02
72-930.000	REPAIRS/MAINTENANCE	7,500.00		4,452.22		255.00		3,047.78		59.36
72-940.000	PORTABLE TOILET RENTAL	3,500.00		0.00		0.00		3,500.00		0.00
72-960.000	EDUCATION & TRAINING	750.00		31.00		0.00		719.00		4.13
Dept 772 - NATURE PRESERVE/CENTER		90,780.00		35,885.76		3,198.48		54,894.24		39.53
774 - SPECIAL EVENTS										
74-705.000	WAGES PART-TIME HOURLY	4,500.00		1,922.75		0.00		2,577.25		42.73
74-715.000	FICA EMPLOYER CONTRIBUTION	344.00		147.09		0.00		196.91		42.76
74-719.000	WORKMEN'S COMP	152.00		13.83		0.00		138.17		9.10
74-740.000	OPERATING SUPPLIES	10,700.00		13,997.56		4,090.57		(3,297.56)		130.82
74-740.150	OPERATING 5K RUN/WALK	1,250.00		0.00		0.00		1,250.00		0.00
74-810.000	CONTRACTED SERVICES	1,800.00		0.00		0.00		1,800.00		0.00
74-817.000	PROFESSIONAL SERVICES	8,200.00		9,550.00		0.00		(1,350.00)		116.46
74-901.000	PRINTING & PUBLISHING	1,000.00		913.24		0.00		86.76		91.32
74-940.000	PORTABLE TOILET RENTAL	1,500.00		1,240.00		600.00		260.00		82.67
Dept 774 - SPECIAL EVENTS		29,446.00		27,784.47		4,690.57		1,661.53		94.36
775 - DAY CAMP										
75-705.000	WAGES PART-TIME HOURLY	17,500.00		18,708.97		0.00		(1,208.97)		106.91
75-715.000	FICA EMPLOYER CONTRIBUTION	1,339.00		1,431.25		0.00		(92.25)		106.89
75-719.000	WORKMEN'S COMP	260.00		180.28		0.00		79.72		69.34
75-740.000	OPERATING SUPPLIES	1,600.00		1,631.80		0.00		(31.80)		101.99
75-901.000	PRINTING & PUBLISHING	1,050.00		0.00		0.00		1,050.00		0.00
Dept 775 - DAY CAMP		21,749.00		21,952.30		0.00		(203.30)		100.93
776 - TRAIN										
76-705.000	WAGES PART-TIME HOURLY	2,000.00		0.00		0.00		2,000.00		0.00
76-715.000	FICA EMPLOYER CONTRIBUTION	153.00		0.00		0.00		153.00		0.00
76-719.000	WORKMEN'S COMP	40.00		0.00		0.00		40.00		0.00
76-901.000	PRINTING & PUBLISHING	0.00		581.50		0.00		(581.50)		100.00
76-930.000	REPAIRS/MAINTENANCE	5,000.00		3,569.80		83.80		1,430.20		71.40
76-938.100	GAS & DIESEL FUEL	375.00		0.00		0.00		375.00		0.00
Dept 776 - TRAIN		7,568.00		4,151.30		83.80		3,416.70		54.85
EXPENDITURES		741,143.00		547,490.36		31,807.19		193,652.64		73.87

PERIOD ENDING 01/31/2024

MEMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDC	USED	
		ORIGINAL	BUDGET	01/31/2024	01/31/2024	MONTH	01/31/2024	INCREASE	(DECREASE)			NORMAL
101 -	GENERAL OPERATING FUND											
101 -	GENERAL OPERATING FUND:											
	REVENUES	937,900.00		351,203.50		3,984.08			586,696.50		37.45	
	EXPENDITURES	741,143.00		547,490.36		31,807.19			193,652.64		73.87	
	F REVENUES & EXPENDITURES	196,757.00		(196,286.86)		(27,823.11)			393,043.86		99.76	



PARKS AND RECREATION REPORT JANUARY 2024

ROETHKE PARK:

It's a slow time at Roethke Park. Trails are still getting used and people are enjoying the park daily. Yoga classes are every Monday and Tuesday inside the Depot Building.

ROBERTS PARK

The park is pretty quiet now except for the daily walkers and park visitors.

COMMUNITY PARK

None

DAY PARK

The sledding hill is open! Wow, when winter decided to arrive it came in with a vengeance!

SPORTS AND PROGRAMS

Mother Nature decided to have our first major snow storm on the first weekend of sports, so we had to cancel. Boys Basketball and the Basketball Clinic will now start on January 20th. Archery did start and went very well, classes are full. We are taking registration for Girls Basketball and the Soccer Clinic.

NATURE CENTER PRESERVE

Report from Lynda Thayer

EVENTS

None



NATURE CENTER AND PRESERVE REPORT JANUARY 2024

NATURE PRESERVE UPDATE

Not much has changed since the last report. The Dow work in the northern six acres of the preserve is almost done. The bank management work is done, but it was impossible to continue moving clean soil to the north end because of the wetness of the field. With the frozen weather, they should be able to finish soon.

We met with Cindy Todd from Spicer to go over our DNR 2021 Trust Fund Grant work. It should be sent out to bid by the end of January.

NATURE CENTER UPDATE

The nature center's hours continue to be Tuesdays from 3-7 pm, Wednesday-Friday 12-4 pm. I will attempt to be open the first or second Saturday of every month for more opportunities for visitors to come in. We are also offering programs: Tuesdays from 5-7 pm will be FUN (Families United in Nature), Wednesdays from 12-2 pm for senior citizen activities, and Thursdays from 1-2, we will host a pre-school activity group.

Attendance for events:

Tuesday, December 19 5-7 pm: F.U.N. Christmas-19 attendees

Thursday, December 21 1-2 pm: Little Acorns Christmas-8 preschoolers, 7 adults

Tuesday, December 26 5-7 pm: F.U.N. Year End Best of-5 attendees

Thursday, December 28 1-2 pm: Little Acorns Boxing Day-5 preschoolers, 5 adults

Tuesday, January 2 5-7 pm: F.U.N. Science Fiction-23 attendees

Thursday, January 4 1-2 pm: Little Acorns Bird Day-3 preschoolers, 3 adults

Saturday, January 6 10-2 pm: Snow Much Fun Family Fun Day-76 participants

Tuesday, January 9 5-7 pm: F.U.N. Static Electricity-18 attendees

Wednesday, January 10 12-2-Senior Luncheon and Bingo-37 attendees

Thursday, January 11 1-2 pm: Little Acorns Morse Code-1 preschooler, 1 adult

On January 11, Russ Taylor and I cooked breakfast for the Kiwanis club-about 15 visitors attended.

Additional events are beginning to be requested and are approved on a case by case basis.

An artist who can make the habitat area has been approved by the board. We just need to hammer out details of the contract and we should be good to go.

NATURAL RESOURCES DAMAGE ASSESSMENT (NRDA) UPDATE

No changes since the last report. I will be talking with our contacts on January 24 to keep communication flowing.

SAGINAW COUNTY ARPA FUNDS UPDATE

We are wrapping up our ARPA funds work. We still have approximately \$45,000 to spend. We need to wrap things up by March, so we will make sure we get the ball rolling.